

TRANSPORTATION COMMISSION



Vacant
Commission Chair

~Meeting Minutes~

September 10, 2020

Bill Belknap
Staff Liaison

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<https://www.ci.moscow.id.us/556/Transportation-Commission>

Cook called the meeting to order at 4:01 PM

MEMBERS PRESENT: in person: Erin Bacon

via Zoom: Randy Baukol, Phil Cook, Brian Johnson, Joel Hamilton, Bob Sanders

MEMBERS ABSENT: Ben Calabretta, Mary DuPree, Mike McGahan

STAFF IN ATTENDANCE: Bill Belknap, Brandy Sullivan, Jennifer Fleischman

1. Approval of Minutes from March 12, 2020 [ACTION ITEM]

Johnson moved for approval of the minutes as proposed, seconded by Sanders. Motion carried by acclamation.

2. Public Comment

None.

3. Commission Communications

Johnson spoke of ongoing work on University of Idaho campus that is hampering traffic around the Kibbie Dome and the Administrative Building. Stadium Drive was closed for a while but is now currently open.

4. Election of Officers [ACTION ITEM]

Following the resignation of the Chair and Vice Chair, the Commission will need to elect members to those positions for the remainder of the 2020 calendar year.

Michael Kyte and Don Meyer, prior Chair and Vice Chair respectively, had both resigned recently and the Commission needed to elect new Officers. Johnson asked Cook if it was a problem that all members are not present during an election. Belknap indicated that the election could be deferred to a future meeting. Cook moved to defer this topic until next meeting, with no objections.

5. Review of the Draft Transportation Commission Code Amendment [ACTION ITEM]:

At the Commission's March 12, 2020 meeting, the Commission discussed possible modifications to Moscow City Code pertaining to Commission membership and ex-officio representatives. Staff has prepared a proposed code amendment that incorporates the recommended changes for the Commission's review and discussion.

Belknap reviewed the Moscow City Code that the Transportation Commission had been working on with the Mayor and City Council, focusing on the Ex-Officio Membership list. Belknap went over the prior Chair's proposed changes to the Code. The draft of Transportation Commission Code had a small change from what was sent to Commission members in the current packet.

Cook indicated it might be confusing to have the high school student listed both in the Organization section and the Ex-Officio Membership section. Discussion about the residency requirements for those who are on the Ex-Officio Membership lists. Cook and Belknap spoke about the uniqueness of having students on the Ex-Officio Membership list, since they don't represent a particular organization. Belknap mentioned the concern about the University of Idaho choosing not to utilize the membership granted them and some possible recommendations to language based on that scenario. Johnson added that the University would be unlikely to not take advantage of the role, but agrees that some language should be added to prevent a vacancy.

Cook asked if this could be discussed again at the next meeting, after the proposed changes have been made. Baukol requested that it would be important to not limit the size of the Commission and agrees with the language added for the University position. Discussion tabled for next meeting.

6. Capital Improvement Plan and Budgeted Transportation Projects Update [ACTION ITEM]:

Staff will provide an update on the Council adopted Capital Improvement Plan and transportation improvement projects funded within the FY2021 budget.

Belknap informed the Commission of the background information surrounding Moscow capital projects. Updated on the 2020 projects: A St improvements, parking permit fees, and downtown parking study. 2021 Capital Projects were presented: Sixth St Bridge addition, Lilly and First St reconstruction, Mountain View, LHSIP Project, Public Street, and Paradise Lighting. Mentioned other plans that are currently still in the works; scheduled for 2022 and beyond. Johnson asked about the foot traffic between WWAMI and Gritman in regards to the underpass developments planned for S Main Street and there were no other comments.

7. Future Meeting Agenda Item Review [ACTION ITEM]:

Staff will provide a report on planned future Commission meeting agenda items for Commission review and direction.

Belknap requested ideas to use as future agenda topics. Recalled some older topics that were once proposed: Street Standards, Streets Chapter development in City Code, E-Bike and Scooter Policies, and Transportation Plan update.

Sullivan asked Belknap if the Pathways Commission added a policy regarding e-bikes and scooters. Bacon answered that Pathways came up with standards in regards to the different classifications of e-bikes and scooters. Sullivan also requested information from those who partook in the 2009 Parking Fee Adjustment and asked for a discussion about parking on Lilly St to the south of Third. Hamilton concurred and wants the Transportation Commission to look into it. Cook wants to add an item about the Chipman Trail signage for e-bikes. Staff will inquire from Dwight Curtis about who participated in creating the new signage and report back. Bacon will also bring up the subject at the Pathways Commission.

Reports

None.

Upcoming Meetings

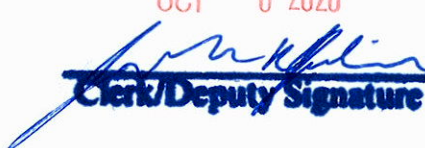
The next scheduled meeting is October 8, 2020.

The meeting adjourned at 5:17 PM

Chair

Minutes Approved On

OCT 8 2020


Clerk/Deputy Signature