

# Administrative Committee



## Regular Meeting ~Agenda~

Laurie M. Hopkins  
City Clerk

[www.ci.moscow.id.us](http://www.ci.moscow.id.us)

208.883.7015

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**Monday, January 13, 2020**

**4:30 PM**

**Council Chambers  
206 E. Third St.**

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### REGULAR AGENDA

**1. Selection of Committee Chair and Vice Chair (ACTION ITEM)**

Nominate incoming Administrative Committee Chair and Vice Chair.

**ACTION:** Approve Committee Chair and Vice Chair.

**2. Approval of the November 25, 2019 Administrative Committee Minutes (ACTION ITEM) - Caylee Birge**

Minutes presented for approval.

**PROPOSED ACTIONS:** Approve minutes, amend minutes, or provide staff further direction.

**3. Ordinance Amending Title 6, Chapters 2, 3, and 4 of Moscow City Code Regarding Mobile Home and Recreational Vehicle Parks (ACTION ITEM) - Bill Belknap**

On November 23, 2018, the Community Development Department received a letter from Mr. Gary Lester, requesting that the Planning and Zoning Commission review and potentially remove the 6-month stay limitation for Recreational Vehicles (RVs) within the City of Moscow. The Commission discussed Mr. Lester's request at their January 9, 2019 and February 13, 2019 meetings and directed staff to prepare a code amendment to eliminate the 6-month stay limitation and provide greater opportunities for tiny houses within mobile home parks. After review of the existing RV park and mobile home park ordinances, it was determined that the codes have not been updated since the early 80's. Therefore, the code amendment was expanded to include the mobile home park chapters, which have been updated in order to align the chapters with current State and Federal definitions and reorganized for ease of use. On December 11, 2019, the Commission conducted a public hearing upon the proposed ordinance and recommended approval to City Council. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming January 21, 2020 meeting.

**PROPOSED ACTIONS:** Recommend forwarding the proposed ordinance for public hearing at the Council's upcoming January 21, 2020 meeting; or provide staff further direction.

### REPORTS

**MAC and Arts Department Strategic Planning Report - Megan Cherry**

### ADJOURN

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.