

Administrative Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, January 13, 2020

4:30 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

The meeting was called to order at 4:30 p.m.

PRESENT: Art Bettge, Anne Zabala, Maureen Laflin

OTHER: Mayor Bill Lambert, Gina Taruscio, Brandy Sullivan

STAFF: Jen Pfiffner, Bill Belknap, Tyler Palmer, Caylee Birge

1. Selection of Committee Chair and Vice Chair (ACTION ITEM)

Nominate incoming Administrative Committee Chair and Vice Chair.

ACTION: Approve Committee Chair and Vice Chair.

Zabala was selected as Chair and Laflin as Vice Chair.

2. Approval of the November 25, 2019 Administrative Committee Minutes (ACTION ITEM) - Caylee Birge

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

3. Ordinance Amending Title 6, Chapters 2, 3, and 4 of Moscow City Code Regarding Mobile Home and Recreational Vehicle Parks (ACTION ITEM) - Bill Belknap

On November 23, 2018, the Community Development Department received a letter from Mr. Gary Lester, requesting that the Planning and Zoning Commission review and potentially remove the 6-month stay limitation for Recreational Vehicles (RVs) within the City of Moscow. The Commission discussed Mr. Lester's request at their January 9, 2019 and February 13, 2019 meetings and directed staff to prepare a code amendment to eliminate the 6-month stay limitation and provide greater opportunities for tiny houses within mobile home parks. After review of the existing RV park and mobile home park ordinances, it was determined that the codes have not been updated since the early 80's. Therefore, the code amendment was expanded to include the mobile home park chapters, which have been updated in order to align the chapters with current State and Federal definitions and reorganized for ease of use. On December 11, 2019, the Commission conducted a public hearing upon the proposed ordinance and recommended approval to City Council. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming January 21, 2020 meeting.

PROPOSED ACTIONS: Recommend forwarding the proposed ordinance for public hearing at the Council's upcoming January 21, 2020 meeting; or provide staff further direction.

Belknap introduced the item as written above and provided details on the changes and updates. A tiny home on a chassis and wheels is considered an RV and unless on a foundation, would not be covered by the building code. The City did adopt an appendix for building tiny home on a foundation that allows greater leniency in building standards.

The Committee recommended approval and that it be placed on the Council regular agenda.

REPORTS

MAC and Arts Department Strategic Planning Report - Megan Cherry

The report was postponed to the next meeting.

ADJOURN

The meeting was closed at 4:46 p.m.

