Administrative Committee

Regular Meeting
~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 9, 2020 | **4:30 PM** | **Council Chambers, 206 E. Third St.**

REGULAR AGENDA

1. **Approval of February 10, 2020 Administrative Committee Minutes (ACTION ITEM) - Laurie M. Hopkins**

   Minutes presented for approval.

   PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. **Request Authorization for Beer Garden for Renaissance Fair 2020 (ACTION ITEM) - Dwight Curtis**

   In accordance with Moscow City Code 5-13-4(B), Renaissance Fair 2020 is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Renaissance Fair on May 2, 2020 between 11:00 a.m. and 7:30 p.m., and May 3, 2020, from 11:00 p.m. and 5:30 p.m. The event is open to the public and there have been no issues related to this request since the first beer garden request was approved in 2016.

   PROPOSED ACTIONS: Recommend approval of the resolution authorizing the beer garden request for 2020 Moscow Renaissance Fair, or provide staff further direction.

3. **Request Authorization for Beer Garden for Rendezvous in the Park 2020 (ACTION ITEM) - Dwight Curtis**

   In accordance with Moscow City Code 5-13-4(B), Rendezvous in Moscow, Inc. is requesting that the City Council pass a Resolution allowing them to have a beer garden catered by a licensed vendor in East City Park for Rendezvous in the Park 2020 on July 16th, 17th and 18th, 2020, between 4:00 p.m. and 10:00 p.m. The event is open to the public and there have been no issues related to this request since the first beer garden request was approved.

   PROPOSED ACTIONS: Recommend approval of the resolution authorizing the beer garden request for Rendezvous in the Park 2020, or provide staff further direction.

4. **Law Enforcement Mutual Assistance Agreements with Multiple Agencies (ACTION ITEM) - James Fry**

   The City of Moscow benefits from having mutual aid agreements with surrounding law enforcement agencies. These agreements provide that when assistance is needed for a mutual aid partner to meet the need of an emergency, another partner may render that assistance. The Moscow Police Department would like to enter into mutual aid agreements with the Clarkston, Washington Police Department, the Whitman County, Washington Sheriff's Office, and the Asotin County, Washington Sheriff's Office. Each agency has determined that cooperative provision of law enforcement assistance across jurisdictional lines will enhance the ability of the agency to preserve the safety and welfare of the entire geographic area.

   PROPOSED ACTIONS: Recommend approval of three individual Mutual Assistance Compact Agreements between the City of Moscow, Whitman County, Washington Sheriff's Office, Asotin County, Washington Sheriff's Office, and the City of Clarkston, Washington or provide staff further direction.

5. **2020 Moscow Farmers Market Handbook (ACTION ITEM) - Amanda Argona**

   In 2018, the Moscow Farmers Market implemented the first iteration of the Moscow Farmers Market Vendor Handbook. The Handbook is an expanded policy document meant to provide expanded clarity and serve as a resource for current and future Market Vendors. At the end of each season, the policies that make up the Handbook are considered in depth by staff and the Farmers Market Commission. The Commission reviewed the updated document on February 4, 2020, and moved unanimously to forward the Handbook on to the Council with a recommendation for approval and adoption for the 2020 Market Season.

   PROPOSED ACTIONS: Recommend approval of the 2020 Moscow Farmers Market Handbook, or provide staff further direction.

6. **Palouse Basin Aquifer Committee Alternative Water Supply Management Contract (ACTION ITEM) - Tyler Palmer**

   The Palouse Groundwater Basin underlies an approximately 500 square mile area of north central Idaho and eastern Washington. Over 60,000 residents of the basin rely on groundwater as the sole source for their municipal supply. Water levels in the lower Grande Ronde aquifer system have been declining since measurements began in the early 1900's. In 1992, the committee, now known as the Palouse Basin Aquifer Committee (PBAC), in conjunction with the Idaho Department of Water Resources and the Washington Department of Ecology, enacted a groundwater management plan for the basin. The plan included voluntary pumping targets as well as a call for continued pumping and water level monitoring and research involving hydrogeologic characterization and alternative water supply options.
   In 2015, PBAC hired a consultant team to evaluate previously studied water supply projects to determine the most promising supply alternatives to meet current and future water supply demand. In March 2017, the consultant team completed the Palouse Groundwater Basin Water Supply Alternatives Analysis Report, which identified the four most promising water supply alternatives. The report is available on PBAC's website: http://palousebasin.org.

PBAC continues to refine the alternatives toward a goal of selecting a viable alternative or a set of alternatives by late 2020/early 2021 to help position PBAC's water supply project in the Idaho Department of Water Resources future water project funding cycle. The estimated capital cost of the four alternatives ranges from $60 million to $86 million.

The City of Moscow is requesting proposals on behalf of PBAC for project management services to further refine these water supply alternatives and help position PBAC to provide a presentation to the Idaho Water Resource Board regarding these alternatives.

PROPOSED ACTIONS: Recommend approval of the request for proposals for management services, or provide staff further direction.

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.