

Public Works / Finance Committee



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, February 10, 2020

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

1. Approval of January 27, 2020 Public Works / Finance Committee Minutes (ACTION ITEM) - Laurie M. Hopkins

Minutes provided for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Disbursement Report January 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending January 2020.

ACTION: Sign the Disbursements Report for the month of January 2020.

3. Sixth Street Bridge Replacement Project (ACTION ITEM) - Bill Belknap / Gary Riedner

During the recent Paradise Creek Flood event in April of 2019, the Sixth Street culvert structure near Mountain View Road sustained significant erosion damage that undermined the roadway shoulders reducing the roadway width and significantly damaging the guardrail system. After the flood damage, City Streets staff performed temporary repairs to the roadway surface and placed concrete barriers to compensate for the damaged guardrail system while the City assessed the best options to address the roadway and culvert deficiencies. The width of the culvert crossing is inadequate to accommodate pedestrian sidewalks or bicycle facilities, and the culvert structure includes a collection of three separate culverts of varying size. These culverts do not have adequate conveyance ability to prevent flood waters from overtopping the roadway, and they also collect significant debris during flooding events which complicates flood response actions and increases roadway and property damage risk in the surrounding area. Staff is currently seeking Council approval to prepare and submit the post-disaster grant application to the Idaho Department of Commerce in the amount of \$150,000 to support the bridge replacement project.

PROPOSED ACTIONS: Recommend approval of the post-disaster relief grant application to the Idaho Department of Commerce for the Sixth Street Bridge replacement, or provide staff further direction

4. ERP Contract Acceptance (ACTION ITEM) – Sarah Banks / Gary J. Riedner

On November 18, 2019 City Council approved staff a proposal to fund the purchase of replacement Enterprise Resource Planning (ERP) software, to appropriate that funding in the FY2020 open budget process and authorizing the issuance of a Request for Proposals (RFP) to address the City's current and future needs for an integrated financial software solution. As noted during the FY2020 budget session, since the information regarding the inability of the City's current financial software to allow implementation of the convenience fee was not known in time to include funding in the FY2020 budget proposal, funds were not appropriated in the FY2020 budget for the purchase of new software.

The RFP for ERP was issued on November 23, 2019, with a closing date of January 6, 2020. Three (3) responses were received. Staff evaluated the three responses and selected BS&A for a presentation to an evaluation committee. That committee included representatives from Administration, Finance, Human Resources, Information Systems, Community Planning & Design, and Public Works & Services. The presentation took place over the course of two days, January 28-29, 2020. After consideration of the proposal, staff is recommending the selection of BS&A ERP software.

The attached memo from the City Supervisor provides the background and recommendation for approval of the selection of BS&A's software license and services agreement and the funding of the purchase.

PROPOSED ACTIONS: Recommend approval of: selection of BS&A Enterprise Resource Planning software, the software license and services agreement when negotiations are complete, the funding program as outlined in the attached memo from the City Supervisor and direct staff to bring the necessary appropriation forward in the City's FY2020 open budget process or provide staff further direction.

REPORTS

Police Services Facility Project Update - Bill Belknap

ADJOURN

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