

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 22, 2019

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Jim Boland, Anne Zabala

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio

STAFF: Gary J. Riedner, Mia Vowels, Mike Ray, Mia Vowels, Laurie M. Hopkins

1. Approval of the July 8, 2019 Public Works / Finance Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

Approved as presented.

2. Public Meeting: Proposed Lot Division at 418 East 8th Street (ACTION ITEM) - Mike Ray

The applicant, Ching-Pi Wang, is requesting a lot division for an existing lot of approximately 14,389 square feet in size located at 418 East 8th Street. The applicant is requesting the lot division in order to create two lots of approximately 8,169 square feet and 6,220 square feet in size. Each lot contains a 4-unit multi-family apartment building. The subject property is located within the Multiple Family Residential Zoning District (R-4). Within the R-4 Zoning District, multi-family lots require a minimum lot area of 5,000 square feet and a minimum lot width of fifty feet (50'). Both proposed lot areas and lot widths meet these requirements and the two existing buildings will meet all setback requirements of the R-4 Zone. Per Moscow City Code, property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Ray introduced the item describing the area. Requesting a flag pole division allows setback requirements to be met. Parking is allowed to be satisfied on the lot or lot adjacent. The Committee recommended approval and that it be placed on the Council consent agenda.

3. Funding Request from Latah County for McConnell Mansion Reroof Project (ACTION ITEM) – Gary J. Riedner

Latah County and the Latah County Historical Society approached the City Council in July, 2017 with a request to participate in one-half of the cost of the McConnell Mansion re-roof project. The

request to the City was \$19,750. In FY2017, the City Council authorized \$10,500 of the request to be paid from the Legislative Non-Prioritized line item, and indicated that the balance of \$9,250 could be brought forward for funding in FY2018 from the same line item. The FY2017 funds were not requested to be expended within that budget year, and no request was made in FY2018, because the project was not pursued at that time.

The project is proceeding this summer, and Latah County and the Latah County Historical Society were operating under the assumption that the funds that were authorized in FY2017 and to be requested in FY2018 were available in FY2019. The accompanying memo and attachments provide the background of the original request and the budgetary implications.

Since the date of the original request, the Fort Russell Historic District was expanded to include the McConnell Mansion.

If the request for City participation in the amount of \$19,750 for the McConnell Mansion re-roof project is authorized by City Council in the current FY2019 budget year, since the amount was not budgeted, it is recommended that the Council direct staff to open the FY2019 budget to include the expenditure from Legislative Non-Prioritized Projects, which will overrun the original line item.

PROPOSED ACTIONS: Recommend approval of the request from Latah County and the Latah County Historical Society to participate in the McConnell Mansion re-roof project in the amount of \$19,750 from Legislative Non-Prioritized Projects line item 101-010-10-670-16, and direct staff to include that amount in the FY2019 open budget process, or reject the request or provide staff further direction.

Riedner introduced the item as written above. The Committee is still in favor of the project, recommended approval and that it be placed on the Council consent agenda. If Council approves the expenditure, the amount will be brought forward in the open budget process. Dick Walser thanked the Committee members for the support.

4. Ice Rink Hamilton Fund Extension Resolution Approval (ACTION ITEM) - Gary J. Riedner

On June 17, 2019, the City Council considered a request from the Palouse Ice Rink (PIR) for an extension of the City's commitment of \$1 million of Hamilton Funds made pursuant to Resolution 2017-13. The Council approved the request for extension with the same conditions imposed by Resolution 2017-13 and directed staff to draft a Resolution for Council consideration at a later meeting. The attached Resolution is submitted for City Council consideration.

PROPOSED ACTIONS: Recommend approval of the attached Resolution or provide staff further direction.

Riedner introduced the item as written above. Pete Robichaud said donor meetings have been held and look positive. The anticipation is to start construction long before 2022. The Committee recommended approval and that it be placed on the Council regular agenda.

5. Bond Proceeds Resolution (ACTION ITEM) - Gary J. Riedner / Sarah Banks

On May 21, 2019, the City of Moscow presented a successful general obligation bond election to the voters, to fund capital projects, including a new police facility, repurpose and remodel of the current 4th Street police facility and Mann Building to house City operations. Staff has been working with a financial consultant and bond attorney to complete the process of issuance of the

general obligation bonds, including conducting a bond rating conference with a rating agency, preparation of the bond ordinance (to be considered by City Council on August 5, 2019) and issuance of a Preliminary Official Statement. Bond Counsel has recommended that the City Council adopt a policy relating to the deposits and disposition of funds to pay the debt service on the bonds. The attached Resolution states the proposed policy relating to those matters.

PROPOSED ACTIONS: Recommend adoption of the attached Resolution, or provide staff further direction.

Riedner introduced the item as written above adding this will be bond policy and is not specific to just this bond, but all future bonds. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 3:21 p.m.

