

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 2, 2020

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. For regular agenda items the public will usually have the opportunity for comment on that agenda item after the staff presentation. These agenda items do not include the consent agenda and reports. Please limit any remarks to three (3) minutes or less. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

- A. Approval of Moscow City Council February 18, 2020 Minutes - Laurie M. Hopkins**
Minutes presented for approval.

ACTION: Approve minutes as presented.

- B. Lot Line Adjustment for 1122 S Mountain View Road - (Heron's Hideout Park) –
Aimee Hennrich**

The City of Moscow is requesting a lot line adjustment to the property adjacent to the City's Heron's Hideout Park and addressed as 1122 S. Mountain View Road. At the December 16, 2019 City Council meeting, the Council voted to approve the purchase of a 1.22-acre portion of the 1.87-acre parcel. The proposed lot line adjustment will increase the size of Heron's Hideout Park by 1.22 acres and result in a remnant parcel of 0.64 acres which currently contains a single-family dwelling. The subject property is within the Low Density, Single Family Residential (R-1) Zone, which requires a minimum lot size of 9,600 square feet and a minimum lot width of 80 feet. The proposed lot line adjustment would meet both of these standards and the existing home will meet all setback requirements. This was reviewed by Public Works/Finance Committee on February 24, 2020 and recommended for approval.

ACTION: Approve lot line adjustment request with no conditions.

C. Electronic Signature Policy – Mia Bautista / Gary J. Riedner

Idaho Code allows the use of electronic signatures and specifically allows cities to utilize electronic signatures as long as due consideration is given to the security of those processes. Currently the City of Moscow has no policy regarding electronic signatures, nor other electronic records used to conduct the official business of the City. The attached policy provides the parameters of the use of these processes in conducting the City's business. This was reviewed by the Public Works/Finance Committee on February 24, 2020 and recommended for approval.

ACTION: Approve the City of Moscow Electronic Signature Policy.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report – Planning and Zoning Commission – Mike Ray / Wendy McClure

6. 2019 Weed Monitoring Report – David Schott

7. Moscow Volunteer Fire Department EMS Report – Brian Nickerson / Debby Carscallen

8. Downtown Parking Study Request for Qualifications (ACTION ITEM) - Bill Belknap

During the preparation of the FY2020 budget, the City Council included \$45,000 in funding to hire a consulting firm to conduct an assessment and prepare recommendations related to the utilization, operation and management of the public parking system within the downtown area. Staff has prepared a Request for Qualifications (RFQ) for the Council's review and approval. This item was reviewed by the Public Works Finance Committee on February 24, 2020.

PROPOSED ACTIONS: Approve publication of the Downtown Parking Study Request for Qualifications; or take such other actions deemed appropriate.

9. Phase 5 of the Runway Realignment Project and Terminal Design Grant Application Approval (ACTION ITEM) - Gary J. Riedner

The Pullman-Moscow Regional Airport has applied for grants from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program for the purpose of completing Phase 5 of the Runway Realignment Project and Terminal Design. The amount

of the grants is up to \$8,000,000 with a local match of \$649,600.00 from multiple sources, which includes a possible ITD Aviation Division state grant. To facilitate the FAA grant, it is appropriate to preauthorize its acceptance. The attached resolution has been prepared for that purpose. The resolution also authorizes the execution of related assurances and certifications. This was reviewed by the Public Works/Finance Committee on February 24, 2020 and recommended for approval.

PROPOSED ACTIONS: Adopt the resolution preauthorizing the acceptance of grant offer AIP 3-53-0051-051 from the FAA Airport Improvement Program, or take such other action deemed appropriate.

10. Investment Policy Resolution (ACTION ITEM) - Gary J. Riedner

On February 18, 2020, the City Council approved the agreement with Moreton Asset Management to act as the City's investment consultants. One of the questions posed to responders in the Request for Qualifications for investment consultants was to review the City's current investment policy (adopted by Resolution 2010-02) and make recommendations for any perceived changes. Virtually all of the responders suggested that the length of time to maturity for investments should be reduced from the current maximum length of fifteen years and that the number of competitive bids from brokers for purchase of investment instruments on the secondary market should be increased from the current minimum requirement of two bids. The attached Resolution makes those changes, decreasing the length of investment to maturity from fifteen (15) years to five (5) years, and increasing the minimum number of bids from brokers from two (2) to three (3). Other minor housekeeping changes include referencing statutory regulations in the Idaho Code by citation, rather than including the actual language in the Resolution. This will assure that the Investment Policy will remain current with current Idaho law now and into the future, without having to amend the Resolution. The attached Resolution replaces Resolution 2010-02.

PROPOSED ACTIONS: Approve the Investment Policy as stated in the attached Resolution and adopt the Resolution, or take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

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