

MOSCOW FARMERS MARKET COMMISSION



Jamie Hill
Chair

~Agenda~

Amanda Argona
Staff Liaison

<https://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Tuesday, November 3, 2020

4:00 PM

**Council Chambers
206 E. Third St.**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Reading of the Mission Statement

The Moscow Farmers Market celebrates life on the Palouse by providing the community with the opportunity to buy and sell locally farmed and/or created agricultural products (e.g., crops, meat, cheese, wine, etc.), distinctive handmade goods, artisan pieces, and original recipe cuisine. This venue is meant to encourage and support sustainable economic, social and environmental practices.

2. Approval of Farmers Market Commission October 6, 2020 Minutes (ACTION ITEM)

3. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

4. Re-Jury of current Craft and Food Vendors (ACTION ITEM)

The Craft and Food Jury subcommittee created a new scorecard and jury process in 2019, with implementation in 2020. The process calls for prospective vendors to receive a minimum qualifying score of 70%, and provides more clarity on criteria regarding Display, Sourcing, and Product Design & Integrity. Due to the many iterations of the Moscow Farmers Market and the jury process, the Commission is considering a re-jury of all current Craft and Food vendors so each are held to the same standard and current practice.

On the 2020 Farmspread application, Vendors were presented with the following question: “The Moscow Farmers Market office currently has all Agricultural Vendors in a Site Visit rotation (e.g. Ag. Vendors in Latah and Whitman County are visited in even years beginning in 2022; Ag. Vendors outside of these counties are visited in odd years beginning in 2021). Do you think that Non-Agricultural Vendors (Prepared/Specialty Foods and Craft/Artisan) should be required to re-jury on a similar rotation (e.g. once every three years)?”

- 33 Craft/Artisan Vendors responded; 45% indicated No and 20% indicated Yes
- 43 Agricultural Vendors responded; 31% indicated No and 65% indicated Yes
- 19 Food Vendors responded; 24% indicated No and 15% indicated Yes
- Of the total 95 responses, 58% indicated No and 42% indicated Yes

PROPOSED ACTIONS: Re-jury current vendors to the current standard and determine a schedule to do so, do not re-jury current vendors to the current standard, or take such other action as deemed appropriate.

5. Draft 2020 Moscow Farmers Market operations feedback surveys (ACTION ITEM)

Staff has drafted two surveys for public distribution. One is for customers regarding Motor-In Moscow Farmers Market and downtown Moscow Farmers Market operations, and the other is vendors.

PROPOSED ACTIONS: Accept drafts for distribution, or take other such action as deemed appropriate.

6. Farmers Market Commission Officer Nominations (ACTION ITEM)

Commission members may nominate another member or self-nominate for the positions of Chair and Vice-Chair.

PROPOSED ACTIONS: Select nominees or take such other action as deemed appropriate.

7. Policies Subcommittee (ACTION ITEM)

The Policies Subcommittee met on Fri., Oct. 30 to review tabled items from the 2019-2020 review period, and include additional items for the 2020-2021 review period. This subcommittee serves as the initial revisionists of the Vendor Handbook by suggesting and updating policies to ensure they are in line with Market operations.

This year's items under review include:

- Page 16, Item 5. Generators
- Page 11, Item 5. Market Vendor Space
- Page 12, Item 6. Market Fees, sub-item a. Structure, Refunds
- Page 18, Item 18. Set-Up
- Page 19, Item 19. Take-Down
- Inclusion of a Merchandise Policy
- Exploration of a buffer zone around the Market footprint
- Exploration of a waste-wise Market and support of City Ordinance regarding decrease use of plastics

The Policies Subcommittee is scheduled to meet again on Wed., Nov. 18 at 9:30 am and Wed., Dec. 16 at 10 am.

PROPOSED ACTIONS: Accept the list of items for review and revision, or take other such actions as deemed appropriate.

REPORTS

1. Halloween Costume Contest – Hill, Ford, Lawrence, Lazo

ANNOUNCEMENTS

1. Proposed Items for Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

2. Farmers Market Commission regular meeting December 1, 2020 at Moscow City Hall in the

Council Chambers

ADJOURN

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