

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, May 18, 2020

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the Governor's Proclamation relating to the conduct of public meetings during the COVID-19 crisis, the meeting will be broadcast and the public is not allowed to attend in person. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Disbursement Report April 2020 - Sarah Banks

Presentation of the Accounts Payable Report for the month ending April 2020.

ACTION: Sign the Disbursements Report for the month of April 2020.

B. Approval of Moscow City Council April 28, 2020 Minutes - Laurie M. Hopkins

Presentation of minutes for review and approval.

ACTION: Approve minutes.

C. Approval of Moscow City Council April 20, 2020 Minutes - Laurie M. Hopkins

Presentation of minutes for review and approval.

ACTION: Approve minutes.

D. Approval of Moscow City Council April 30, 2020 Minutes - Laurie M. Hopkins

Presentation of minutes for review and approval.

ACTION: Approve minutes.

E. Approval of Moscow City Council May 4, 2020 Minutes - Laurie M. Hopkins

Presentation of minutes for review and approval.

ACTION: Approve minutes.

REGULAR AGENDA

2. Resolution Allowing Pullman Moscow Regional Airport to Accept CARES Act Funds (ACTION ITEM) - Gary J. Riedner / Tony Bean

Tony Bean, the Executive Director of the Pullman-Moscow Regional Airport (PMRA) is requesting that the City Council adopt a Resolution allowing PMRA to accept federal Coronavirus Aid, Relief and Economic Security (CARES) funding. PMRA has been notified that CARES Act funding in the amount of \$18,129,792 has been designated for PMRA. The funds are allowed to be used for operations and project match for existing and future FAA grants issued in 2020 as well as the future terminal that is currently in design. These funds are in addition to the AIP (Airport Improvement Program) grant funds, as the CARES funds originated from the General Fund and have no local match. The funds must be used under the FAA Airport Revenue Use Policy as Airport Revenues with receipts, supporting documentation, Federal requirements and draws through the FAA grant system as a reimbursable grant.

PROPOSED ACTIONS: Adopt the Resolution preauthorizing the acceptance of grant monies under the CARES Act providing economic assistance in response to COVID-19 operational impacts, or take such other action deemed appropriate.

3. Moscow Farmers Market 2020 Season Fee Update and Proposal (ACTION ITEM) - Gary J. Riedner / Amanda Argona

The Moscow Farmers Market is a 43-year-old tradition that is operating in a modified capacity this summer due to COVID-19 pandemic. As part of the 2020 season, the Moscow Farmers Market has a delayed start date to open in downtown Moscow on Saturday, June 6th. Several new measures to provide appropriate social distancing and increased safety have been implemented, including limiting vendor types to fresh, perishable agricultural vendors, empty stall assignments between each vendor, and limiting the number of customers in the footprint, etc. The Community Events staff has received feedback from vendors that some are hesitant to participate in the downtown market for many reasons relating to the COVID-19 situation, while also anticipating less patron foot traffic due to the above measures that discourage a linger-longer atmosphere. Given this, staff is recommending a modification to the current fee structure as contained in the attached memo, to reduce barriers to participation while providing relief to these small businesses.

PROPOSED ACTIONS: Approve recommended modification to Farmers Market fee structure for the 2020 season, reject modification, or take other such action deemed appropriate.

4. Moscow Water Department Building Roof Structural Repair Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

The Water/Sewer Administration Building was purchased in 2018. Prior to the purchase, the building was inspected by a structural engineer who identified that there was wood damage to the roof structure that would need to be repaired and that the cost of repair was estimated to be \$75,000. The purchase price was adjusted to reflect the repair cost. The roof repair commenced during the summer of 2019. When the contractor began the repairs, additional structural damage was discovered that had not been identified during the structural engineering assessment, requiring additional repairs beyond what was originally anticipated. Due to the time needed to complete the repair design and approaching winter weather, the City had a temporary waterproof barrier installed until the full repairs could be completed in the spring.

The City sent an electronic solicitation to twelve contractors on April 21, 2020. The consultant structural engineer had not developed an Engineer's Estimate for construction due to the unique geometry of the building's roof and the fluctuation of current market pricing. Bids were opened on Friday, May 1, 2020. Two responsive bids were received, with bids ranging from \$245,400 to \$278,000. Of those, the lowest responsive bid was submitted by Kenaston Corporation with a bid of \$245,000. A complete bid tally is attached.

PROPOSED ACTIONS: Accept the low bid from Kenaston Corporation, award the contract in the amount of \$245,400, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or take such other action deemed appropriate.

5. WRRF Return Line Emergency Repair (ACTION ITEM) - Nate Suhr

Friday (5/8/2020) a leak was discovered in the pressurized return line at the Water Reclamation and Reuse Facility (WRRF). The return line was originally built in 1953 of reinforced concrete pipe and in 2009 the western portion of the line was rerouted to install the addition of a sand filtration system. This line collects all of the untreated effluent from any drained plant operations and returns it to the beginning of the plant for reprocessing. It also collects all wastewater from each of the buildings on site and most critically, the wash water for the filter press. The filter press is critical to plant operations because without the press it is impossible to remove the microorganisms that are accumulating phosphorus and the whole process stream cannot advance. With the return line currently inoperable, WRRF staff is currently bypassing the system with external pumps in order to continue facility operation. Operating in a bypassed state is creating a minor imbalance within the biological system and will need correction within approximately four weeks of operation if a replacement line is not installed by that time.

Inspection of the return line revealed significant defects in the structure of the 67 year-old pipe, and City staff concluded that replacement of the return line with new ductile iron (DI) pressure pipe was necessary. Staff is currently in discussion with suppliers and contractors to determine the most expedient way to procure and install the replacement line. As this is an unanticipated expense, staff is seeking funding authorization not to exceed \$200,000 for the project.

PROPOSED ACTIONS: Authorize staff to administratively accept a responsive low bid---, award the contract in an amount not to exceed \$200,000, and authorize staff approval of construction

change orders in an amount not to exceed 10% of the contract amount (\$20,000 max), or take such other action deemed appropriate.

6. Water Reclamation & Reuse Facility Compliance Update - Kyle Steele / Tyler Palmer

7. Moscow Police Services Facility Bid Award (ACTION ITEM) - Bill Belknap

As the Council is aware, the City has been actively working toward the development to of a new Police Services Facility since 2016, when the City completed a Police Services Facility master plan. The City conducted a successful bond election in May of 2019 which authorized the City to issue general obligation bonds in the amount of \$9.64 million to fund the Police Services Facility construction, as well as the remodel of the current Police Station located on Fourth Street for other City uses and minor repairs/renovations to the Mann Building. The final design of the facility included the primary office and operations building of 15,232 square feet in size and 3,042 square foot storage and evidence processing outbuilding. In January of 2020, the design team prepared an updated construction cost estimate for the final building design which projected an estimated construction cost of \$6,969,782.

The projected was advertised for bid on February 26, with a bid opening date of April 2. Three bids were received with the lowest base bid received at \$7,278,000 from Wellens Farwell Inc. which was 4.4% above the architect's estimate. Since that time, staff and the contractor have identified approximately \$100,000 in additional cost savings that can be achieved without compromising the function or longevity of the facility bringing the base project cost within 3% of the cost estimate. After consideration of the base bid and alternates, staff is recommending the acceptance of Wellens Farwells Inc. base bid (\$7,278,000) and Add Alternate #4 (insulated glazing addition \$11,300) and Add Alternate #8 (gate deduction -\$7,882) for a total bid award in the amount of \$7,281,418, and authorize staff to execute change orders not to exceed 5% of the total contract amount.

PROPOSED ACTIONS: Declare Wellens Farwells Inc. as the low responsible bidder and accept the base bid (\$7,278,000) and Add Alternate #4 (insulated glazing addition \$11,300) and Add Alternate #8 (gate deduction -\$7,882) for a total bid award in the amount of \$7,281,418, approve the associated construction contract, and authorize staff to execute change orders not to exceed 5% of the total contract amount; or take other such action deemed appropriate.

8. Main Street Right-of-Way Discussion and Potential Direction (ACTION ITEM) – Gary J. Riedner

As downtown businesses are working to reopen in accordance with Governor Brad Little's Stay Healthy Order and Idaho Rebounds Plan, staff has been researching the potential for offering businesses some alternatives for temporary use of public right of way (ROW) in the Moscow downtown area to provide additional opportunities for social distancing. Research continues and the Moscow Chamber of Commerce is helping in an effort to reach out to Main Street businesses to obtain feedback. Staff will update the City Council regarding regulatory and permit issues, as well as the status of alternatives and seek Council direction.

PROPOSED ACTION: Provide staff direction.

9. City's COVID-19 Response Report - Gary J. Riedner

ADJOURN

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