

# MOSCOW ARTS COMMISSION



Lauren McCleary  
Chair

~Agenda~

Megan Cherry  
Staff Liaison

<https://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

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**Tuesday, February 11,  
2020**

**5:00 PM**

**Council Chambers  
206 E. 3rd St.**

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## WELCOME AND ATTENDANCE

### REGULAR AGENDA

#### 1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

#### 2. Approval of Moscow Arts Commission January 14, 2020 Minutes (ACTION ITEM)

#### 3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

#### 4. Subcommittee and Steering Committee Organizational Chart Approval (ACTION ITEM)

#### 5. Vinyl-Wrapped Traffic Signal Boxes Selection Panel (ACTION ITEM)

**PROPOSED ACTIONS:** Recommend and vote on selection panel members for this public art project or take other such action deemed appropriate.

#### 6. Intermodal Transit Center Sculpture Garden Selection Panel (ACTION ITEM)

**PROPOSED ACTIONS:** Recommend and vote on selection panel members for this public art project or take other such action deemed appropriate.

## REPORTS

**1. Arts & Culture Education**

**2. Events & Programs**

**3. Public Art**

**4. Third Street Gallery**

**5. Volunteer Hour Tally**

**6. Manager's Notes**

Strategic Plan Update

**ANNOUNCEMENTS**

**1. Third Street Gallery *Jazz Hands* reception, Wednesday, February 19 from 5-7 p.m.**

**2. Arts & Culture Education Subcommittee**

**Next meeting: February 20 at 5:00 p.m. at Appearances Marketing & Promotion**

**3. Third Street Gallery Subcommittee**

**Next meeting: February 21 at 10:30 a.m. in the Arts Office**

**4. Public Art Subcommittee**

**Next meeting: February 25 at 4:00 p.m. at Appearances Marketing & Promotions**

**5. Events & Programs Subcommittee**

**Next meeting: February 28 at 11:00 a.m. in the Arts Office**

**ADJOURN**

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

# MOSCOW ARTS COMMISSION



Lauren McCleary  
Commission Chair

~Minutes~

Megan Cherry  
Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday  
January 14, 2020**

**5:00 PM**

**Council Chambers  
206 E. 3rd St**

## **The meeting was called to order at 5:04 PM**

**PRESENT:** Christine Gilmore Vice-Chair, Katherine Clancy, Sandra Stoops, Aaron Johnson, Lauren McCleary Chair, Linnea Sheneman, Cindy Barnhart,

**ABSENT:** Donna Woolston, David Wilson, Robert C. Caisley, Diane Walker,

**ALSO IN ATTENDANCE:** Megan Cherry, Staff Liaison; DJ Scallorn, Administrative Specialist; Katherine Church;

## **Welcome and Attendance**

Chair McCleary called the meeting to order.

## **Regular Agenda**

### **1. Reading of the Mission Statement**

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

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The Commission's mission statement was read aloud.

### **2. Public Comment and Response to Previous Comments (limited to 10 minutes)**

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Church, from the Kestrel Realty Group, said the McConnell Building would be hosting art from their tenants in their community room. The exhibition opening will be Friday, January 17 from 10 a.m. to 1 p.m. and the work will remain on display for the remainder of January during regular business hours, Monday through Friday from 9 a.m. to 1 p.m. Church said the McConnell Building would host art regularly and she asked the Commission members to help promote this display.

**3. Approval of Moscow Arts Commission December 10, 2019 Minutes (ACTION ITEM)**

Gilmore moved that the December 10, 2019 minutes be approved as amended; Clancy seconded. Motion carried.

**4. Subcommittee Assignments**

McCleary asked if Commission members were interested in moving to a different Subcommittee. Discussion ensued regarding the dates and times for these meetings. Commission members volunteered to serve on the following Subcommittees.

*Arts & Culture Education*

Robert Caisley  
Lauren McCleary  
Linnea Sheneman  
Sandra Stoops  
Donna Woolston

*Events & Programs*

Cindy Barnhart  
Katherine Clancy  
Christine Gilmore  
David Wilson

*Public Art*

Katherine Clancy  
Christine Gilmore  
Donna Woolston

*Third Street Gallery*

Aaron Johnson  
Diane Walker  
David Wilson

**Reports**

**Arts & Culture Education**

McCleary said the Subcommittee met to discuss Entertainment in the Park and the 2020 schedule for MACtivities. The group felt that the MACtivity tabling at the Winter Carnival and Art Affair were successful and should be repeated yearly. The Subcommittee is looking at adding MACtivities into existing programs before branching out into the community. The suggestion was made to add a MACtivity at the Entertainment in the Park for children that aren't watching the performances. Discussion about Entertainment in the Park ensued regarding the performance schedule and how to better utilize the MAC Band. McCleary said the Subcommittee also discussed adding a tent to the Committee's supplies. The comment was made to consider looking into the summer lunch program as an additional activity location.

**Events & Programs**

The December meeting was not held. The first Artwalk Steering Committee meeting is January 15. Cherry said the meeting will include an update on performance booking, art demonstrators and performers, and the new registration system.

**Public Art**

The December meeting was not held. Cherry said the C & Main project is ongoing and the next public art project will be Vinyl Wraps and the Intermodal Transit Center Sculpture Garden.

### **Third Street Gallery**

Clancy said the Subcommittee met and started planning the exhibition schedule for 2021. The reception for *Cozy* will be January 30 from 5-7 p.m. Upcoming exhibitions this year are *Jazz Hands*, *Silver & Gold*, *Artwalk*, *Sculpted Spaces*, and *Dressed to Vote*, a show celebrating the 19<sup>th</sup> Amendment. Gilmore suggested applying for a grant through the Moscow Women's Giving Circle for funding since *Dressed to Vote* focuses on women's rights.

The Subcommittee will discuss the name of the Gallery during the January meeting. Discussion about the gallery ensued regarding promotions for exhibitions, looking at attendance, and adding the tag line "At City Hall" to the name. The suggestion was made that it may be better to invest money in the lights and hanging system in the gallery vs. changing the name.

### **Announcements**

No announcements were made.

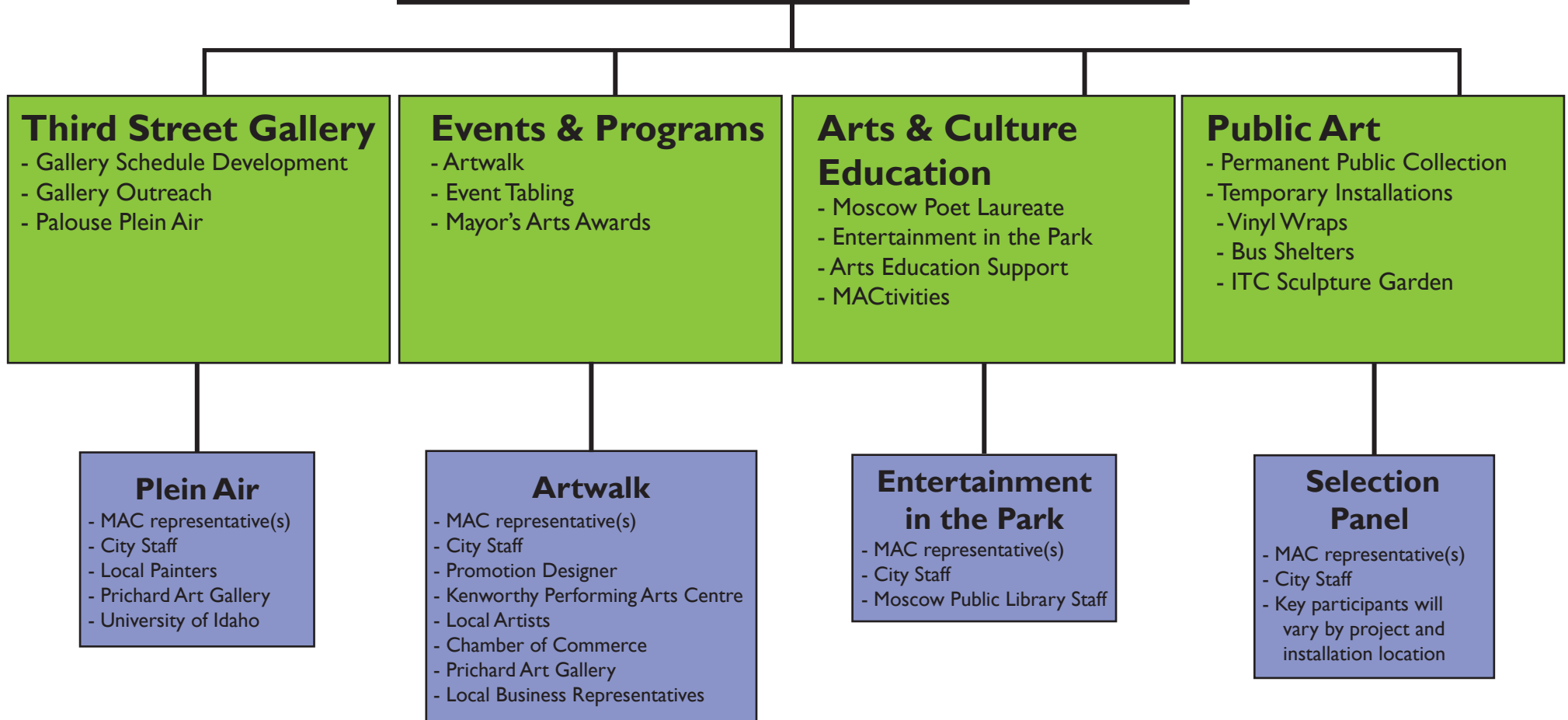
### **Upcoming Events / Meeting**

Subcommittee meetings will be held during the month of January.

### **Adjourn**

The meeting adjourned at 5:58 PM

# Moscow Arts Commission



MAC Subcommittee



Community Steering Committee

# MOSCOW ARTS COMMISSION



## 2020 Call for Public Art Vinyl-Wrapped Traffic Signal Boxes Moscow, ID 83843

Moscow Arts Department, Moscow City Hall, 206 E. Third St Moscow, ID 83843  
Contact: Megan Cherry at [mcherry@ci.moscow.id.us](mailto:mcherry@ci.moscow.id.us) or 208-883-7036

### Project Description

The City of Moscow invites artists to submit designs for installation on vinyl-wrapped traffic signal boxes. Artworks featured on vinyl-wrapped boxes have been a part of the City of Moscow's temporary public art collection since 2012. This project provides public space for artists to share their two-dimensional work with the public, and beautifies street fixtures throughout the community.

Each year, a selection panel chooses several artworks to be displayed at locations throughout Moscow for a period of up to 5 years. These works are enjoyed by Moscow's visitors and residents alike, and have become a cherished element of the visual landscape.

### Eligibility

This call is open to artists 18 years of age or older who live in Latah County, Nez Perce County, Asotin County, Whitman County, Nez Perce or Coeur d'Alene tribal members. Artists are eligible regardless of race, color, religion, national origin, gender, age, marital or familial status, physical or mental disability, sexual orientation, and gender expression or identity. Artist teams are eligible to apply, including teams of artists from multiple disciplines. Selection panelists and their immediate family members are not eligible for participation. No artist sitting on a Selection Panel may submit a proposal for the project for which the Selection Panel was formed.

### Project Timeline (subject to change)

|                  |                                        |
|------------------|----------------------------------------|
| May 7, 2020      | Deadline for submissions               |
| June 1, 2020     | Artist Notification                    |
| June 2020        | Artist Contract and Payment Completion |
| June - Sept 2020 | Artwork Installation                   |

# MOSCOW ARTS COMMISSION



## **Honorarium and Image Use Agreement**

1. Selected artists will complete an Image Use Agreement releasing artwork for display at the specified location for up to five years.
2. Each selected artist will receive an honorarium of \$500 upon completion of the Image Use Agreement.
3. The City of Moscow will incur all costs related to installation.

## **Artwork Description**

1. Artworks must be the artist's original design.
2. The artwork's subject matter and content should be appropriate for a public exhibition. As such, the artwork may not contain advertising, religious references, sexual content, negative imagery, or convey political partisanship.

## **Submission Requirements**

1. The title of the design
2. Artist statement and/or biography
3. Design files
  - Please submit up to three full size designs scaled to fit a specific location (see box locations and dimensions in the Site Details)
  - Submit high quality EPS file(s). All fonts must be converted to outlines / curves, all text layers must be rasterized.
    - All images must be saved in 100 DPI (Dots Per Inch) resolution.
    - All images must be in CMYK color mode.

## **Selection Process**

The Selection Panel will select up to five (5) sculptures based on the works' alignment with the artwork description above.

The Selection Panel will be comprised of the following:

Voting members:

- 2 - Moscow Arts Commission Members
- 1 - Local Business Representative (Buy Local Moscow)
- 1 - Technical Consultant
- 1 - City Staff Member

Non-voting members:

- Arts Program Manager (Selection Panel facilitator)
- City staff members acting in a technical advisory capacity

## **Site Details**

1. Photographs and dimensioned drawings of 2020 vinyl wrap locations
2. Map of 2020 vinyl wrap locations
3. Description of each location's history
4. List of local graphic design resources (to assist with file preparation)

# MOSCOW ARTS COMMISSION



## **City of Moscow Arts Department Staff Contacts**

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