

MOSCOW ARTS COMMISSION



Lauren McCleary

Regular Meeting
~Agenda~

Kathleen Burns

Commission Chair

Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

Tuesday

City Council Chambers

5:00 PM

September 11, 2018

206 E Third St

Welcome and Attendance

1. Approval Of Moscow Arts Commission August 14, 2018 Minutes

Documents:

[MINMAC20180814.PDF](#)

2. Public Comment (10 Minutes)

Members of the Public may speak to the Commission regarding matters NOT on the Agenda or currently pending before the Moscow Arts Commission. Please state your name and address for the record and limit your remarks to three minutes.

3. MAC Strategic Planning - Jen Pfiffner, Assistant City Supervisor

Strategic Planning work to date has included development of a draft Operational Overview document, cataloging the day-to-day activities of the Arts Department and the Commission has updated and finalized the mission and values statements. Work on the history of the MAC is ongoing.

Current work includes definition of issues and opportunities. Brainstormed ideas to date have been shared for feedback from members over the past several weeks.

ACTION: Review and confirm listed issue and opportunity ideas and provide staff direction to move forward with drafting more detailed issue and opportunity statements for further review.

Documents:

[ISSUE AND OPPORTUNITY CATEGORIZATION.DOCX](#)

4. Mayor's Arts Awards

Katherine Clancy will present local artist Shelly Gilmore design for the Mayor's Arts Awards recipients. These flower vases will hold fresh flowers / water and a plaque can be added for the engraving of the award title.

ACTION: Approve the award design and commission Katherine Clancy to create awards for each category.

5. ACLU Mural - ICA Grant Funds - Kathleen Burns, Arts Director

Expense funds for ACLU mural project from Idaho Commission on the Arts grant.

ACTION: Accept to spend funds or give direction to staff as needed.

6. NOWPAC Volunteers Needed - Kathleen Burns, Arts Director

A volunteer is needed from the Commission members registered for the NOWPAC to assist with: Public Art Tour Bus; Door Greeters; Registration; and the ACLU Mural Launch Assistance.

ACTION: Commission members registered for the NOWPAC volunteer for each needed event.

7. Committee Reports

Reports from Commission committees proving updates on making recommendations for the Commission to vote on as needed.

1. Artwalk / Events
2. Community Outreach
3. Public Art
4. Third Street Gallery
5. Mayor's Arts Awards

8. Director's Report

The Arts Director will give a brief update to the events and projects the Arts Department is working on.

9. Future Meetings And Upcoming Events

1. Public Art Committee Meeting (fourth Tuesday of the Month) - September 25, 2018 at 5:00 PM in the Mayor's Conference Room
2. Third Street Gallery Exhibit: "STUFF", exhibit runs through January 2, 2019
3. Third Street Gallery Exhibit: "STUFF", speaker series: October 4; November 1; and December 6 in the Council Chambers (5-7 p.m.)
4. MAC Regular Meeting - October 9, 2018 at 5:00 PM in the Council Chambers
5. Palouse Plein Air Competition: September 15 to September 21
6. NOWPAC - September 18 & 19
7. Palouse Plein Air Awards and Reception - September 21, 2018 from 5-7 PM at the Prichard Art Gallery in the Children's Education Studio
8. Palouse Plein Air Exhibit - September 21 (starting at 5:00 PM) to September 29 at the Prichard Art Gallery in the Children's Education Studio
9. Mayor's Arts Awards - October 25, 2018 at 7:00 PM at the 1912 Center

Adjourn

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW ARTS COMMISSION



Lauren McCleary
Commission Chair

~Minutes~

Kathleen Burns
Staff Liaison

<http://www.ci.moscow.id.us/452/Moscow-Arts-Commission>

**Tuesday
August 14, 2018**

5:00 PM

**City Council Chambers
206 E Third St**

The meeting was called to order at 5:01 PM

PRESENT: Christine Gilmore Vice Chair, Cindy Barnhart, David Wilson, Rachael Eastman, Katherine Clancy, Diane Walker, Donna Woolston, Caitlin Wikel,

ABSENT: Lauren McCleary Chair, Matthew Harden,

ALSO IN ATTENDANCE: Kathryn Bonzo, Council Liaison; Kathleen Burns, Staff Liaison; Jen Pfiffner, Assistant City Supervisor; DJ Scallorn, Arts Assistant; Linnea Sheneman;

Welcome and Introductions

Vice Chair Gilmore called the meeting to order in Chair McCleary's absence.

1. Approval of Moscow Arts Commission July 10, 2018 Minutes

Clancy moved that the minutes be approved; Barnhart seconded approval of the July 10, 2018 minutes. Motion carried.

2. Public Comment (10 Minutes)

Members of the Public may speak to the Commission regarding matters NOT on the Agenda or currently pending before the Moscow Arts Commission. Please state your name and address for the record and limit your remarks to three minutes.

No public comment.

[Wikel arrived to the meeting]

3. Arts Department Structural Organization

The City of Moscow takes time to evaluate staffing and organization of departments when staff vacates positions. With the scheduled retirement of the current Arts Director, this same review has been completed for the Arts Department. A report will be provided on the adjustments to the department structure and resulting recruitment efforts.

ACTION: Receive report.

In the past month, Pfiffner worked on reorganization of the Arts Director's position since Burns would be retiring the beginning of October. In the past year, it was made apparent during the Market Strategic Planning that a full time market manager was needed and that the market needed to be separated from the Arts Department. The reorganization of the Arts Director's position will keep the Assistant City Supervisor as the overseer of the Arts Department, Strategic Plan with the Arts Commission, and budget while an Arts Program Manager will take on the City Public Art and Art Programs for the Department.

[Woolston arrived to the meeting]

Discussion ensued regarding how the Arts Department and Community Events Division will see some overlapping with programs (like Artwalk) and the new Arts Program Manager's time will be freed up to work on the arts, look for / write grants, etc.

4. Timeline for Bus Shelter By Walmart

The bus shelter at Walmart would be a great location to install a timeline of the Appaloosa Horse Club and the Hatley land (which is where Walmart and everything in the general area exists today).

ACTION: Approve a vinyl timeline for the bus shelter by Walmart that represents the history of the Appaloosa Horse Club and the Hatley land. Approve the commissioning of a graphic artist once the information from the Appaloosa Horse Club/Museum is finalized.

Following the Palouse Horse exhibit at the Third Street Gallery it became apparent that there was a story and history to tell with the land Walmart sits on as well as the Appaloosa Horse Club / Museum. The suggestion was made to put a timeline together for the Walmart bus shelter with this history. With the Public Art Master Plan, the Commission has the option to either commission a piece (where specific direction is given to the artist on what the work should look like and include) or release a call for art (where the artist has control over their creation). The recommendation was to commission an artist to design the timeline.

Gilmore called for a motion. Walker moved to approve the vinyl timeline for the bus shelter once the language is finalized. Barnhart seconded. Vote by Acclamation: Ayes: Eight (8). Nays: None. Abstentions: None. Motion carried.

Bonzo suggested having hoof prints installed connecting the bus shelter to the surrounding area.

5. ACLU Mural Selection Jury

Two Moscow Arts Commission members are needed to serve on a selection jury for the ACLU Mural.

ACTION: Recommend two Commission members to serve on the ACLU Mural selection jury or provide direction to staff as needed

The ACLU mural project was found by Dulce Kersting-Lark, Executive Director at Latah County Historical Society, and brought about through meetings with Burns the ACLU project manager. This is a quick project (completed in 2 months) that will partner with the Human Rights Commission and the new Moscow Hotel owners.

The goal now is to get the word out about the call and put together a selection panel that will include two Human Rights Commission members, two Arts Commission members, a University of Idaho Law Student, and one to two artists. The ACLU project manager will be overseeing the selection, pull permits, ensure safety, etc and the City will facilitate and host a speaker series with the selected artist.

Burns asked for two volunteers from the Commission to serve on the panel saying McCleary had already expressed the desire to serve. Woolston volunteered and asked that the speaker series be held on site at the hotel. Burns will send out information on the next ACLU mural planning meeting day/time.

6. NOWPAC Registration for MAC Members

Money is available in the 2018 budget that could be used to cover the registration costs for MAC members to attend the NOWPAC in September.

ACTION: Recommend approval of spending money from the 2018 budget to cover the registration for MAC members to attend the NOWPAC or give direction to staff as needed.

NOWPAC is September 18th and 19th and money is available in the budget to cover the registration cost for Commission members that would like to attend. Discussion ensued regarding the cost of each registration and that Commission members that attend may be called on to assist during the event. Wilson, Woolston, Clancy, and Gilmore indicated interest in the event. Clancy moved to approve spending no more than \$300 from the budget to cover the registration for Commission members to attend the NOWPAC. Walker seconded. Vote by Acclamation: Ayes: Eight (8). Nays: None. Abstentions: None. Motion carried.

7. Palouse Plein Air Stamping And Volunteer Needed

A volunteer or volunteers are needed to stamp painting surfaces for the Palouse Plein Air competition on Saturday, September 15th at the Moscow Farmers Market (8:00 a.m. to noon).

ACTION: Recommend a volunteer or volunteers or give direction to staff as needed

Burns said volunteers are needed to stamp canvases for the Plein Air at the Market from 8-noon. Gilmore and Wilson volunteered.

8. Community Reports

Artwalk / Events

Scallorn reported that the closing reception for Erica Wagner was held the first Thursday in August. Appearances Marketing partnered with the Kitchen Counter to provide munchies and wine. Woolston suggested having the Commission fundraiser for gallery closings to create a better experience for the public and better promote the events. The Commission came to the consensus to have Burns, Walker, and Woolston meet with the Chamber of Commerce.

Community Outreach

Gilmore reported that Art Affair was successful and a great opportunity to share the Commission's role with the community.

Public Art

Eastman announced that this would be her final Commission meeting, that she would continue to attend the Public Art Committee meetings, and that Clancy would take over as Chair of the Committee.

Clancy reported that the C and Main Art Project is set to start. The ACLU mural project is moving forward and the suggestion was made to develop T-Shirts with the selected design to sell and fundraise for future murals. NOWPAC is progressing. The Blackbird Station is developing. Plinths for sculptures downtown are being looked at so sculptures could be changed out on a regular basis. Art supplies in the basement left from the Young People's Arts Festival can be gifted to an organization or used at an event.

Third Street Gallery

The next exhibit "STUFF: What We Collect and Why" will finish out the year. This will focus on different people in the community and their collections. Four speaker series will be held the first Thursdays in September, October, November, and December. Scallorn reported that the additional directional signage would be installed in City Hall directing the public to the gallery (located on the landing on the first floor and before the stairs on the second floor).

Mayor's Arts Awards

The Mayor's Arts Awards nomination packets are available online and planning is progressing on the planning of the ceremony. Scallorn will send out the link to the online packets.

9. Director's Report

Burns reported that NOWPAC planning is progressing. A chainsaw artist planning with the Tree

Commission and Administration with the Commission is in process. The Hamilton Indoor Recreation Center Govedere Public Art Installation will be repaired. Idaho Commission on the Arts year-end grant report and award for 2019 is complete. Public Art Brochure is progressing. The University of Idaho Art Committee nominee/replacement is Katherine Clancy. Retirement planning is progressing.

10. Future Meetings And Upcoming Events

1. Public Art Committee Meeting (fourth Tuesday of the Month) - August 28, 2018 at 5:00 PM in the Mayor's Conference Room
2. Third Street Gallery Exhibit: "STUFF", reception TBA
3. Third Street Gallery Exhibit: "STUFF", exhibit dates TBA
4. MAC Regular Meeting - September 11, 2018 at 5:00 PM in the Council Chambers
5. Palouse Plein Air Competition: September 15 to September 21
6. NOWPAC - September 18 & 19
7. Palouse Plein Air Awards and Reception - September 21, 2018 from 5-7 PM at the Prichard Art Gallery in the Children's Education Studio
8. Palouse Plein Air Exhibit - September 21 (starting at 5:00 PM) to September 29 at the Prichard Art Gallery in the Children's Education Studio
9. Mayor's Arts Awards - October 25, 2018 at 7:00 PM at the 1912 Center

Adjourn

The meeting adjourned at 6:12 PM

Moscow Arts Commission Strategic Planning

Issue and Opportunity Brainstorming:

- Policy
 - Desire for dedicated arts space/funds, similar to green space dedications.
 - Coordination with other departments, building, 1 %, projects, etc.
- Commission and Staff Roles and Expectations
 - Need for improved structure and process for Commission business
 - Elections
 - Budget
 - Project Planning
 - Managing expectations for Commissioners, volunteers and staff - show value
 - Commission numbers
 - Recruitment needs
 - Representation of various art forms
 - Difficulty recruiting young members - lacking the social aspect?
 - Sub-committees
- Programming
 - Poet Laureate options
 - Residency grants
 - Volunteer programs potential
 - Artist in residency potential
 - Working with youth
- Fundraising options for grants, projects and programs
 - As an example, Latah County Arts & Culture Committee
 - Arts grants
- Public Art Promotion
 - Encourage businesses to promote public arts
 - Provide plinths/base structures, etc.
 - Organization of regional events - managing calendars
 - University - what opportunities are there?
 - Outreach - Education - Workshops - Pop Up Events
- Art for the sake of art ...

Mission Statement

The mission of the Moscow Arts Commission is to enrich the community by celebrating and cultivating the expression of all art forms and culture.

Values:

- Recognize and promote artists' value by creating opportunities for work to be experienced.
- Facilitate and promote the social educational, and economic value of all art forms and culture in the community.
- Provide leadership and act as a resource in the conversation of all art forms and culture with partner agencies, city leaders, and the community.