Administrative Committee

Regular Meeting
~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, October 26, 2020 **3:00 PM** **Council Chambers**
206 E. Third St.

REGULAR AGENDA

1. **Approval of September 28, 2020 Administrative Committee Minutes (ACTION ITEM) - Taylor Riedner**

   Minutes presented for approval.

   PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take such other action deemed appropriate.

2. **Acceptance of Berman Estate Land Donation (ACTION ITEM) – David Schott**

   The City of Moscow has been approached by Hoey Graham, Personal Representative of the Estate of Katrina Berman, and John H. Norton, the attorney for the estate. Mrs. Berman's Will provided for a gift of land to the City of Moscow as a small addition to the western side of Berman Creekside Park.

   The parcel contains approximately 0.36 acres on the western edge of Berman Creekside Park and will add approximately thirty-two (32) feet to the western boundary of the park. This parcel lies directly west of the parcel of land previously donated to the City of Moscow in November of 1996. The proposed 0.36-acre parcel will have the same conditions as the 0.73-acre parcel donated in 1996, encumbered with a conservation easement to the Palouse Land Trust.

   Under Idaho Law, any donation or transfer of real property to the City must be accepted by the City Council. Parks and Recreation Director, Dwight Curtis, and Assistant Parks and Recreation Director, David Schott, both support acceptance of the Berman Estate land donation.

   PROPOSED ACTIONS: Recommend acceptance of the Berman Estate land donation, or provide staff further direction.

3. **Proposal to Develop Plan to Address Potential for Gender-Neutral Restroom Conversion (ACTION ITEM) - Jen Pfiffner**

   At the request of the Mayor in response to inquiries and encouragement from citizens and the Human Rights Commission, City staff has conducted preliminary research to determine the potential for converting city-owned restrooms to gender-neutral facilities where feasible.

   Preliminary research has been conducted to determine an approach to address that request. A review of gender-neutral restrooms in Idaho have been completed to provide background on how other municipalities have or have not addressed the conversion process. An inventory of the existing City of Moscow restroom facilities has also been completed. Facilities include City

occupied buildings, City owned but not occupied buildings, and City parks facilities. Should staff receive direction to develop a plan, additional considerations initially identified (certainly not limited to) would include safety, privacy, number of fixtures, accessibility, etc. Additional considerations would include costs for conversion.

Staff is seeking City Council direction to develop a phased planning approach for conversion of existing City restrooms to gender-neutral restrooms.

PROPOSED ACTIONS: Recommend Council approval to develop a phased planning approach for conversion of existing City restrooms to gender-neutral restrooms, or provide staff further direction.

REPORTS

Water Conservation Program Report – Nichole Baker

ADJOURN

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