

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 13, 2020

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Gina Taruscio, Brandy Sullivan, Art Bettge

OTHERS: Mayor Bill Lambert, Sandra Kelly (3:15 p.m.)

STAFF: Bill Belknap, Aimee Hennrich, Dwight Curtis, Alisa Anderson, Bob Buvel, Nate Suhr, Tyler Palmer, Sarah Banks, Laurie Hopkins, Taylor Anderson

1. Approval of March 9, 2020 Public Works/Finance Minutes (ACTION ITEM) - Laurie M. Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction
The minutes were approved as presented.

2. Disbursement Report June 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending June 2020.

ACTION: Sign the Disbursements Report for the month of June 2020.

Banks introduced the report by highlighting the major expenses with the largest expense being payroll followed by other items such as the Well #10 Phase 2 payment and an emergency line repair at WRRF. Refunds and reimbursements has a large sum due to the biannual taxes for MURA. The Committee approved, signed the report and recommended it be placed on the Council consent agenda.

3. Lot Line Adjustment - 2355 E Sixth Street and 509 Nadi Court (ACTION ITEM) - Aimee Hennrich

The applicant, Robert Stephens, is requesting a lot line adjustment between two lots addressed as 2355 Sixth Street and 509 Nadi Court. The applicant is proposing to expand the existing lot addressed as 509 Nadi Court by 250 square feet, resulting in a total lot size of 13,405 square feet. 2355 E Sixth Street would be reduced by 250 square feet, resulting in a total lot size of 19,446 square feet. The purpose of the proposed lot line adjustment is to accommodate existing developed landscaping. There is currently one accessory structure on 509 Nadi Court and a single-family home on 2355 Sixth Street. The subject properties are located within the Moderate Density Zoning District (R-2), which requires a minimum lot size of 7,000 square feet and lot width of 60 feet. As a result of the lot line adjustment, both lots would meet the minimum lot size and width requirements of the R-2 Zone and the existing structure will meet all setback requirements.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no

conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Hennrich presented the item as listed above explaining that the lot adjustment will shift a portion of the boundary by 5 feet and the application came from both residents. The Committee recommended approval with no conditions and that it be placed on the Council consent agenda.

4. Lot Line Adjustment 2218 and 2306 Third Street (ACTION ITEM) - Aimee Hennrich

The applicant, Rafik Itani, is requesting a lot line adjustment between two properties located at 2218 and 2306 Third Street. The proposed lot line adjustment would reduce the lot addressed as 2306 Third Street from 8,015 sf to 7,328 sf and expand the lot addressed 2218 Third Street from 7328 sf to 8015 sf. The applicant is requesting the lot line adjustment in order to fulfill a purchase and sale agreement which requires lot 5 to have a width of 70ft. The subject properties are located within the Moderate Density, Single-Family Residential Zoning District (R-2). Within the R-2 Zoning District, lots with single-family dwellings require a minimum area of 7,000 sf and a minimum lot width of 60 feet. The proposed lot line adjustment meets both of these standards.

PROPOSED ACTIONS: Approve the lot line adjustment at 2218 Third Street and 2306 East Third Street with no conditions, or provide staff further direction.

Hennrich presented the action item as listed above and explained that the overall adjustment will shift the lot line by 6 feet and there will be no subsequent effects on surrounding lots.

The Committee recommended approval with no conditions and that it be placed on the Council consent agenda.

5. Updated Options/Recommendations for Remaining 2020 Pool Season (ACTION ITEM) - Dwight Curtis

It continues to be the Parks and Recreation Director's recommendation not to open the Hamilton-Lowe Aquatics Center (HLAC) for the 2020 season due to the high risks associated with COVID-19. The close-quartered nature of the facility makes social/physical distancing and masking problematic at best for a general opening. Should the City Council still desire to see some version of a pool season, staff recommends a limited opening of the HLAC specifically for fitness (or lap) swimming. By using the deep pool exclusively for fitness swimming, we can better monitor the number of patrons at any given time, along with appropriate distancing and masking. With the current spike in COVID-19 cases, this still represents some risk, but less so.

PROPOSED ACTIONS: Accept staff's recommendation to close the Hamilton-Lowe Aquatics Center for the 2020 season; or in the alternative, recommend accepting staff's recommendation to open the deep pool for fitness (lap) swimming, using the general guidelines addressed in the memo from the Parks and Recreation Director; or provide staff further direction.

With the current Public Health Emergency Order opening the pool will prove to be difficult in monitoring pool activities while allowing the public to experience the enjoyment factor of visiting the pool. Curtis stated that 42% of outdoor aquatic centers are remaining closed nationwide at this time. The alternative opening plan will allow some residents to still enjoy lap swimming in one-hour blocks during designated times. With this comes better monitoring of swimmers - there would be a maximum of 18 at any given time - as well as adhering to social distancing and mask wearing. Masks will only be required for those outside the pool. The alternative opening plan would continue 7 days a week from July 22nd to September 4th. There would be a \$3 admittance charge and family changing rooms will be open while locker rooms and concessions will remain closed. Season employee compensation

options will be discussed at a later time. The Committee recommended this item be placed on the Council regular agenda for more discussion.

6. EDA Funding Request - Sixth Street Bridge Replacement Project (ACTION ITEM) - Alisa Anderson / Bill Belknap

During the Paradise Creek Flood event in April of 2019, the Sixth Street culvert structure near Mountain View Road sustained significant erosion damage that undermined the roadway shoulders reducing the roadway width and significantly damaging the guardrail system. After the flood damage, City Streets staff performed temporary repairs to the roadway surface and placed concrete barriers to compensate for the damaged guardrail system while the City assessed the best options to address the roadway and culvert deficiencies. The width of the culvert crossing is inadequate to accommodate pedestrian sidewalks or bicycle facilities, and the culvert structure includes a collection of three separate culverts of varying size. These culverts do not have adequate conveyance ability to prevent flood waters from over topping the roadway, and they also collect significant debris during flooding events which complicates flood response actions and increases roadway and property damage risk in the surrounding area.

Staff is currently seeking approval to prepare and submit a FY2019 Economic Development Administration (EDA) Disaster Supplemental grant application under the Economic Adjustment Assistance Program. Subject to the availability of funds, this investment assistance helps communities devise and implement long-term economic recovery strategies through construction projects such as this bridge replacement project. The program is designed to address economic challenges in areas where a Presidential declaration of a major disaster was issued as a result of natural disasters, such as flooding which occurred in the calendar year of 2019.

The estimated total project cost is \$1,200,000 including \$151,000 for design and \$1,049,000 for construction. Additional costs may include an environmental assessment to meet EDA requirements. This grant opportunity is revolving and open as long as funds are available. The match requirement for this project is 20%. The next review of grant applications is September 1, 2020, and we have been advised by the Idaho EDA Representative to have a request submitted in Grants.gov no later than July 20, 2020, in order to be included in the next review cycle.

PROPOSED ACTIONS: Approve submission of a Disaster Supplement grant application to the Economic Development Administration for the Sixth Street Bridge replacement not to exceed \$1,300,000 with a required match of 20% or \$260,000; or provide staff further direction.

Belknap explained the above listed concerns for the current state of the Sixth Street Bridge and that the design process for the bridge has already begun. The next grant applications will be reviewed on September 1st and will need to be applied to no later than July 20th.

Next review will be sept 1 and apply no later than July 20th to be considered. The Committee recommended approval with no conditions and that it be placed on the Council consent agenda.

REPORTS

Capital Projects Update - Bob Buvel & Nate Suhr

- Suhr reported the police facility is currently in excavation and other site work. This project is projected to be completed by July 2021 to comply with 365 working day contract.
- The sewer line for the 'A' Street reconstruction project is 50% complete while the water line and large earth removal is finished and construction has begun on the retaining walls. Contractors are

responsible for providing access to each driveway for residents since no parking is currently allowed. Completion date for this project is estimated to be the end of October 2020.

- Well #10 site development is on phase 2 and already has a drilled well and installed pipe. Next step is to install a pump at the bottom of the well, build well control building, and complete expansion of storm sewer system for emergency situations. They are also in the process of installing retaining walls. Estimated completion date is late fall to early winter of 2020.
- Buvel reported the Almon Street reconstruction project is moving forward on installing new curbs, gutters, sidewalks and curb ramps as well as other pedestrian facilities. A portion of the street will go from a one-way to two-way section. There has been a slight project delay due to weather and causes restarts and additional material to be purchased. The project is still running on time to meet the deadline which will be early August.
- Suhr said the contractor for the Water Department building roof repair project has removed the damaged beams and drywall. A new replacement beam is being installed. Estimated to be completed by end of year 2020.
- Concrete, paving and valves for the WRRF return line emergency repair, have been replaced with no additional requirements.
- The North Couplet Pedestrian Improvement project completed Thursday, July 9, 2020. A planter island, new curbing, power and water have been installed. New wheelchair ramps brought the sidewalk into compliance. Next step is the installation of the Homecoming public art piece.

ADJOURN

The meeting closed at 3:56 p.m.

