

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

David Schott
Staff Liaison

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<http://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
February 11, 2020**

5:00 PM

**Mayor's Conference Room
206 E 3rd Street**

The meeting was called to order at 5:03 PM

PRESENT: Erin Bacon; Judy Brown, Secretary; Tanya Denison; Margaret Dibble, Vice Chair;
Jonathan Gradin, Chair; Robert Heckendorn.

ABSENT: Becky Chastain; Sandra Kelly, City Council Liaison

STAFF: Donna Howard, Staff Support; David Schott, Parks and Recreation Assistant Director.

1. Announcements

2. Approval of minutes from January 14, 2020 (ACTION ITEM) - Gradin

ACTION: Approve minutes as presented.

Dibble motioned and Denison seconded approving the minutes as presented. Acclamation votes:
Ayes: Unanimous. Absent: Bacon, Chastain

Bacon arrived at 5:05 PM.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of the Pathways Commission Banners (ACTION ITEM) - Gradin

Gradin opened the discussion on the updated banners. Suggested additions or changes included: naming City recreation facilities like the Hamilton Indoor Recreation Center and the Hamilton-Lowe Aquatics Center; adding the proposed Highway 95 underpass and emphasizing the Highway 8 underpass; adding icons to call out certain features. Gradin will make the suggested changes, route another proof via email and forward the final document to Schott for approval and printing.

ACTION: Approve the display banners with changes.

Dibble motioned and Bacon seconded to approve with changes. Acclamation votes: Ayes:
Unanimous. Absent: Chastain.

5. Consideration of 2020 Goals (ACTION ITEM) - Schott

The Pathways Commission reviewed their 2019 goals and discussed goals for 2020.

2019 Goals:

- 1.) Collaboration between Transportation Commission and the Pathways Commission.
- 2.) Establish a protocol to deliver input and recommendations for pathways in new subdivisions prior to the development agreement.
- 3.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design.

- 4.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible to the community.
- 5.) Promote and create ideas for improved safety at pathway and road intersections.
- 6.) Staff two Farmers Markets.
- 7.) Plan, coordinate, and implement the Annual Bike Tour.
- 8.) Keep up to date on the Highway 95 Underpass Project.

2020 Goals:

- 1.) Promote and create ideas for improved safety at pathway and road intersections.
- 2.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design.
- 3.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible and accessible to the community.
- 4.) Improve collaboration between Transportation Commission and the Pathways Commission.
- 5.) Review goals and develop action items for each goal.
- 6.) Present Annual report to City Council.
- 7.) Staff two Farmers Markets.
- 8.) Plan, coordinate, and implement the Annual Bike Tour and Bike to Work Day.
- 9.) Provide recommendations on the Highway 95 Underpass Project.

The commissioners emphasized reviewing goals regularly and increasing involvement in planning future pathways.

ACTION: Approve 2020 Moscow Pathways Commission goals.

Dibble motioned and Brown seconded to approve the goals as discussed. Acclamation votes: Ayes: Unanimous. Absent: Chastain.

6. Consideration of the Pathways Commission Annual Report (ACTION ITEM) – Schott / Gradin

Gradin agreed to prepare and present the MPC's Annual Report to City Council on May 4, 2020 at 7:00 p.m. Brown suggested highlighting the Highway 8 underpass and emphasizing the number of days it was closed in the past year due to flooding compared to the estimated days it would be closed (To date in 2020, closed four days, Friday through Monday). Gradin used that as a talking point for last year's presentation but agreed it would be good to include in this year's report as well. Schott added that the underpass has been useful as a flood warning indicator for other City locations as this is usually the first area to become submerged. Gradin and Schott will work together on data and photographs and present a draft presentation at the April meeting for consideration.

ACTION: No action.

7. Consideration of Bike to Work Day (ACTION ITEM) – Schott

Dibble proposed a partnership between the City, the MPC and Bike for Life to support an annual Bike to Work Day. Schott requested funding for this in the FY 2021 budget request and asked if the MPC would be willing to coordinate the activity as City Administration approved participating in the event but is unable to plan it. Dibble appreciated the City setting up a tent last year and wants to use the funds, if approved, to purchase refreshments. Gradin suggested setting up a second hospitality station, perhaps at the Highway 8 underpass, in addition to the traditional location at Sixth and Main Streets. Bacon offered to involve Safe Routes to School (SR2S) in the planning and promotion of the event, especially since they are considering expanding their Bike to School Day to encompass biking the entire week.

ACTION: Approve partnership between Bike for Life and MPC for Bike to Work Day.

Gradin motioned and Heckendorn seconded to help facilitate Bike to Work day and begin planning the event at the next meeting. Acclamation votes: Ayes: Unanimous. Absent: Chastain.

8. Open Discussion

Recently Gradin signed a letter of recommendation, on behalf of the MPC, for the Highway 95 underpass TAP grant application. Schott added that it went through Council last Monday, the agenda on the City's website will have a link to the full packet.

Schott received confirmation that the MPC will staff the Farmers Market table on May 9th and August 29th.

Bacon announced that Dibble completed her League of American Bicyclists Instructor Certification. The League is working to increase the number of certified instructors and Bacon asked if there was interest in attending their Smart Cycling classes in Moscow. This free, four-hour long training consists of classroom instruction with an on-bike test and group ride. Bacon will move forward with organizing a class and will notify the group of the details.

Dibble invited everyone to attend the Latah Trail Dinner Auction on April 4th at Best Western, the cost is \$55/seat, \$400 per table.

Russ Moore from the City's from Sustainable Environment Commission encouraged the MTC members to work with the City's other commissions as many of their topics are shared by more than one group. He feels that City Council encourages this as well.

Schott passed along that the Parks and Recreation Commissioner, Dwight Curtis, appreciates everything the MPC does and recognized they accomplished a lot in the past year.

The meeting was adjourned at 6:07 PM.

Next meeting: March 10, 2020

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Minutes Approved On


Clerk/Deputy Signature