

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, April 22, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Art Bettge, Jim Boland, Anne Zabala

STAFF: Mayor Bill Lambert, Gary J. Riedner, Mia Vowels, Tyler Palmer, Jen Pfiffner, Scott Bontrager, David Schott, Bill Belknap, Megan Cherry, Caylee Birge

REGULAR AGENDA

1. Approval of Public Works / Finance Committee April 8, 2019 Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

2. 2019 Pavement Management Program: Slurry Seal Bid Award (ACTION ITEM) - Steve Schulte / Scott Bontrager

The planned Pavement Management Program for FY2019 includes a Slurry Seal road treatment to address multiple locations throughout the City. A Slurry Seal is the application of a thin mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt surface. Slurry Seals are primarily applied on residential and collector streets with low to moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 30, 2019 for the 2019 Slurry Seal road treatment project. The base bid for the project includes 149,500 square yards of Type II Slurry Seal. The Engineer's estimate for the project was \$284,050.

Bids were opened on Tuesday, April 16, 2019. Two responsive bids were received, ranging from \$252,655 to \$361,192. Of those, the low bid was submitted by Blackline, Inc. of Vancouver, WA in the amount of \$252,655. A bid tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the responsive low bid from Blackline, Inc., award the contract in the amount of \$252,655.00, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Palmer introduced the item as written above. Having a slurry seal done every seven (7) years will extend the life of the pavement. The slurry seal holds up to the Palouse climate and snow

plows. The City has worked with Blackline, Inc. in the past and have provided good work. Staff is exploring a regional bid process for potential of a better deal for future projects. Blackline, Inc. will bring in a tanker truck with some of the materials and other materials will be sourced locally. The Committee recommended approval and that it be placed on the Council consent agenda.

3. 2019 Pavement Management Program: Asphalt Rubber Chip Seal Bid Award (ACTION ITEM) - Steve Schulte / Scott Bontrager

The planned Pavement Management Program for FY2019 includes an Asphalt Rubber Chip Seal road treatment to address multiple locations throughout the City. An Asphalt Rubber Chip Seal is a proven method of road preservation, which uses recycled tire crumb in the asphalt binder to make chip seals more effective and longer lasting on heavily cracked and deteriorated streets. Asphalt Rubber Chip Seals are primarily applied on residential and collector streets with heavy cracking and moderate distress to help preserve and protect the surface and underlying pavement structure. The City published an advertisement for bids on March 30, 2019 for the 2019 Asphalt Rubber Chip Seal road treatment project. The base bid for the project includes 43,900 square yards of Type II Asphalt Rubber Chip Seal. The Engineer's estimate for the project was \$460,950. Bids were opened on Tuesday, April 16, 2019. One responsive bid was received by Intermountain Slurry Seal of Salt Lake City in the amount of \$380,569.10. A bid tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the low responsive bid from Intermountain Slurry Seal, award the contract in the amount of \$380,569.10, and authorize staff approval for construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Palmer introduced the item as written above adding this type of seal is for long term use and the sealant is about half the price. Cracks in the current roadway that are larger than half an inch will need to be filled beforehand. However, cracks that are smaller than an inch and half will be filled by the rubber chip seal itself. Moscow streets are assessed with an Overall Condition Index (OCI) once every three years by an outside company. The rating is used to determine which streets get what treatment if needed. Staff would like to budget \$1.4 million a year into roads and we are just shy of that. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Fire Station #2 Re-Roof Bid Results (ACTION ITEM) - David Schott

The City published an advertisement for bids on March 16 and March 23 for the Fire Station #2 re-roof project. The work consists of all labor, materials, equipment and services necessary to install a new sealed seam metal, Garland R-Mer Lite, roof system over the existing built-up roof. The R Mer Lite roofing system is a robust metal roof with a 30 year warranty and similar roofs have been installed on the 1912 Center, Intermodal Transit Center, many of the University of Idaho buildings, and many of the Moscow School District buildings.

Bids for the Fire Station #2 Re-Roof Project were opened on April 4, 2019. Three (3) responsive bid proposals were received with bids ranging from \$62,050 to \$77,236. The Parks and Recreation Department is requesting authorization to retain Renegade NW, Inc. for the Fire Station #2 Re-Roof Project in the amount of \$62,050 with a five percent contingency of \$3,102.50 for a total amount not to exceed \$65,152.50. Staff is also requesting authorization to overrun Capital Projects: Buildings – Public Safety, line item 350-310-20-770-72 in the amount

of \$3,720.20 to cover total project expenses.

PROPOSED ACTIONS: Recommend Council authorization to accept the low bid from Renegade NW, Inc. for the Fire Station #2 Re-Roof Project in the amount of \$62,050 with a five percent contingency of \$3,102.50 for a total amount not to exceed \$65,152.50 and authorize an overrun in Capital Projects: Buildings – Public Safety, line item 350-310-20-770-72 in the amount of \$3,720.20 to cover total project expenses, or provide staff further direction.

Schott introduced the item as written above. The current roof is in bad shape and needs repairs often. The Committee recommended approval and that it be placed on the Council consent agenda.

5. 2018 Water and Sewer Rate Study Contract (ACTION ITEM) - Gary J. Riedner

The Water and Sewer Departments conduct a rate study every five to six years in order to determine the utility rates that are necessary to meet the financial needs of the respective utilities. The attached agreement for professional services for water and sewer cost of services rate and connection fee study will review the revenue requirements of each utility on a stand-alone basis to evaluate the sufficiency of each utility's existing rates and fees. The resulting plan will serve to establish a blueprint for achieving revenue stability, sufficiency and equitable cost-based utility rates. FCS Group of Redmond Washington is proposed as the consultant to conduct the water and sewer cost of services rate and connection fee study. FCS Group also conducted the 2013 Sanitation, Water and Wastewater Rate Study, which has been the basis for utility rates since that time. Funding for the water and sewer cost of services rate and connection fee study was appropriated in the FY2019 budget, Water Fund line (\$50,000) and Sewer Fund line 230-230-60-642-10 (\$50,000).

PROPOSED ACTIONS: Recommend approval of the Agreement for professional services for water and sewer cost of services rate and connection fee study with FCS Group in the amount of \$97,815 or provide staff further direction.

Riedner introduced the item as written above. This process will look at water and sewer rates which will then move forward to a comprehensive plan. The comprehensive plan will need to adjust as projects are completed. There are inconsistencies in the sewage rate billing. The study will also take a look at City facility charges to be sure the charges are meeting the guidelines handed down by the Supreme Court to Hayden Lake, ID. Staff would like to move forward with implementation of the new rates in the FY2020 budget. The results will provide the tools needed and a justification for charges. The Committee recommended approval and that it be placed on the Council consent agenda.

REPORTS

1. C & Main Public Art Budget Recommendation - Megan Cherry

Cherry presented the report on the C and Main public art project. This has been on the docket for a while, written in 2015. The project description will go out to the artists at the beginning of May. The tentative timeline for the artwork selection and installation will be about a year from now. The community information section will go out April 29th. The public art master plan calls for one major project per year, however each project considers timing and sake of quality and budget. We used public art budget comparisons based on square footage from other cities to form the budget for this project. This does exceed the \$30,000 but we would like to get one large project instead of a

lot of little projects. This would add to the Moscow entryway beautification project and make this entry much more inviting.

2. 6th Street Pedestrian Improvements (LHSIP) Bid Results Report - Scott Bontrager

Palmer presented the report on the 6ths street pedestrian improvements. The bid opening was on April 2nd and we received bid totals on April 4th, the engineer's estimate was \$107,941.11, we received a single bid at \$189,080.50. We are highly unlikely to get approval because of the large discrepancy between the estimate total and the bid cost. Staff came up with the idea to combine this project with the 2021 3rd street project, which will help with the scope and cost of both projects. Riedner discussed with the Mayor that one option would be to rebid the project but it's not critical and can wait. To push it through quickly would have been more expensive. There will be an additional \$4,000 charge to delay, however that is better than the discrepancy between the budget and the overpriced bid.

Riedner reported on the 3rd street bridge. The engineering, survey work, site staking and utility locates are complete. The excavation will start next week and we will have the bridge the week of May 6th.

ADJOURN

The meeting closed at 3:50 p.m.

