

MOSCOW ARTS COMMISSION



Lauren McCleary
Commission Chair

~Minutes~

Megan Cherry
Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday
November 12, 2019**

5:00 PM

**Fiske Room
412 E. 3rd St**

The meeting was called to order at 5:13 PM

PRESENT: Christine Gilmore Vice-Chair, Sandra Stoops, Katherine Clancy, David Wilson, Linnea Sheneman, Diane Walker, Cindy Barnhart, Donna Woolston, Caitlin Caldwell, Aaron Johnson,

ABSENT: Lauren McCleary Chair, Robert C. Caisley,

ALSO IN ATTENDANCE: Megan Cherry, Staff Liaison; DJ Scallorn, Administrative Specialist; David Schott, Assistant Parks and Recreation Director; David Hall;

Welcome and Attendance

Vice-Chair Gilmore called the meeting to order.

Regular Agenda

1. Reading of the Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.

The Commission's mission statement was read aloud.

2. Approval of Moscow Arts Commission October 8, 2019 Minutes (ACTION ITEM)

Barnhart moved that the October 8, 2019 minutes be approved; Clancy seconded. Motion carried.

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

No public comment.

4. Strategic Plan Draft #1 (ACTION ITEM)

PROPOSED ACTIONS: Review the strategic plan and send back to subcommittee with edits and/or corrections; or approve the plan and forward to City Council for review and adoption; or take other such action deemed appropriate.

A draft of the Strategic Plan was presented. Cherry said this collaborative writing document came about from Commission meetings with Kathleen Burns and Jen Pfiffner, public comments, and subcommittee meetings. Cherry asked for feedback on the draft.

[Caldwell arrived to the meeting]

Gilmore suggested moving the “Communication and Collaboration” section to the beginning to better highlight where the Commission will be going. Positive comments were made about the presented draft. Discussion ensued regarding ways to gather data and measure the success of events. Suggestions were made to include information gathered from the City Survey, documents built to track programs, and the possibility of using Strategic Planning software to capture history.

[Woolston arrived to the meeting]

Clancy moved to present the Strategic Plan to City Council. Walker seconded. Vote by Acclamation: Ayes: Eight (8). Nays: None. Abstentions: None. Motion carried.

5. Russell Elementary Award

Third, fourth, and fifth-grade students from Russell Elementary have been working on a Jr. Future City project and the Commission was asked to sponsor an award. Sheneman said one way to support the project would be to donate money to cover the cost of t-shirts and iron-on patches. Discussion ensued regarding a previous Commission meeting where funding was requested. Cherry said the consensus from that meeting was that the Commission does not have funds available for requests, though fundraising or establishing a line item are options. The Commission came to the consensus not to contribute funds, though individual members may donate if they chose.

Gilmore asked if the Commission was interested in sponsoring an award for the project. Cherry clarified that the sponsorship would include picking an award name and criteria, providing the project organizer the Commission logo, and designating volunteers to view the displays on November 22 to select the winner. Discussion ensued regarding possible award names and selection criteria. The Commission came to the consensus to use the name “Artful City Award” and for the rubric to be “thoughtful and purposeful placement of public art.” Gilmore called for volunteers to meet at Russell Elementary and select the winner on November 22. Clancy and Gilmore volunteered. Cherry said she and McCleary would also help with the selection.

[Johnson arrived to the meeting]

6. Winter Carnival MACTivity at the Prichard 5-5:45 Friday, December 6

The Commission will host a short activity during the Winter Carnival at the Prichard Art Gallery. Participants will create crowns from embroidery hoops, yarn, ribbon, and other art supplies. Sheneman, Clancy, and Stoops volunteered to help with the event. The Commission came to the consensus for Cherry and Clancy to select supplies from the basement at City Hall for the project. Gilmore said the activity is being advertised in the Facebook event for the Winter Carnival.

7. MAC Election Nominations

Gilmore nominated McCleary for Chair. Woolston seconded. Clancy nominated Gilmore for vice-chair. Walker seconded. The vote and election for these positions will be held at the December Commission meeting.

Reports

1. Arts & Culture Education

The subcommittee has been reviewing the artist in residence program and looking at Entertainment in the Park. Cherry said the Idaho Conservation League 2019 Artist in Residence, Carl Rowe, will host a short exhibition on the first floor of City Hall December 9 and 10 and that Carl will present to the Commission in December on the experience of being an artist in residence.

2. Events & Programs

The subcommittee has been discussing the strategic plan, looking at music bookings for Artwalk and Entertainment in the Park, how to better utilize the Moscow Arts Commission Band, and ways to expand the programming for Entertainment in the Park. Gilmore reported that the Artwalk poster artist for 2020 has been selected and that a public announcement will be coming later next year.

3. Public Art

Clancy reported that comments were collected during the community conversation about the C & Main finalists' designs. Cherry said the next step is to compile the comments for the selection panel to review. The recommendation from the selection panel will hopefully be made at the December meeting where the Commission will make a recommendation to City Council. Gilmore encouraged the Commission to attend the City Council meeting on December 16 since the C & Main public art recommendation and Strategic Plan will be discussed.

4. Third Street Gallery

Walker inquired about reception attendance and Cherry said 145 people attended the reception for *Wood & Word*.

Barnhart referenced an email she sent to the Commission prior to the meeting and made suggestions for promoting the Third Street Gallery.

5. Volunteer Hour Tally

A sheet was passed around for the Commission members to record their volunteer hours served.

6. Manager's Notes:

Cherry said having a quorum for the December 10 Commission meeting would be important as the meeting would include the C & Main public art project, an update from the Poet Laureate, a discussion with Carl Rowe, a review of the Gallery name, and much more.

7. East City Park Stage Design (David Schott)

Schott gave a short presentation on the stage at East City Park that included a brief history of the structure, maintenance issues being faced, information from a replacement plan from 2010, and details on the new stage at the Latah County Fair Grounds. Schott asked for suggestions for a new stage at East City Park and if the Commission would like to be involved this upcoming capital improvement project.

Discussion about the stage at East City Park ensued regarding the limitations of the current structure, the need for a covered stage that has protection from the weather, the need for adequate power and equipment for a variety of uses, and having a floor surface that would accommodate dance performances. Stoops asked for clarification on the orientation of the stage proposed in the plan from 2010. Gilmore said the current location is full west, which puts the sun in the faces of performers, and shifting the direction would address this issue. Gilmore said Caisley would be a good resource for staging needs. The Commission came to the consensus that they would like to be involved with this project and consider including public art at the location.

Announcements

- 1. Third Street Gallery Subcommittee**
Next meeting: November 20 at 10:30 a.m. in the Arts Office
- 2. Arts & Culture Education Subcommittee (third Thursday of the Month)**
Next meeting: November 21 at 5:00 p.m. at Appearances Marketing & Promotion
- 3. Events & Programs Subcommittee (fourth Friday of the Month)**
Next meeting: November 22 at 11:00 a.m. in the Arts Office
- 4. Public Art Subcommittee (fourth Tuesday of the Month)**
Next meeting: November 26 at 4:00 p.m. at Appearances Marketing & Promotions

Adjourn

The meeting adjourned at 6:38 PM

Minutes Approved On

DEC 10 2019

D. Scallan
Clerk/Deputy Signature