

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday,
October 14, 2019**

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Jim Boland, Anne Zabala

OTHER: Mayor Bill Lambert, Darrell Keim

STAFF: Gary J. Riedner, Mia Vowels, Bill Belknap, Sarah Banks, Mike Ray, Jen Pfiffner, Tyler Palmer, Caylee Birge

REGULAR AGENDA

1. Approval of the September 23, 2019 Public Works / Finance Minutes (ACTION ITEM) - Laurie Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

2. Disbursement Report September 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending September 2019.

PROPOSED ACTIONS: Sign the Disbursements Report for the month of September, 2019 or take such other action deemed appropriate.

Banks introduced the item as written above. Major expenditures included payroll, a water main replacement, a slurry seal contractual payment, irrigation system installation at Lola Clyde park, design work for the police station, and fourth quarter payment for SMART transit. The Committee signed the report.

3. Public Meeting: Proposed Lot Division at 933 E. Seventh Street (ACTION ITEM) - Mike Ray

The applicants, Mark Warner and Amy Grey, are requesting a lot division for an existing lot of approximately 31,156 square feet in size located at 933 East Seventh Street. The applicants are requesting the lot division in order to create two lots of approximately 19,270 square feet and 11,885 square feet in size. The subject property is located within the Moderate Density, Single Family Residential (R-2) Zoning District where the minimum lot size is 7,000 square feet and the minimum lot width is 60 feet. Both proposed lots will meet the minimum requirements of the R-2 Zone and the existing single family dwelling on the subject property will meet all setback requirements. Per Moscow City Code, property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Ray introduced the item as written above. Blaine is defined as a collector street and backing out of a driveway is allowed. Discussion ensued regarding the three curb cuts and the possibility of conditions.

Chet Lawton, Moscow, asked if the northern lot could be split again if this division is approved. A separate application would have to be submitted and reviewed to determine whether another division would be allowed.

Amy Grey, applicant, is concerned about the discussion regarding possible conditions for the curb cuts. There are no plans for development of the lot yet but has proposed the division in a way so that it cannot be subdivided again. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Crisis Center Presentation - Gary J. Riedner / Joyce Lyons

Dr. Joyce Lyons, Rural Crisis Response Project Manager will present an overview of the Moscow Crisis Center, which will be opening in a few weeks. The Crisis Center provides 24-hour access to behavioral health crisis intervention services in an out-patient environment. This is expected to help in avoiding the unnecessary incarceration or hospitalization of individuals experiencing a behavioral health crisis. The Center will provide evaluation and risk assessment in a safe and secure environment. Included in services provided are basic medical clearance, crisis therapy, safety planning, case management and links to community and support networks.

PROPOSED ACTIONS: No action required.

Joyce Lyons, Public Health, explained the model for each region in Idaho has been one crisis center in the most populous area. The behavior health board felt that model was not appropriate for Region 2, and suggested many crisis centers throughout the region. Moscow is now funded and can be launched. The crisis center is a 24 hour center classified as an outpatient clinic and is not meant to be a homeless shelter. Because both entities serve similar clients, the crisis center is partnering with the Recovery Center to connect services and potentially provide additional services. Recovery Center staff will triage clients then call Scott's Community Care for risk assessments. Other partners include EMS services, University of Idaho counseling and testing center and Gritman Medical Center which should cut down on additional hospitalizations.

5. Latah Recovery Center Funding Request (ACTION ITEM) – Gary J. Riedner

Darrell Keim, Director of the Latah Recovery Community Center, is requesting financial assistance in the amount of \$10,000 to make improvements to the existing Latah Recovery Community Center building in order to better integrate the services of the new Crisis Center, which is located next door. The Latah Recovery Community Center contracts with the Crisis Center to serve as a focus for behavioral health crisis services. The attached letter describes the request and the program. Traditionally, requests such as this have been considered for funding through the Legislative Non-Prioritized Projects line item 101-010-10-670-16, which is funded at the level of \$30,000 for FY2020.

PROPOSED ACTIONS: Approve \$10,000 support for the Latah Recovery Community Center for one-time facility improvements to be funded through Legislative Non-Prioritized Projects line item 101-010-10-670-16; reject funding request; or provide staff further direction.

Riedner introduced the item as written above. Darrell Keim explained with the crisis center being remodeled, he asked their architect to come up with some ideas to create more private spaces within the recovery center. Riedner said the council previously budgeted monies for a community grant program. Since that time, the Attorney General indicated that public philanthropy is not one of the City's mission which means any request for money needs to be related to what the City does. This project directly impacts the police department and police transports for at-risk citizens. An emergency room hold will tie up an officer for 24 to 72 hours. An at-risk person can voluntarily go to the recovery center without a police escort and avoid the cost of the hospital. Approximately 50% of the emergency department holds should be able to utilize the crisis center. This will positively impact the police budget and keep more officers patrolling the city. The Committee recommended approval and that it be placed on the Council regular agenda.

REPORTS

Idaho Rural Water Association - Apprenticeship Program Agreement - Jen Pfiffner

The National Rural Water Association (NRWA) has developed a Standards of Apprenticeship Program for Water and Wastewater Systems Operations Specialists. The Idaho Rural Water Association (IRWA) has partnered with the NRWA and is administering the program for Idaho. The program is designed to provide a basis for universal training in all phases of the water industry. Guidelines incorporate standards from the U.S. Department of Labor, Office of Apprenticeship. The goal of the program is to provide training and support for individuals working in the water industry, specifically to address the high degree of organizational and personal responsibility that comes with managing the safe delivery of water and wastewater services. Participating organizations have the opportunity to receive financial incentives of up to \$2,500 per employee for on-the-job-training wages and other applicable expenses. Participation in the program does not require any changes to the hiring or processing of employees. Individuals enroll in the program as employees working for a participating employer. Additional paperwork outlining employee progression in the program is required and will be managed by the Public Works & Services Utility Managers and Supervisors for Water and Sewer with the assistance of Human Resources.

PROPOSED ACTIONS: Recommend approval of the Idaho Rural Water Association Standards of Apprenticeship - Employer Participation Agreement, or provide staff further direction

Pfiffner explained this agreement is a more standardized approach to the apprenticeship to journeyman program. The Department of Labor will provide reimbursement for up to \$2,500 per employee to help cover training and equipment cost. This portion is only for getting the apprentice to a journeyman, a journeyman to senior would be a separate program and will be reviewed next. Committee recommended the City move forward with the apprenticeship program agreement.

ADJOURN

The meeting was closed at 3:31 p.m.

