

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

**Monday,
September 14, 2020**

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Sandra Kelly, Brandy Sullivan, Gina Taruscio

OTHERS: Mayor Bill Lambert, Council Member Laflin, Council Member Bettge

STAFF: Gary J. Riedner, Sarah Banks, Mia Bautista, Karen Johnston, Bill Belknap, Laurie Hopkins, Jen Pfiffner, Taylor Riedner

REGULAR AGENDA

1. Approval of August 24, 2020 Public Works / Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.

The minutes were approved as presented.

2. Disbursement Report August 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending August 2020.

ACTION: Sign the Disbursements Report for the month of August 2020.

Banks introduced the report by highlighting the major expenses for the previous month including payroll, and disbursements for Well #10 Phase 2 contractors' payment, Almon St construction payment, and a construction payment for the new police building. The Committee approved, signed the report and recommended it to be placed on the Council consent agenda.

3. Proposed Pool Employee Stipend and Lifeguard Re/Certification Reimbursement for 2020 Pool Season (ACTION ITEM) - Dwight Curtis

During the 2020 pool season, many of the employees waited patiently through a considerable portion of the summer for a possible pool opening only to find out the pool would only be partially opening due to the COVID-19 pandemic. The window for a good summer job for many had passed. Employees who were able to continue with the pool faced reduced hours limits as compared to a full pool season as well.

Staff is recommending that the City provide employees who had been hired for the 2020 pool season a small stipend as a good faith gesture to many of our community's young people who counted on employment with the City at the Hamilton-Lowe Aquatics Center (HLAC) during the 2020 pool season. These are also possible future employees for next

year and even years to come. This gesture will convey that the City, Parks and Recreation Department, and the Moscow community, cares and appreciates their efforts to prepare for the season and the financial effect of the COVID-19 pandemic.

PROPOSED ACTIONS: Authorize a \$150 stipend for each of the 69 pool employees for the 2020 pool season, as well as reimbursement for lifeguard certification at \$164.50 x 16 employees and reimbursement of certification costs at \$66 x 26 employees, or provide staff further direction.

Curtis presented the item as listed above and mentioned the stipend may help encourage employees to come back for following years. Riedner added research will be conducted to determine if such funding can come from the Cares Act. If this is unable to be funded by the Cares Act, the proceeds will come from the department's part time budget. The Committee recommended approval and that it be placed on the Council consent agenda.

4. Proposed Fee Amendments (ACTION ITEM) - Gary J. Riedner / Laurie M. Hopkins

Following the adoption of the FY2021 Fee Resolution Staff has identified the need to amend and clarify fees related to food vendor, sidewalk café and alcohol licensing. Additionally, the Council recently provided direction to adjust the downtown parking permit fees. Staff has prepared a draft amended Fee Resolution for the Council's review and consideration.

PROPOSED ACTIONS: Review the proposed amendments and forward to the full Council for public hearing, or provide staff further direction.

Riedner presented the item discussing the proposed fee changes for downtown parking permits and general business license inspection fees. The list also includes clarification and reorganization of some fees for better understanding and more cohesiveness. Historically, if a building permit is required due to remodeling or construction, the inspection fee has been waived. This update includes that statement. The Committee forwarded the fee amendments to Council for public hearing on September 21, 2020.

ADJOURN

The meeting closed at 3:26 p.m.

Minutes Approved On
September 28, 2020
Taylor Riedner
(Clerk Signature)