

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Commission Chair

~Minutes~

Amanda Argona
Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

**Tuesday
October 01, 2019**

4:00 PM

**Council Chambers
206 E 3rd St.**

The meeting was called to order at 4:02 PM

PRESENT: Jamie M. Hill, Jenny Ford, Renee Love, Kerry Morsek, Joann Muneta, Colette DePhelps,
Linda Heath, Kelly Kingsland,

ABSENT:

ALSO IN ATTENDANCE: Amanda Argona, Staff Liaison; Brandy Sullivan, Council Liaison;

Welcome and Attendance

Chair Hill called the meeting to order.

REGULAR AGENDA

1. Approval of Farmers Market Commission September 3, 2019 Minutes (ACTION ITEM)

Ford moved that the September 3, 2019 minutes be approved as presented; Love seconded. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

An email message from the City of Moscow was recently sent to the Council, Commission members, and City staff about a public records request. Muneta expressed concern that the contents in her private email would be subject to these types of requests. Sullivan clarified that this is a request pertaining to City Commission business and Commission members cannot be made to turn private emails over due to their status as volunteers. Sullivan also mentioned that the City is looking at available options to avoid future issues.

Argona stated that a few agricultural vendors have inquired about selling products at the Market that are comprised of items they grew but are processed by a third-party. One example is a vendor that has an excess of plums that can be turned into jam. This would allow the vendor to have product to sell in the beginning of the season until the bulk of their produce is ready to bring to Market. The vendor indicated that they would not be processing the product themselves. The Commission came to the consensus to look at this issue further during Policy Sub-Committee meetings.

3. Sub-Committee Assignments

Each subcommittee will have a minimum of two members and a maximum of four members from the Commission. Argona will be present at all sub-committees as the staff liaison.

The Commission members volunteered to serve on the following sub-committees:

Fees – Muneta, Morsek, and Heath
Policies – Love, Muneta, and Kingsland
Branding – Hill, Ford, DePhelps, and Love
Craft and Food Jury – Heath, Morsek, Kingsland (rotating), and DePhelps (rotating)

REPORTS

1. Agricultural Site Visit Slide Show - DePhelps (30 Minutes)

DePhelps shared photos of the visits conducted in April and shared details about the farms visited.

[Morsek and Muneta left the meeting]

ANNOUNCEMENTS

1. Farmers Market Commission representation required (10 minutes)

October 26 – Rapid Market Assessment customer counts and StoryCorps at Moscow Chamber of Commerce

- o 9:00-10:00
- o 10:00-11:00
- o 11:00-12:00

DePhelps said that she is unavailable to conduct the final RMA customer count at the Market on October 26. She is requesting to have four volunteers from the Commission to complete this final customer count. Ford, Morsek, and Sullivan volunteered. Argona said that she will ask Market volunteer Emma Anderson, and that the current AmeriCorps member may be available if needed. Discussion ensued regarding what the count would entail.

DePhelps indicated that an additional volunteer would be needed to help with StoryCorps on October 26. DePhelps asked the Commission if this was still a priority as there has been very little Commission member involvement. Hill reminded the Commission that the StoryCorps Marketside Chats were initiated to begin collecting stories about the Market in preparation for the Market's 50th anniversary. The hope of the interviews would be to collect stories from folks who started the Market, anchor vendors, and the general public. The consensus was that Commission members would not be available and to cancel the October StoryCorps Marketside Chat session. Discussion ensued regarding the desire to have the recordings as a way to capture Market history. Vendors on the Commission indicated that unless they have additional employees, it is very difficult to leave their booths. Heath indicated that she would grant an interview if someone came to her booth. DePhelps said that it is difficult to get a quality sound recording inside the Market footprint due to the natural commotion of the Market. Vendor Commission members all agreed that the best time to interview vendors is during the winter.

[Hill left the meeting]

2. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

3. Farmers Market Commission Regular Meeting November 5, 2019 at Moscow City Hall in the Council Chambers.

Minutes Approved On

The meeting adjourned at 5:35 PM