

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, August 10, 2020

3:00 PM

**Council Chambers
206 E. Third St.**

REGULAR AGENDA

The meeting was called to order at 3:00 p.m.

PRESENT: Sandra Kelly, Brandy Sullivan, Gina Taruscio

OTHERS: Mayor Bill Lambert, Maureen Laflin, Art Bettge, Anne Zabala

STAFF: Gary J. Riedner, Sarah Banks, Mia Bautista, Megan Cherry, James Flowers, Bill Belknap, Jesse Flowers, Laurie M. Hopkins, Taylor Anderson

1. Approval of July 27, 2020 Public Works/Finance Minutes (ACTION ITEM) - Laurie M. Hopkins

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction

The minutes were approved as presented.

2. Disbursement Report July 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending July 2020.

ACTION: Sign the Disbursements Report for the month of July 2020.

Banks introduced the report by highlighting the major expenses for the previous month including payroll, Well #10 Phase 2 contractors' payment, dispatch services, and the payment of the emergency repair at the Water Department building. The capital project amount of \$3,000 was for the ITD safety program. The Committee approved, signed the report and recommended it to be placed on the Council consent agenda.

3. CARES Act Idaho Commission on the Arts Grant Application (ACTION ITEM) - Megan Cherry

The Idaho Commission on the Arts is facilitating the disbursement of CARES Act Round 1: Relief for Organizations funds to all current recipients of its Entry Track and Public Programs in the Arts grants. The Arts Department is a participant in both grant programs, and has been assigned funding in the amount of \$4826 to support operations in FY21. This opportunity requires the completion of a simple application followed by final reporting at the end of the fiscal year. If Council approves this application, the funding will support the presentation of a third exhibition at the Third Street Gallery during the year.

PROPOSED ACTIONS: Direct staff to complete ICA CARES Act Round 1: Relief for Organizations grant application, or provide staff further direction.

Cherry introduced the item as written above and is asking the Council to approve the submission of the application required for the grant. Use of the grant funds are flexible and Cherry anticipates using the funds for support of the 3rd Street Gallery. The Committee recommended approval and that it be placed on the Council consent agenda.

4. MPD Body-Worn Camera Proposal (ACTION ITEM) - Gary J. Riedner

The Moscow Police Department has been employing a Community Policing model which emphasizes education over enforcement and acts as a basis for professional, ethical and respectful law enforcement. This Community Policing philosophy has been employed for many years and as a result the MPD continues to support high standards of fairness, integrity, compassion and transparency. The use of individual body-worn cameras by law enforcement has increased over the past several years, and as the attached memo from Chief James Fry indicates, use of body-worn cameras has been identified in MPD's strategic planning process. Further, body-worn cameras have several advantages, including providing additional evidence, enhancing transparency of contacts between officers and community members, and increasing accountability of all parties to a law enforcement contact. The memo attached to the packet discusses the various factors to be considered when making the decision to deploy body-worn cameras, in addition to the funding of a body-worn camera initiative.

PROPOSED ACTIONS: Recommend approval of proposal to purchase and deploy body-worn cameras by officers of the Moscow Police Department, including funding proposal, all as included in the attached memo from the City Supervisor, or provide staff further direction.

Riedner shares additional factors to be considered such as a camera's life span of 3 years, the cost of equipment and footage storage, and staffing adjustments for managing footage and equipment. Additional staffing hours may be needed for editing facial recognition and screening in response to public records requests. Exact staffing needs cannot be determined until the cameras have been in use for a few months, but possible options could be increasing hours of current part-time staff or hiring of an administrative specialist, dependent on what the Council decides. There is the ability to purchase the cameras, within this year's budget. The additional storage will be funded beginning October 1st. Additional research will be needed to establish policies and procedures specific to Moscow. Currently, vehicle footage is automatically downloaded to City servers when officers pull up to the police station. The body cameras will integrate with the same system of download. Information Systems Department (IS) will determine if additional storage will be on servers or the "Cloud" and cost of storage may change if they identify solutions to improve storage.

Aaron Bharucha (Moscow) asked how long footage would be stored and a detailed cost.

Video falls under the Idaho Public Records Act for records retention, the same as written records. Staff monitoring the footage will be trained on the retention and destruction process. Staff is asking Council to approve a budget of \$75,000 additional storage required for detective and forensic work. Additionally, body worn cameras footage storage is estimated at \$50,000. Staff is reviewing onsite versus Cloud-based storage, security vendors, and network bandwidth. The Committee asked for the item to move to full Council with a recommendation of approval.

ADJOURN

The meeting closed at 3:39 p.m.