

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 5, 2020

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. This meeting is open to the public, but is subject to social distancing protocols as recommended in Governor Little's Stay Healthy Guidelines, so the number of attendees at any one time may be limited, and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business that is not on the agenda will be provided the opportunity to do so during the public comment item on the agenda. If you plan to address the Council, you will find a list of "Tips for Addressing the Council" in the door pocket outside the City Council Chambers. Pursuant to the Governor's Proclamation relating to the conduct of public meetings during the COVID-19 crisis, the meeting will be broadcast. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION – ARBOR DAY

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council September 21, 2020 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes.

B. Moscow City-Wide Sidewalk Replacement Project FY2020 Bid Results and Contract Award - Nate Suhr

The 2020 Moscow City-Wide Sidewalk Replacement Project will construct sidewalk and pedestrian ramp improvements in various locations with City funds and will perform additional sidewalk replacements under the Property Owner Assistance Program at the owner's expense. An electronic bid solicitation for this year's Sidewalk Program was issued to four area contractors on September 4th, 2020, giving them two weeks to respond. The

project was advertised with known quantities for City funded jobs and with four homeowner jobs as additional alternatives to allow homeowners the opportunity to accept or reject offered prices. This was reviewed by the Public Works/Finance Committee on September 28, 2020 and recommended for approval.

Three responsive bids were received on September 18th, 2020. Of the responsive bids received, numbers ranged from \$58,039.80 to \$112,591.02 for the Base Bid and Additional Alternatives A-D. McCall's Classic Construction of Clarkston, Washington submitted the low bid on the project of \$58,039.80. The Engineer's Estimate for the Base Bid and Additional Alternatives A-D was \$60,530.49.

ACTION: Accept the low bid including Base Bid and Additional Alternatives A and C and the rejection of Additional Alternatives B and D from McCall's Classic Construction, Inc., award the contract in the amount of \$54,709.60, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount (\$5,470.96).

C. Steve Vachon Troy Road Right-of-Way Dedication - Bob Buvel

The Idaho Transportation Department, the City of Moscow and Steve Vachon have been in negotiations to add a second eastbound lane to the Troy Road leg of the south couplet along Mr. Vachon's street frontage at 211 Troy Road (the former site of Stubb's Seed Service). Mr. Vachon has agreed to dedicate the additional right-of-way the second lane will require.

ACTION: Accept the right-of-way dedication.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report – Parks and Recreation Commission – Dwight Curtis / Robert Cooper

6. Utility Hearing for Local Highway Safety Improvement Program Third Street PH 1 & 2 (ACTION ITEM) - Nate Suhr / Alisa Anderson

The Third Street Local Highway Safety Improvement Program Grant Phase I & II projects will replace broken and non-compliant sidewalks, adjust curbs to improve drainage, and install lighting to improve the illumination at the intersections on Third Street from Jackson Street to Lieuallen Street. As part of the construction process, franchise utility companies with infrastructure in the public right of way may be required to relocate portions of their

infrastructure to accommodate the project.

To this end the franchise utility companies have been notified of the proposed project and given the opportunity to sign waivers and/or given an opportunity to provide input on the scope of work. Recently, many of the franchise utility companies have become uncomfortable signing the waivers which has resulted in the need to conduct a utility hearing to allow the utility providers an opportunity to provide comments upon the proposed project.

PROPOSED ACTIONS: Conduct the utility hearing and upon consideration of testimony, affirm the requirement that the franchise utility companies accommodate the project and relocate the utility facilities (if needed) or as required during construction, for the Third Street Safety Project Phases I & II (Key Numbers 20430 & 21997); or take other action as deemed appropriate.

7. Authorization for Purchase of Mask Fitting Machine (ACTION ITEM) - Brian Nickerson

The Moscow Volunteer Fire Department is requesting the authorization to purchase a mask-fitting machine, the Quality Guard Mask Fit Test Machine, which allows the Department to conduct annual required certifications for the fitting of Self-Contained Breathing Apparatus (SCBA). Previous certifications have been accomplished by borrowing a testing machine from a vendor, which is dependent upon availability of the machine. The Department's response to the COVID-19 pandemic has required members of the Department to wear N95 face masks. The borrowed testing machine does not have the ability to test N95 masks, while the requested machine has that capability. In addition, the purchase of the machine will provide mask-fitting services to other City departments, as well as opportunities for other local emergency services departments. Staff has determined that as an apparatus necessary to assist in the City's COVID-19 response, it is appropriate to seek reimbursement from the City's CARES Act allocation. This was reviewed by the Public Works/Finance Committee on September 28, 2020 and recommended for approval.

PROPOSED ACTIONS: Approve the purchase of the Quality Guard Mask Fit Testing Machine, and seek reimbursement through the City's CARES Act allocation, or take such other action deemed appropriate.

8. Palouse Basin Aquifer Committee Alternative Water Supply Management Contract (ACTION ITEM) - Tyler Palmer

For several years the Palouse Basin Aquifer Committee (PBAC) has been evaluating water supply alternatives to relieve pressure on the existing aquifers. A comprehensive analysis report has identified the most promising alternatives. PBAC has identified the need to retain a consultant to provide professional management services to further refine the alternatives, and to assist PBAC in developing a proposal to the Idaho Water Resource Board (IWRB) to fund the \$60-\$86 million project. Although PBAC has the funding for the contract, PBAC relies upon its contributing partner agencies to provide administrative services for contracts. PBAC has requested the City of Moscow to issue the RFP and provide administrative services for the consultant agreement. This came before City Council Administrative Committee on March 9, 2020 and received the unanimous consensus of the Committee and was to be placed on the City Council consent agenda. Unfortunately, due to an administrative oversight, it was not scheduled and approved by City Council. In the meantime, the RFP was issued, and PBAC selected a

successful consultant, Alta Science and Engineering of Moscow. Staff has prepared a Professional Services Agreement between the City and Alta, as well as a Financial Agreement between PBAC and the City. The Financial Services Agreement obligates PBAC to be responsible for the funding of the City-Alta agreement. The funding from PBAC has already been received by the City.

PROPOSED ACTIONS: (1) Approve the Financial Agreement between the Palouse Basin Aquifer Committee and the City of Moscow; and
(2) Approve the Professional Services Agreement between the City of Moscow and Alta Science and Engineering; or
(3) Take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

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