

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair

~Minutes~

David Schott
Staff Liaison

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**Tuesday
February 13, 2018**

5:00 PM

**Mayor's Conference Room
206 E 3rd Street**

The meeting was called to order at 5:00 PM

PRESENT: Erin Bacon; Judy Brown, Secretary; Tanya Denison; Margaret Dibble, Vice Chair; Robert Heckendorn.

ABSENT: Becky Chastain; Jonathan Gradin, Commission Chair.

ALSO IN ATTENDANCE: Donna Howard, Staff Support; David Schott, Assistant Parks and Recreation Director, Staff Liaison; Brandy Sullivan, City Council Liaison.

1. Announcements

Sullivan mentioned that at the 2/12/18 Public Works/Finance Commission meeting, a pedestrian pathway was proposed to connect Hirschi Road and Lande Lane. She expects this to go before City Council on 2/20/18 and referred those interested to look at the meeting documents on the City's website. The MPC members were appreciative of the idea and look forward to an additional pedestrian path in the currently undeveloped area of this subdivision.

2. Approval of minutes from January 9 (not 19th per agenda), 2018 – Dibble

ACTION: Approve minutes as presented.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Erin Bacon
SECONDER:	Tanya Denison
AYES:	Bacon, Denison, Dibble, Heckendorn
ABSENT:	Brown, Chastain, Gradin

3. Public Comment

Only for items not listed on the agenda, including responses to previous comments/questions from the public. There were none.

4. Consideration of the 2018 Moscow Pathways Commission Goals – Dibble

The Pathways Commission considered 2018 goals for the Commission.

- 1.) Establish a protocol to deliver input and recommendations for pathways in new subdivisions prior to the development agreement.
- 2.) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design.
- 3.) Development of a public outreach event at Berman Creekside Park to promote the pathways system via the park.
- 4.) Aid in the promotion of Blackbird Station to secure donations with the goal of a completed project.
- 5.) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible to the community.
- 6.) Promote and create ideas for improved safety at pathway and road intersections.
- 7.) Staff two Farmers Markets.
- 8.) Plan, coordinate, and implement the Annual Bike Tour.

ACTION: Approve 2018 MPC goals as discussed and amended.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Robert Heckendorn
SECONDER:	Tanya Denison
AYES:	Bacon, Denison, Dibble, Heckendorn
ABSENT:	Brown Chastain Gradin

5. FY19 Moscow Pathways Commission Budget – Schott

The Moscow Pathways Commission reviewed and discussed the FY 2018 budget:

- Partnership with Moscow Chamber of Commerce for Pedaling the Palouse brochure. (\$300)
- Brochure development and printing. (\$300)
- Pathways Commission promotional events (annual tour, \$75; annual event, \$275). (\$350)

Total Approved FY 2018 MPC Budget: \$950

The Pedaling the Palouse brochure was examined; previous brochures, projects and expenditures were discussed. The commission proposed a FY 2019 budget request of:

- Blackbird Station Promotional Event. (\$300)
- Brochure development and printing. (\$300)
- Pathways Commission promotional events (annual tour, \$100; annual event, \$300). (\$400)

Total Requested FY 2019 MPC Budget: \$1,000

ACTION: Approve the FY19 Moscow Pathways (not Tree, as per the agenda) Commission Budget.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Robert Heckendorn
SECONDER:	Erin Bacon
AYES:	Bacon, Denison, Dibble, Heckendorn
ABSENT:	Brown, Chastain, Gradin

6. Consideration of the Paradise Path Highway 8 Underpass Retaining Walls – Schott

The City of Moscow Engineering Department has requested a recommendation from the Pathways Commission on the texture and color of the retaining walls included along the pathway. Schott shared the general spec for the retaining wall; the gray color is the least expensive but other options were also shown. The group looked at the different styles proposed and mentioned concerns about flooding and drainage with the current design. Schott will forward their concerns to engineering; the group was not ready to make a recommendation.

ACTION: No action taken – discussion item.

7. Consideration of the 2018 Farmers Market Booth – Gradin

With Gradin's absence, the available 2018 MPC Farmers Market Booth dates were unknown.

ACTION: No action taken; will be discussed at the March meeting.

8. Open Discussion - All

Adjourned at 6:05 PM.

Next meeting: Tuesday, March 13, 2018

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Minutes Approved On

MAR 13 2018

Clerk/Deputy Signature