

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 11, 2019

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00.

PRESENT: Anne Zabala, Jim Boland, Art Bettge

OTHER: Mayor Lambert, Gina Taruscio,

STAFF: Gary J. Riedner, Mia Vowels, Bill Belknap, David Schott, Sarah Banks, Caylee Birge

REGULAR AGENDA

1. Approval of Public Works / Finance Committee February 25, 2019 Minutes (ACTION ITEM) -Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

2. Disbursement Report February 2019 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending February, 2019.

ACTION: Sign the Disbursements Report for the month of February, 2019.

Banks presented item as written above. The Committee recommended approval and that it be placed on the Council consent agenda.

3. Fourth Quarter Financial Report July 1, 2018 to September 30, 2018 for FY2018 (ACTION ITEM) - Sarah Banks

Staff will present the financial report for the fourth quarter of Fiscal Year 2018 (July 1, 2018 to September 30, 2018).

PROPOSED ACTIONS: Approve the FY2018 Fourth Quarter Report, or provide staff further direction

Banks presented item indicating the general fund capital outlay ended at 140% due to the purchase of SCBA's for the Fire Department. Riedner stated the old fire engine is listed on consignment for the possibility of recovering funds with the sale of it. If no one is interested in purchasing, staff may bring it forward for surplus to another City as we did the old SCBA's. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Lola Clyde Park Playground Equipment Selection (ACTION ITEM) - David Schott

The Parks and Recreation Department is requesting authorization to purchase playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund. The playground equipment is intended for children ages 2-to-12 years of age and will be installed in Lola Clyde Park. The focus of the Lola Clyde Park playground equipment is a fully accessible playground for those with disabilities, as well as, provide high play value for all kids. The City of Moscow Parks & Recreation Department issued a Request for Proposals (RFP) for playground equipment and safety tile surfacing on January 7, 2019 to eighteen (18) playground suppliers. Twelve (12) proposals were received. Public voting on the proposals began on January 30, 2019 and closed on February 25, 2019. The City received a total of 714 votes, 307 online votes and 407 paper votes at the Hamilton Indoor Recreation Center and Eggan Youth Center. Buell Recreation with Burke playground equipment ranked number 1 receiving 159 of the 714 total votes. The Parks and Recreation Commission considered public input and recommended Buell Recreation to provide playground equipment and tile safety surfacing for Lola Clyde Park at their February 28, 2019 meeting.

PROPOSED ACTIONS: Recommend approval of the purchase of playground equipment and safety tiles from Buell Recreation at a cost of \$123,541 and \$3,000 for parks crews to install the playground equipment and safety surface tiles with funding source from the Hamilton Fund, or provide staff further direction

Schott presented item as written above. Using In house installation and maintenance of play equipment will save about 30%.

The Committee recommended approval and that it be placed on the Council consent agenda.

Schott presented item as written above adding this playground includes a ramp system that accommodates a wheelchair on the structure. By installing the playground in-house, the City saves approximately 30%. The Committee recommended approval and that it be placed on the Council consent agenda.

5. Request for Funding from Moscow Affordable Housing Trust (ACTION ITEM)- Gary J. Riedner

Moscow Affordable Housing Trust (MAHT) is currently developing an affordable housing project consisting of a 3-unit townhouse located at 334, 336 and 338 Southview Avenue. MAHT purchased the property in fall, 2018 and is currently in the process of constructing improvements with a loan obtained through Idaho Housing Finance Authority. Because of the fact that the purchase of the land has depleted MAHT's working capital, Nils Peterson, Executive Director of the Moscow Affordable Housing Trust, is requesting financial assistance from the City of Moscow to participate in the cost of the property in the amount of \$15,000.

The City Council has budgeted \$20,000 in Legislative Non-Prioritized Projects 101-010-10-670-16 for FY2019. If approved, the City Supervisor recommends expending the requested funds from Legislative Non-Prioritized Projects.

PROPOSED ACTIONS: Recommend approval of MAHT request for \$15,000 for assistance in the cost of property for affordable housing project and authorize expenditure of funds from Legislative Non-Prioritized Projects; reject request, or provide staff further direction

Riedner presented the item as written above. Council has previously budgeted \$20,000 for funding for the Moscow Affordable Housing Trust (MAHT) but no requests have been submitted in the last four years. There are building permit revenues that are being generated from the three town houses which could offset the request if approved.

Nils Peterson, executive director of the Moscow Affordable Housing Trust, states there is no house that is affordable to low income households without a subsidy in Moscow. However, there are several different ways to subsidize home purchase for long term affordability. Subsidy retained will be held from the federal government in the ground for perpetuity in a land trust. Idaho Housing and Finance Association (IHFA) used the \$20,000 that Council provided in the past to buy 306 Morton Street and built a house, and ended with \$35,000 after the sale. There will be a ground lease in place so the homeowner cannot be forced out. Grounded Solutions of Land Trust, a national organization, have provided a model lease agreement in which Idaho will adopt and use. We anticipate lease space to about fifty dollars per month.

Randy Baukol, Chair of Fair and Affordable Housing Commission is in full support of the request.

Bettge shared concern that the City would be getting into the land acquisition business and if this process is sustainable. Peterson responded the City's investment would be working capital. There is a risk but feels the money would come back to finance future projects. When a home is sold, it will be at cost and the transaction will not produce a gain other than the IHFA developer fee. The City does not pay property taxes on the land because it is a nonprofit but the owner pays home insurance.

The Committee recommended approval and that it be placed on the regular Council agenda.

ADJOURN

The meeting was closed at 3:43 PM

