

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, July 27, 2020

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Sandra Kelly, Brandy Sullivan, Gina Taruscio

OTHERS: Mayor Bill Lambert, Council Member Art Bettge, Airport Manager Tony Bean

STAFF: Gary J. Riedner, Mia Bautista, James Fry, Aimee Hennrich, Mike Ray, Laurie M. Hopkins

**1. Approval of the March 9, 2020 Administrative Committee Minutes (ACTION ITEM) -
Laurie M. Hopkins**

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction

The Committee approved the minutes as presented.

**2. Lot Line Adjustment at 204 First Street and 108 N Washington Street (ACTION ITEM) -
Aimee Hennrich**

The applicants, Donald Barker and Derek Trenholm, are requesting a lot line adjustment between two lots addressed as 204 First Street and 108 N Washington Street. The applicants are proposing to shift the common lot line which separates the two properties 1.3 feet to the north following a survey that was conducted that concluded that the garage on 204 First Street was overhanging the property line by 1.3 feet. The existing lot at 204 First Street would be increased by 81.25 square feet, resulting in a total lot size of 4,081.25 square feet and the lot at 108 N Washington Street would be reduced by 81.25 square feet, resulting in a total lot size of 3,418.75 square feet. There is currently a law office and a detached garage on 204 First Street and a single-family home and a detached garage on 108 N Washington Street. The subject properties are located within the Multiple Family Residential Zoning District (R-4), which requires a minimum lot size of 5,000 square feet and lot width of 50 feet. Both lots are currently legally non-conforming and will remain as such, however, the garage will no longer be encroaching upon the common property line.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

Hennrich introduced the item as written above. Having no questions, the Committee recommended approval and that it be placed on the Council consent agenda.

3. Parking Permit Fee Review (ACTION ITEM) - Gary J. Riedner

The price of current City Parking Permits are \$12 per day, \$30 per quarter, or \$85 per year. There are currently 155 permits authorized for sale. All permits are sold or in the process of sale, and there is a waiting list of 81 applicants. At the City's FY2021 budget workshop, the Council expressed a desire to revisit the cost of Parking permits, and staff was directed to bring the item before the Public Works/Finance Committee on July 27, 2020. Parking has long been perceived as an issue in the downtown area, and the matter has been studied and surveyed on several occasions in the past. Although voluminous, staff has attached several of the background documents which were utilized by the City Council in 2009, when parking permits were consolidated to one class of permit and the price of that permit was reduced from \$375 per year to \$75 per year.

PROPOSED ACTIONS: Provide staff direction.

Riedner introduced the item as written above. The 2008 parking study was quite comprehensive. The Jefferson parking lot was convoluted as it is also used for the 1912 Center CUP. When the consolidation and price reduction occurred, the U of I still had plenty of parking in the Sweet Avenue lot. Another change was allowing overnight parking on a few side streets. Since that time the permit has increased by \$10. There is a waiting list of 80 people. Belknap can explain more history of the parking in downtown at a future committee meeting. Staff can also provide a breakdown of permits by individuals versus businesses.

Taruscio said she is unconvinced this is not a perception issue and would like to hear more historical information from Belknap. To raise a parking permit during this COVID pandemic would be terrible timing. Sullivan pointed out when the price was high there were many available. Now with the price low there is a waiting list. She believes it is a value issue. The Committee would like to have more information from Belknap at the next meeting.

4. Resolution Preauthorizing the Acceptance of an Airport Aid Grant from the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program (ACTION ITEM) - Gary J. Riedner / Tony Bean

Tony Bean, Executive Director of the Pullman-Moscow Regional Airport (PMRA) has prepared a grant application to the U.S. Department of Transportation Federal Aviation Administration Airport Improvement Program for the purpose of Terminal Design and Construction. The amount of the grant is up to \$21,000,000 with a local match of \$1,855,899.00 from Airport resources. To facilitate the FAA grant, it is appropriate to pre-authorize its acceptance. The attached draft resolution has been prepared for that purpose. The resolution also authorizes the execution of related assurances and certifications. The City Attorney will review the draft ordinance and will have revisions prepared for City Council consideration on August 3.

PROPOSED ACTIONS: Recommend adoption of the attached resolution as amended by the City Attorney) preauthorizing the acceptance of grant offer AIP 3-53-0057-051 from the FAA Airport Improvement Program, or provide staff further direction.

Bean said the request was to maximize the opportunity if there are carry over monies at the end of their fiscal year. He encouraged the sponsors to put in for the money so the federal government

knows we have a project already. The Committee recommended approval and that it be placed on the Council consent agenda.

More discussion of downtown parking ensued. Sullivan feels by not doing the parking study, it allows for changes, such as fees and time limits. Riedner said a survey could be done to see what the desires for the downtown parking is. Fees can be changed at any time by resolution. Kelly wants to know what the businesses feel but also doesn't want to raise the fee. Taruscio and Sullivan don't feel counts are relevant. All businesses and residents should be included in what the desires for downtown parking is.

ADJOURN

The meeting was closed at 3:37 p.m.

