

PLANNING & ZONING COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
March 11, 2020

Mike Ray
Staff Liaison

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Hamilton called the meeting to order at 7:00 p.m.

MEMBERS PRESENT: Joel Hamilton, Second Vice Chair; Rich Beebe, Nels Reese, Victoria Seever, Dennis Wilson

MEMBERS ABSENT: Scott Gropp, Wendy McClure, Mike Nelsen, Robb Parish

ALSO IN ATTENDANCE: Mike Ray, Sandra Kelly, Anne Peterson

1. Approval of minutes from February 12, 2020 [ACTION ITEM]

Wilson moved approval of the minutes as presented, seconded by Seever. Motion carried by acclamation.

2. Public Comment

None.

3. Final Subdivision Plat of a parcel located at 1924 Nursery Street – Paradise View Addition – LUP2020-0002 [ACTION ITEM]:

On August 19, 2019 Moscow City Council approved the Paradise View Addition preliminary plat with no conditions. On February 7, 2020 the applicant submitted the final subdivision plat to be reviewed by the Planning and Zoning Commission and City Council.

Ray reviewed the preliminary subdivision action and showed aerial photos of the area. The only changes for final plat are some minor lot line revisions on the southwest townhouse parcels. Staff recommended approval. Commissioners had no questions. Seever moved to recommend approval to Council. Wilson seconded the motion which carried by acclamation.

4. Final Planned Unit Development and Final Subdivision Plat of a parcel located at 1330 Indian Hills Drive – Indian Hills East Addition – LUP2020-0004 [ACTION ITEM]:

On June 17, 2019 Moscow City Council approved the Indian Hills East Addition preliminary plat with two conditions and approved the Indian Hills East Addition Planned Unit Development (PUD) with no conditions. On February 24, 2020 the applicant submitted the final subdivision plat and final PUD to be reviewed by the Planning and Zoning Commission and City Council.

Ray reviewed the preliminary subdivision action including the two conditions of approval that the private street and detention pond be required to meet current City standards. Applicant has made those changes in the final plat so staff recommended approval with no conditions. Commissioners discussed the advantages of narrower street standards. Seever moved to recommend approval to Council, seconded by Wilson. Motion carried by acclamation.

5. Final Draft Subdivision Code Review [ACTION ITEM]

The Commission has been working on updating the City's Subdivision Code for the last year and a half, including the lot division and lot line adjustment process. New subdivision concepts of conservation and traditional subdivisions have been incorporated into the proposed draft as well. The Commission formed a subdivision review committee who met to review the draft subdivision code on October 18,

2019 and November 15, 2019 and provided recommendations for consideration by the Commission. The Commission reviewed the recommendations at their December 11, 2019 meeting and directed staff to amend the ordinance based upon some of the recommendations.

Ray highlighted the modifications included in this draft based on the Commission's last discussion. Following brief discussion, the Commission directed staff to schedule the code amendment for public hearing.

6. FY2021 Commission Budget [ACTION ITEM]:

The FY2021 budget process is underway and the Commission will need to submit their request.

Following brief discussion of the typical expenditures (commissioner name plaques and occasional training), Seever moved approved of the FY21 budget request of \$1500 as proposed by staff. Reese seconded the motion which carried unanimously.

7. Transportation Commission Meeting Report

Hamilton reported the agenda items for tomorrow's meeting include discussion of the Commission's role, responsibilities and membership, stop sign warrant analyses on Third Street, street width standards, and report on a proposed third route for Smart Transit.

8. Announcements

The meeting adjourned at 7:43 p.m.


Wendy McClure, Chair