

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, April 20, 2020

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the Governor's Proclamation relating to the conduct of public meetings during the COVID-19 crisis, the meeting will be broadcast and the public is not allowed to attend in person. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council April 6, 2020 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Disbursement Report March 2020 - Sarah Banks

Presentation of the Accounts Payable Report for the month ending March, 2020.

ACTION: Approve and sign the Disbursements Report for the month of March, 2020.

C. Second Quarter Financial Report January 1, 2020 to March 31, 2020 for FY2020 - Sarah Banks

Presentation of the financial report for the second quarter of Fiscal Year 2020 (January 1, 2020 to March 31, 2020).

ACTION: Approve the FY2020 Second Quarter Report.

REGULAR AGENDA

2. Idaho Department of Environmental Quality Revolving Loan Fund Phase I Revenue Bond Ordinance Approval (ACTION ITEM) - Bill Belknap

After receiving approval by judicial confirmation for a number of necessary water system improvements in 2014, the City applied for and received \$4.3M in funding from DEQ's Revolving Loan Fund (RFL) and commenced with design of the initial phase (Phase 1) of the Subject Improvements which included drilling Well #10 (not including production development) and the construction of three of the six booster stations (Vista, Taylor and White). Phase I of the project is now complete and the City needs to convert the construction loan to revenue bonds in accordance with the DEQ Loan offer. The revenue bonds would carry a term of 20 years and an annual interest

rate of 2.25 percent which will be repaid with water utility revenues.

In order to issue the revenue bonds, the City Council is required to pass two bond ordinances including the master bond ordinance that provides the general authority and terms of the revenue bond issuance including any covenants, reserve funds and other conditions, and the supplemental bond ordinance that details to specific financial terms of the bonds and the amortization schedule. The City Bond Counsel has prepared the bond ordinances for the Council's approval. After approval, the final bond instruments will be prepared with a projected closing date of May 12, 2020.

PROPOSED ACTIONS: Approve the Master Bond Ordinance #2020-04 and Supplemental Bond Ordinance #2020-05 under suspension of the rules requiring three complete and separate readings and that it be read by title and published by summary; or consider the Ordinance on first reading and that it be read by title; or reject the Ordinance; or take such other action deemed appropriate.

3. Resolution Allowing Pullman Moscow Regional Airport to Accept CARES Act Funds (ACTION ITEM) - Tony Bean

Tony Bean, the Executive Director of the Pullman-Moscow Regional Airport (PMRA) is requesting that the City Council adopt a Resolution allowing PMRA to accept federal Coronavirus Aid, Relief and Economic Security (CARES) funding. PMRA has been notified that CARES Act funding in the amount of \$18,129,792 has been designated for PMRA. The funds are allowed to be used for operations and project match for existing and future FAA grants issued in 2020 as well as the future terminal that is currently in design. These funds are in addition to the AIP (Airport Improvement Program) grant funds, as the CARES funds originated from the General Fund and have no local match. The funds must be used under the FAA Airport Revenue Use Policy as Airport Revenues with receipts, supporting documentation, Federal requirements and draws through the FAA grant system as a reimbursable grant.

PROPOSED ACTIONS: Adopt the Resolution preauthorizing the acceptance of grant monies under the CARES Act providing economic assistance in response to COVID-19 operational impacts, or take such other action deemed appropriate.

4. North Main Beautification Project Bid Result and Contract Award (ACTION ITEM) - Nate Suhr

The 2020 City of Moscow North Couplet Beautification Project will prepare the area of C and Main Street for the installation of a metal three-dimensional sculpture public art piece entitled "The Homecoming". The project includes installation of ADA compliant pedestrian ramps, curb extensions, electric and water service, and storm drainage, and replaces non-compliant sidewalks and driveway approaches. A concrete planter to shield pedestrians from vehicles will also be constructed. The public art piece and additional beautification projects, including additional sidewalk replacement and the installation of street trees throughout the corridor will be completed at a later date.

The City issued an electronic bid solicitation to five area contractors on March 20, 2020 and the Engineer's estimate for the project was \$89,057. Two responsive bids were received on April 3, 2020, with bids ranging from \$88,714 to \$92,772. Of those, Germer Construction of Moscow, Idaho submitted the low bid on the project of \$88,714. A complete bid tabulation is attached.

PROPOSED ACTIONS: Accept the low bid from Germer Construction, Inc, award the contract in the amount of \$88,714.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount (\$8,871.40), or take such other action deemed appropriate.

5. Almon Street Reconstruction - 2020 Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

The Almon Street Reconstruction project includes the reconstruction of Almon Street (Third St to 'A' St) and First Street (Almon St to Jackson St). The Base Bid consists of the full replacement of Almon Street pavement, select removal and replacement of curb and sidewalk, and the construction of a concrete bulb-out located on the west side of Almon Street near the intersection of First and Almon. The Add Alternate bid consists of the full replacement of First Street pavement and select removal and replacement of curb and sidewalk. Driveway approaches will be removed and replaced as needed along both streets and all pedestrian curb ramps will be brought into current ADA compliance. The City published an advertisement for bids on March 21, 2020 and the Engineer's estimate for construction is \$273,283.89 for Base Bid and \$89,156.11 for Add Alternate.

Bids were opened on Tuesday, April 7, 2020. Three responsive bids were received, with Base Bids ranging from \$233,769.10 to \$251,054.48 and Add Alternate bids ranging from \$76,201.00 to \$87,567.20. Of those, the lowest responsive bid was submitted by Motley-Motley with a Base Bid of \$233,769.10 and an Add Alternate bid of \$76,201.00. A complete Bid Tabulation is attached.

PROPOSED ACTIONS: Accept the low bid from Motley-Motley, award the contract for both the base bid and bid alternate in the amount of \$309,970.10, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or take such other action deemed appropriate.

6. Indian Hills East Addition Final Plat and Final PUD (ACTION ITEM) - Mike Ray

On June 17, 2019 Moscow City Council approved the Indian Hills East Addition preliminary plat with two conditions and approved the Indian Hills East Addition Planned Unit Development (PUD) with no conditions. On February 24, 2020 the applicant submitted the final subdivision plat and final PUD to be reviewed by the Planning and Zoning Commission and City Council. The Planning and Zoning Commission reviewed the final plat and PUD on March 11, 2020 and recommended approval to City Council.

PROPOSED ACTIONS: Approve the Indian Hills East Final Plat and Final PUD; or take such other action deemed appropriate.

7. Indian Hills East Development Agreement (ACTION ITEM) - Bob Buvel

Noel Blum, on behalf of Blum Enterprises – 2, LLC., has submitted to the City a final plat for the development of the property at 1330 Indian Hills Drive, titled Indian Hills East Addition. On June 17, 2019, the City Council approved the preliminary plat for this property. The final plat will be presented for City Council approval on April 20th. If the final plat is approved by City Council, a development agreement is necessary to address construction of public improvements, parkland dedication, and as-constructed drawings. The attached agreement covers these items.

PROPOSED ACTIONS: Approve the Development Agreement with Blum Enterprises – 2, LLC. for Indian Hills East Addition; or take such other action deemed appropriate.

8. Indian Hills East Monumentation Agreement (ACTION ITEM) - Bob Buvel

Blum Enterprises-2, LLC. is the property owner and developer of the proposed Indian Hills East Addition on the lot currently addressed as 1330 Indian Hills Drive. The subdivision has received preliminary plat approval and the final plat is being presented for City Council consideration at the April 20, 2020 City Council meeting. If Council approves the final plat, the interior property corners

will not be set until after the final plat has been filed, the earthwork has been completed, and the utilities have been installed. In such instances, an agreement obligating the establishment of these interior corners is required by Idaho Code.

PROPOSED ACTIONS: Approve the monumentation agreement with Blum Enterprises-2, LLC. for Indian Hills East Addition; or take such other action deemed appropriate.

9. Set FY2021 Budget Hearing Date for August 3, 2020 (ACTION ITEM) - Gary J. Riedner

Per Idaho Code 63-802(A) the City is required to notify Latah County of the public hearing date for the City's annual budget no later than April 30th each year. Staff is requesting that the Council officially set the date so the Notification of Budget Hearing form can be completed and returned to the Latah County Auditor's Office by April 30th.

PROPOSED ACTIONS: Set August 3, 2020 as the public hearing date for the City of Moscow FY2021 budget, or take such other action deemed appropriate.

10. City's COVID-19 Response Report - Gary J. Riedner

11. Utility Fee Relief Report - Gary J. Riedner

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.