

Public Works / Finance Committee



Regular Meeting
~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 24, 2020

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

1. Approval of August 10, 2020 Public Works / Finance Committee Minutes (ACTION ITEM) - Laurie M. Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

2. Open Budget for Fiscal Year 2019-2020 (FY2020) (ACTION ITEM) - Gary J. Riedner / Sarah Banks

The State of Idaho provides a process for cities to amend the original fiscal year budget appropriation ordinance in accordance with Idaho Code section 50-1003. Throughout the year, the City has received additional federal, and/or state, and/or local grant awards, and the City Council has authorized expenditures, including fleet purchases including a Sewer Jet-Vac truck, police body cameras and equipment for employees working remotely and unanticipated capital projects. Staff is proposing to amend Ordinance 2019-09 in the amount of \$2,201,207 to accommodate the authorized appropriations.

PROPOSED ACTIONS: Review the ordinance and forward to the full Council for a public hearing to take place September 8, 2020, or provide staff further direction.

3. Paradise Creek Flood Hazard Mitigation Study Professional Services Agreement (ACTION ITEM) - Bill Belknap

As authorized by City Council, following a flooding event in 2017, the City applied for a Flood Hazard Mitigation Grant to study Paradise Creek from the Troy Highway to Darby Road to assess potential mitigation actions to reduce the risk of property damage within the study area. In January of 2020, the City received notice of award for the grant in the amount of \$295,200. The local match for the study totals \$98,400 including \$46,800 in cash match and \$51,600 in in-kind staff time for project administration. The City issued a request for statements of qualifications for a consultant to perform the study. Two responses were received and the review committee recommended the selection of Aspect Consulting for the project. Staff and Aspect have negotiated the professional services agreement scope and budget for the Council's review and approval. It is anticipated that the project will take approximately 14 months to complete.

PROPOSED ACTIONS: Recommend approval of the professional services agreement with Aspect Consulting; or provide staff further direction

4. Community Development Block Grant Application (ACTION ITEM) - Alisa Anderson, Nate Suhr

The City's Capital Improvement Plan (CIP) encourages combining future projects that share common goals to allow for the greatest efficiency and to maximize funding opportunities. These combined projects are excellent candidates for grant funding and if successful, grant funding can be leveraged to complement local funding and allow projects to be constructed ahead of schedule.

After analyzing the Parks Department Capital Improvement Plan, staff identified four separate projects at both Mountain View and Indian Hills Parks that align well with the goals of the Idaho Community Development Block Grant (ICDBG) program to enhance ADA access to these public park facilities. Staff will present the proposed park improvements and grant application for the Council's consideration

PROPOSED ACTIONS: Recommend approval of the Community Development Block Grant application for the Mountain View Park and Indian Hills Park ADA Access Projects; or provide staff further direction.

5. Solid Waste Franchise Agreement Amendment (ACTION ITEM) - Tim Davis / Tyler Palmer

There are four areas within the Solid Waste Franchise Agreement between the City of Moscow and Latah Sanitation, Inc. (LSI), being proposed to be amended. LSI has requested financial relief from the City for revenue losses experienced from the operations of the Moscow Recycling Center and additional compensation for necessary extra garbage and recycling routes, resulting from the 2016 decision by City Council, electing not to eliminate residential alley collection of solid waste and recycling, as had been proposed by LSI at that time. The current proposal removes tires and household hazardous waste disposal costs from the current miscellaneous rate. These items would be compensated as they had been prior to 2013, as a direct reimbursement to LSI for actual costs of disposal. The City will also relieve LSI of the majority of the recycling education duties and shift the education role in-house for efficiency and cost savings.

Staff has prepared a Resolution and amendments to Exhibits A, C, D, E, and G of the Solid Waste Franchise Agreement for consideration.

PROPOSED ACTIONS: Recommend approval of the Resolution Amending the Solid Waste Franchise Agreement Exhibits A, C, D E, and G, or provide staff further direction.

6. Downtown Parking Permit Fee Adjustment Discussion (ACTION ITEM) - Bill Belknap

Parking has long been perceived as an issue in the downtown area and the matter has been studied and surveyed on several occasions in the past. In 2009 the Council consolidated the parking permits to one class of permit and the price of that permit was reduced from \$375 per year to \$75 per year . Since 2009, the permit fees have only been increased once to the current rate of \$30 per quarter or \$85 per year. There are currently 155 permits authorized for sale. All permits are sold or in the process of sale, and there is a waiting list of 81 applicants.

At the City's FY2021 budget workshop, the Council expressed a desire to revisit the cost of Parking permits, and staff was directed to bring the item before the Public Works/Finance Committee on July 27, 2020. The matter was discussed at that meeting and requested to be brought back to the Committee's August 24 meeting.

PROPOSED ACTIONS: Provide staff direction.

ADJOURN

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