

PLANNING & ZONING COMMISSION



Wendy McClure
Commission Chair

~Meeting Minutes~
August 12, 2020

Mike Ray
Staff Liaison

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McClure called the meeting to order at 7:05 p.m.

MEMBERS PRESENT: in person: Robb Parish, Vice Chair; Rich Beebe, Mike Nelsen, Nels Reese, Victoria Seever, Dennis Wilson

via Zoom: Joel Hamilton, Wendy McClure

MEMBERS ABSENT: Scott Gropp

ALSO IN ATTENDANCE: Mike Ray, Sandra Kelly, Anne Peterson

1. Approval of minutes from July 22, 2020 [ACTION ITEM]

Seever moved approval of the minutes as presented, seconded by McClure. Motion carried by acclamation.

2. Public Comment

None.

3. Approval of Reasoned Statement of Relevant Criteria and Standards [ACTION ITEM]:

- a. *Proposed Preliminary Subdivision Plat of a 2.49-acre area to create twenty-seven (27) townhouse parcels ranging from 634 to 638 square feet in size; one (1) Multi-Family Residential (R-4) parcel of 0.37 acres in size; and three (3) Central Business (CB) parcels ranging from 0.20 to 0.29 acres in size, referred to as the Gateway on Sixth Addition.*
- b. *Proposed Planned Unit Development (PUD) of a 1.41-acre area to construct twenty-seven (27) townhouse dwellings and a 4-story multi-family building containing eighteen (18) dwelling units with enclosed parking on the ground floor.*
- c. *Proposed Rezoning of a combination of Motor Business (MB), Multiple Family Residential (R-4), and Central Business (CB) to the Multiple Family Residential (R-4) Zone; proposed Rezoning of from a combination of the CB and R-4 Zones to the CB Zone; and proposed Rezoning from the University (U) Zone to the R-4 Zone and Motor Business (MB) Zone.*

Commissioners had no questions or concerns. Hamilton moved approval of all three documents, seconded by Beebe. Motion carried unanimously.

5. Final Review of Small Cell Wireless Facilities Draft Ordinance [ACTION ITEM]:

Telecommunications service providers are currently in the process of deploying 5G/small cell wireless technology throughout the developed world. 5G high speed deployment will bring much higher data speeds and traffic, but requires small cell installations to accommodate the data demand. Telecommunications services are largely governed by the Federal Communications Commission (FCC) and the Telecommunications Act, but local governments are allowed to adopt certain regulations at the local level. With the likelihood of 5G/small cell deployment in Moscow, Staff has been working on drafting an ordinance to address them in the Zoning Code. The draft ordinance was

presented to the Sustainable Environment Commission at their regular meeting on June 16, 2020 to discuss a unified recommendation with the Planning and Zoning Commission. The SEC voted to recommend that the Planning and Zoning Commission proceed with the current ordinance and the SEC will continue to research health effects and the changing legal landscape to potentially make recommendations in the future. The public hearing for the proposed ordinance has been scheduled for the September 9, 2020.

With regard to input received from members of the public, Seever thought staff should proceed with suggested corrections as to form and consistency without consulting the Commission. Some comments would actually be better addressed in the Master Service Agreements rather than ordinance. Non-commercial towers are specifically excluded so ham radio towers won't fall under the telecommunications ordinance. Ray provided clarification that a CUP would be required for macro cell towers over 35 feet in height and for small cell towers over 40 feet. Applicants will be responsible to secure their own tower sites., with unauthorized access (trespassing) being enforced through the Police Department. Ray said applicants would be required to show FCC emission compliance at the time of approval, but on-going tracking of that would be a huge strain on staff resources. Parish reminded the audience there will be continued opportunity for public comment at the Commission's hearing on September 9, 2020 and subsequent Council hearing. McClure thanked Chaney and Hall for their input but acknowledged some of it is outside the Commission's purview.

4. Transportation Commission Meeting Report

No report. The Commission is scheduled to meet September 10.

5. Announcements

The August 26th meeting has been cancelled.

The meeting adjourned at 7:26 p.m.


Wendy McClure, Chair