

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

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**Tuesday
January 14, 2020**

5:00 PM

**Mayor's Conference Room
206 E 3rd Street**

The meeting was called to order at 5:05 PM.

PRESENT: Erin Bacon; Becky Chastain; Tanya Denison; Margaret Dibble, Vice Chair; Jonathan Gradin, Chair; Robert Heckendorn.

ABSENT: Judy Brown, Secretary.

STAFF: Donna Howard, Staff Support; Sandra Kelly, City Council Liaison; David Schott, Parks and Recreation Assistant Director.

1. Announcements

Introductions were made for benefit of the new City Council Liaison, Sandra Kelly.

2. Approval of minutes from December 10, 2019 (ACTION ITEM) - Gradin

ACTION: Approve minutes with amendments.

Dibble motioned to approve the minutes with the correction to show Chastain as not in attendance at the last meeting; Denison seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Brown.

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of the Pathway Commission Banners (ACTION ITEM) - Gradin

Gradin shared a draft copy of the banners and a discussion ensued regarding the finished product's dimensions, graphics, photos and accompanying captions. Some corrections were made to the wording and naming of the parks listed on the embedded map. Gradin will present an updated copy at the next meeting. Denison asked about updating the map itself and printing them as a stand-alone document to give out at public events. Gradin will also make maps for consideration at the next meeting.

ACTION: No action; Gradin will make changes as discussed at this meeting and bring another proof to the next meeting.

5. Consideration of the FY21 Pathways Commission Budget Request (ACTION ITEM) – Schott

Gradin invited Schott to speak on the budget process and this year's request for the MPC; Schott will submit a budget request in mid-February on behalf of this commission. After considering the previous years' budgets, the FY 2021 request will include:

- Brochure and map development and printing (\$300).
- Pathways Commission promotional events totaling \$500 broken down as follows: annual bike tour (\$150), Farmer's Market (\$250); Bike to Work Day (\$100) (tentative, pending City Administration approval to participate in the event.)

Total budgeted: \$800

ACTION: Approve FY21 budget request as discussed.

Heckendorn motioned to approve the budget and Bacon seconded. Acclamation votes: Ayes: Unanimous. Nays: None. Abstentions: None. Absent: Brown.

6. Consideration of 2020 Goals (ACTION ITEM) - Schott

The Pathways Commission reviewed their 2019 goals:

- 1.) Collaboration between Transportation Commission and the Pathways Commission.
- 2.) Establish a protocol to deliver input and recommendations for pathways in new subdivisions prior to the development agreement.
- 3.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design.
- 4.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible to the community.
- 5.) Promote and create ideas for improved safety at pathway and road intersections.
- 6.) Staff two Farmers Markets.
- 7.) Plan, coordinate, and implement the Annual Bike Tour.
- 8.) Keep up to date on the Highway 95 Underpass Project.

Other tentative goals for consideration: the commission collaborating on the design, planning and development of the Highway 95 underpass; mapping orphan paths, or paths that aren't directly connected to the main pathway system; circumstances relating to the City vacating the right-of-way (ROW) with respect to paths; cataloging paths in case they are lost during roadway improvements or construction projects; the possibility of a bridge connecting Lynn Street to the path system. This item was tabled until the next meeting for further discussion and a possible final decision. Schott will email the list of 2019 goals to the commissioners for their consideration.

ACTION: No action, postponed to the next meeting.

Open discussion:

Gradin has been working with Russ Moore of the City's Sustainable Environment Commission regarding that commission's Climate Action sub-committee and possible collaboration between the two groups and their overlapping interests. Gradin will attend the sub-committee meetings as his schedule allows. They meet approximately every other week and discuss topics such as climate change, ways to mitigate it, non-motorized and alternative transportation; Gradin will update the MPC with any developments.

Schott was asked when is the annual Community Involvement Fair; he answered last year it was held in August.

Adjourned at 6:05 PM.

Next meeting: February 11, 2020

Minutes Approved On
11 11 2020
[Signature]
Clerk/Deputy Signature