

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, May 13, 2019

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Jim Bolland, Anne Zabala

STAFF: Mayor Bill Lambert, Gina Taruscio, Gary J. Riedner, Mia Vowels, Bill Belknap, David Schott, Leah Carlson, Sarah Banks, Scott Bontrager, Tyler Palmer, Caylee Birge

**1. Approval of Public Works / Finance Committee April 22, 2019 Minutes (ACTION ITEM)
- Caylee Birge**

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

2. Disbursement Report April 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending April, 2019.

ACTION: Sign the Disbursements Report for the month of April, 2019.

Banks presented accounts payable report.

The Committee recommended approval and that it be placed on the Council consent agenda.

3. Public Meeting: Proposed Lot Division at 1110 S Main Street (ACTION ITEM) - Leah Carlson

The applicants, Justin Sult and Andrew Smith, are requesting a lot division for an existing 64,800 sf lot located at 1110 S. Main Street. The applicants are requesting the lot division in order to create one new lot of approximately 5,000 sf in size from the original parcel, leaving a remainder parcel of 59,800 sf. The subject property is located within the Multiple Family Residential Zoning District (R-4) which requires a minimum lot area of 5,000 sf and a minimum lot width of twenty feet (50'). The proposed lot area and lot width meet these requirements. There is an existing single family dwelling on the proposed lot and multiple structures on the remnant parcel that will meet all setback requirements as a result of the proposed division. Per Moscow City Code, property owners within 600 feet of the property have been notified of the proposed division and a sign was posted seven (7) days prior to the public meeting date.

PROPOSED ACTIONS: Take public comment if applicable and recommend approval of the lot division request with no conditions; or recommend approval of the lot division request with conditions; or recommend denial of the lot division request; or provide staff further direction.

Carlson introduced the item as written above. Per City Policy, residents within 600 feet of the subject property have been notified of the proposal and may be present in the audience to testify.

The Committee recommended approval and that it be placed on the Council consent agenda.

4. Lola Clyde Park Playground Slab and Pathway Bid Results (ACTION ITEM) - David Schott

The City issued a solicitation for bids on April 24, 2019 for the Lola Clyde Park Playground Slab and Pathway Project. The work consists of the installation of approximately five hundred sixty-seven (567) square yards of six-inch (6”) thick reinforced concrete slab in Lola Clyde Park for the playground pad. This project will also include the installation of approximately ninety-eight (98) square yards of five-inch (5”) thick concrete sidewalk to access the playground. Bids were opened on May 3, 2019 with two (2) responsive bid proposals received. Bids ranged from \$64,154 to \$94,520. The Engineers estimate for contract bids items was \$77,834. The Parks and Recreation Department is requesting authorization to retain McCall’s Classic Construction, Inc. for the Lola Clyde Park Playground Slab and Pathway Project in the amount of \$64,154 with a ten percent contingency of \$6,416 and an additional \$1,000 for materials testing for a total amount not to exceed \$71,570.

PROPOSED ACTIONS: Recommend acceptance of the low bid from McCall’s Classic Construction in the amount of \$64,154 with a ten percent contingency of \$6,416 and \$1,000 for materials testing for a total amount not to exceed \$71,570, or provide staff further direction.

Schott introduced the item as written above. There is rock for construction entrance that will be removed after the site is finish. Concrete inspection and testing will make sure the playgroumeets the parameters for strength.

The Committee recommended approval and that it be placed on the Council consent agenda.

5. Lena Whitmore Park ADA Pathway Bid Results (ACTION ITEM) - David Schott

The City issued a solicitation for bids on April 24, 2019 for the Lena Whitmore Park ADA Pathway Project. The work consists of the removal of approximately two hundred thirty four (234) square yards of sidewalk and the installation of approximately three hundred sixty (360) square yards of concrete sidewalk and the installation of a pedestrian ramp. Bids for the project were opened on May 3, 2019. Two (2) responsive bid proposals were received with bids ranging from \$48,875.75 to \$67,895. The Engineers estimate for contract bids items was \$56,698. The Parks and Recreation Department is requesting authorization to retain McCall’s Classic Construction, Inc. for the Lena Whitmore Park ADA Pathway Project in the amount of \$48,875.75 with a ten percent contingency of \$4,888 and an additional \$1,000 for materials testing for a total amount not to exceed \$54,763.75.

PROPOSED ACTIONS: Recommend acceptance of the low bid from McCall’s Classic Construction, Inc. in the amount of \$48,875.75 with a ten percent contingency of \$4,888 and

\$1,000 for materials testing for a total amount not to exceed \$56,698, or provide staff further direction.

Schott introduced the item as written above.

The Committee recommended approval and that it be placed on the Council consent agenda.

6. Moscow City-Wide Sidewalk Replacement Project FY2019 Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

The 2019 City of Moscow Sidewalk Improvement Program will construct sidewalk and pedestrian ramp improvements in various locations with City funds and will perform additional sidewalk replacements under the Property Owner Assistance Program at the owner's expense. An electronic bid solicitation for this year's Sidewalk Program was issued to numerous local contractors on April 26, 2019, giving them one week to respond. As the level of citizen participation is unknown, the project was advertised with estimated quantities. Three responsive bids were received on May 3, 2019. Of the responsive bids received, numbers ranged from \$43,288 to \$89,750. McCall's Classic Construction of Clarkston, Washington submitted the low bid on the project of \$43,288. The Engineer's Estimate for the project was \$60,390. An itemized bid tabulation is attached. The total value of the work performed for the City's projects will not exceed the funds available in the Sidewalk Improvement budget line item. The value of any additional work done will be dependent upon property owner participation and at their expense. Based on the bids received, Staff feels that it is in the best interest of the City to award the contract to the low bidder McCall's Classic Construction.

PROPOSED ACTIONS: Recommend acceptance of the responsive low bid from McCall's Classic Construction and authorize a work order based contract with McCall's Classic Construction not to exceed the amount available to the program, or provide staff further direction.

Bontrager introduced the item as written above. With the City sidewalk assistance program we have replaced roughly 10,000 feet of sidewalk since 2012. This program's goal is for functional sidewalk system and to improve and maintain walkways. The City should be able to get to everyone that is on the wait list this year.

The Committee recommended approval and that it be placed on the Council consent agenda.

7. Pedestrian Curb Ramp Improvement Project Project FY2019 Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

This project will replace the existing deficient pedestrian curb ramps on the Idaho Transportation Department (ITD) highway system at the southeastern quadrant of the intersection of Jackson (US 95) and Third Street. The Engineer's estimate for construction is \$25,618. The project is funded by a FY2019 grant from the ITD Pedestrian Curb Ramp Improvement Program. In December 2018, the Council approved a Cooperative Agreement between the City of Moscow and the Idaho Transportation Department to construct the pedestrian ramps listed in the agreement with a reimbursement from ITD up to \$32,000. The City has provided an additional 23% in-kind match of \$7,500 for design, construction management, and administration of the project resulting in a total cost of \$39,500. The City shall be responsible for providing any additional funding exceeding the \$32,000 reimbursement

allotted for the project from the Capital Projects Sidewalk Improvements line item 350-150-40-770-73. The City solicited three contractors for bids on April 26, 2019 for the construction of the project. One responsive bid was received for \$21,294 from McCall's Classic Construction of Clarkston, Washington. A bid tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the low bid from McCall's Classic Construction, award the contract in the amount of \$21,924.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount (\$2,192.40) or provide staff further direction.

Bontrager introduced the item as written above. Since the start of this program in 2013, 40 ramps have been installed.

The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

1. Third Street Bridge Report - Tyler Palmer

Palmer presented a report on third street bridge. On schedule for installation of the bridge itself on May 18, 2019. For safety reasons the street will be closed but there will be an observation area. Connection work will start after the bridge is in place. There is a bid opening for the ramps and sidewalk portion of the bridge. The time frame for the bridge to be opened for public use will be mid-June.

2. 3rd Street Separated Bicycle Lane and Termination – Tyler Palmer / Gary J. Riedner

We have been working toward the separated bike lane, this is the second phase, which includes additional infrastructure improvements, concrete islands, and additional ramps to further accommodate multimodal transportation. The funding for the project was mostly expended in phase one. This project is important for the safety of citizens traveling by bicycle. The City has sent a letter regarding the Transportation Commission's proposal to terminate the separated bike lanes at the intersection of Washington and 3rd. The recommendation now is to proceed with the modular rail system, but we need to get the council's direction to use accumulated funding. We hired Alta engineering to help us develop the corridor concept and we would like to retain Alta to take a look at the Idaho Department of Transportation's recommendation.

ADJOURN

The meeting adjourned at 3:46 pm.

