

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

David Schott
Staff Liaison

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<http://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
December 10, 2019**

5:00 PM

**Paul Mann Building
Conference Room
221 E 2nd Street**

The meeting was called to order at 5:02 PM. *Location notice: this meeting was held in the Paul Mann Building's upstairs conference room due to the regular location's unavailability.*

PRESENT: Erin Bacon; Judi Brown, Secretary; Tanya Denison; Margaret Dibble, Vice Chair;
Jonathan Gradin, Chair; Robert Heckendorn.

ABSENT: Becky Chastain; Anne Zabala, City Council Liaison.

STAFF: Donna Howard, Staff Support; David Schott, Parks and Recreation Assistant Director.

1. Announcements

The Mayor provided refreshments as a thank you for the commissioners' hard work.

2. Approval of minutes from November 12, 2019 (ACTION ITEM) - Gradin

ACTION: Approve minutes as presented.

Dibble motioned to approve the minutes as presented; Heckendorn seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: None.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of the 2020 Farmer's Market Dates and Guidelines (ACTION ITEM) – Schott

The Pathways Commission discussed which two days they would like to host the Farmer's Market table during the 2020 season. Schott will submit a request to FM staff from the MPC as follows for their choices: May 9th (to promote Bike to Work Week & Day events happening May 15) and August 29th. Third and fourth choices/alternates if either of those are unavailable: June 27th and September 12th.

ACTION: Approve the dates for the Pathways Commission at the 2020 Farmer's Market.

Bacon moved to approve the dates as discussed, Dibble seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: None.

5. Consideration of the Pathway Commission Banners (ACTION ITEM) - Gradin

The commissioners discussed the updated display banners as presented by Gradin and suggested a few changes. Gradin requested a high resolution aerial photo of the pathways and the underpass; Howard will contact the City's photographer and get those pictures to him. Schott requested that Gradin send a proof for City Administration to approve before final printing.

ACTION: No action; decision pending revisions and next proof for approval.

6. Consideration of the FY21 Pathways Commission Budget Request (ACTION ITEM) - Schott

The commissioners discussed previous budgets, expenditures and ideas for the Fiscal Year 2021 funding request which is due to City Council in mid-February. Dibble would like to see the City more involved in Bike to Work Day/Week events and asked for the MPC to include funding for that in their request. Schott will forward her request to administration. A tentative estimate of \$500 for promotional events included adding \$100 for a Bike to Work Day event, keeping \$150 for the annual bike tour and \$250 for Farmers Market giveaway items. The cost of updating the banners annually or alternate years was also discussed.

ACTION: No action; pending further consideration and discussion at future meetings.

7. Consideration of the 2020 Pathways Commission Officer Elections (ACTION ITEM) – Gradin

ACTION: Commission nominated and voted on the officer positions.

Dibble motioned to reappoint Gradin as Chair and Denison seconded; Bacon motioned to reappoint Dibble as Vice Chair and to reappoint Brown as Secretary and Heckendorn seconded both motions. Acclamation vote: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: None. Motion carried.

Open Discussion – All

Bacon commented on the pathway near the newly built Barley Flats Condos, pictured in Gradin's updated banner display proofs, and asked if it was part of the City's pathway system. Schott responded that it was. He added that this new pathway was a pilot project, has bollard lighting plugged into the electrical grid and this is a test program for future lighting projects along the pathway. Depending on funding, it could be a potential option for lighting the path near Berman Creekside Park and the Identity Apartments.

Schott circulated a sheet with the commissioners' contact information, asked everyone to check for accuracy and please make any needed corrections.

Schott was asked at the November meeting who maintained the pathway adjacent to the Oylear Property in winter. He learned that the Moscow School District clears the snow from that stretch of pathway, not City staff.

While discussing the Five-Year Capital Improvements Plan with Deputy City Supervisor Bill Belknap, Schott learned that the City applied for a TAP Grant to help pay for the Highway 95 underpass. Ideally, if grant and City monies were allotted by Fiscal Year 2022, construction could begin in 2023. The cost for the project is estimated around one million dollars.

Brown cannot attend the January meeting.

Adjourned at 5:52 PM.

Next meeting: January 14, 2020 – back at the Mayors Conference Room.

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Minutes Approved On


Clerk/Deputy Signature