

Public Works / Finance Committee



Regular Meeting
~Agenda~

www.ci.moscow.id.us

Laurie M. Hopkins
City Clerk

208.883.7015

Monday, November 9, 2020

3:00 PM

Council Chambers
206 E. Third St.

REGULAR AGENDA

1. Approval of September 28, 2020 Public Works/Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take such other action deemed appropriate.

2. Disbursement Report October 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending October 2020. An updated September report with final FY2020 revenue figures is also attached.

ACTION: Sign the Disbursements Report for the month of October 2020.

3. Idaho Transportation Department Cooperative Lighting Agreement (ACTION ITEM) - Bill Belknap

As part of the upcoming U.S. 95 realignment project, the Idaho Transportation Department (ITD) is proposing to install 9 new street luminaires that will extend from the existing bridge crossing of the South Fork of the Palouse River to the future intersection of the new U.S. 95 and old U.S. 95 intersection just south of the CHS Primeland's grain silos. As is common for ITD projects, ITD installs the light fixtures and the City assumes the responsibility for the future electrical and maintenance costs for the luminaires. ITD is requesting that the City enter into the proposed Cooperative Lighting Agreement that documents each parties' responsibilities with regard to the roadway lighting system. Staff is recommending that the Council approve the proposed agreement.

PROPOSED ACTIONS: Recommend approval of the proposed Cooperative Lighting Agreement; or provide staff further direction.

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

Public Works / Finance Committee



Regular Meeting ~Minutes~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, October 12, 2020

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Sandra Kelly, Brandy Sullivan, Gina Taruscio

OTHERS: Mayor Bill Lambert, Council Member Zabala (virtual), Council Member Bettge

STAFF: Gary J. Riedner (joined at 3:10), Mia Bautista (virtual), Bill Belknap, Mike Ray, Sarah Banks (virtual), Laurie M. Hopkins (virtual), Taylor Riedner (virtual)

REGULAR AGENDA

1. Approval of September 28, 2020 Public Works / Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes, amend minutes, or provide staff further direction.
The minutes were approved as presented.

2. Disbursement Report September 2020 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending September 2020.

ACTION: Sign the Disbursements Report for the month of September 2020.

Banks introduced the report by highlighting the major expenses for the previous month including payroll, Well #10 Phase 2 contractors' payment, purchase of the Haddock building, and new equipment for the Streets Department. The Committee approved, signed the report and recommended it be placed on the Council consent agenda.

3. Ordinance Amending Title 4, Chapter 3 of Moscow City Code Regarding Amendments to the Telecommunications Code to Establish Standards for Small Wireless Facilities (ACTION ITEM) - Mike Ray

Telecommunications service providers are currently in the process of deploying new cellular wireless technology, referred to as 5G/small cell, throughout the developed world. 5G/small cell high speed deployment will bring much higher data speeds and traffic through the use of higher-frequency radio waves, which have a shorter range than the frequencies used by previous cell phone towers. Since small wireless facilities have a shorter range, they require a greater number of facilities which are typically located in the public right-of-way. Telecommunications services are largely governed by the Federal Communications Commission (FCC) and the Telecommunications Act, but local governments are allowed to adopt certain regulations at the local level. With the likelihood of 5G/small cell deployment in Moscow at some point in the future, Staff has worked with the Planning and Zoning Commission (P&Z) to draft an ordinance that addresses 5G/small cell installations in the telecommunications code. The proposed ordinance would define small

wireless facilities, re-organize certain sections, make minor grammatical changes, and insert small wireless facility standards. On September 9, 2020, the P&Z Commission conducted a public hearing upon the proposed ordinance and recommended approval to City Council with a minor modification. The proposed ordinance has been scheduled for a public hearing before City Council at the Council's upcoming October 19, 2020 meeting.

PROPOSED ACTIONS: Recommend forwarding the proposed ordinance for public hearing at the Council's upcoming October 19, 2020 meeting; or provide staff further direction.

Ray introduced the item as written above and provided illustrations of existing antennas and how it may look with the new antennas. The City's existing Telecommunications Code does not address Small Cell facilities or distinguish between microcell towers and small cell poles. P&Z's main goal of the ordinance is to regulate the esthetics that comes along with small cell facilities. With that, the P&Z set objectives including providing reasonable access for desired services, minimize clutter on poles while ensuring installations are aesthetically pleasing, and creating a permitting system. The 1996 Telecommunications Act required local jurisdictions to provide reasonable access with the public right-of-way and prevented denying the ability to provide service. Also, local governments are prohibited from regulating facilities based upon RF emissions. The FCC sets the emissions threshold. In late 2018, FCC set maximum fees that can be charged for small cell applications and right-of-way use, as well as decision timelines for processing and approval. Ray described the Moscow's current telecommunications Code. The draft ordinance defines a small wireless facility, sets standards, and creates three categories of installations. Ray provided examples of the installations. Sustainable Environment Commission (SEC) will monitor the changing legal landscape on RF emissions and address potential health effects. Public feedback on the draft Ordinance included grammatical comments. The ordinance has been through many iterations through the last year to get to a level that best fits for Moscow. New small wireless facilities require a Conditional Use Permit (CUP). If it is a co-location upon existing support structures and meets specific dimensional requirements, it is allowed throughout the city with no distinction between commercial and residential zones. In reviewing with the City Attorney, there cannot be a distinction between the zones due to health effects. Aesthetics requirements can be included if they are reasonable; no more burdensome than those applied to other types of infrastructure deployments; and objective and published in advance. Moscow doesn't have any aesthetic requirements for other utility providers so need to be cognizant of that. Discussion ensued regarding density of the utility poles, light poles, and cell installations. Throughout the proposed ordinance, co-location is encouraged but sometimes it may not be possible. The Committee prefers to add that if there is an option to mount on an existing structure that the provider do so, rather than build their own. Ray mentioned providers may gravitate towards co-location as it offers the cheapest alternative to a new installation. He will check with the City Attorney and see if specifying existing structure prioritization is a possibility. Taruscio added she would not be comfortable with dictating the owner of the structure always allow co-location as the City does not own the poles. In review of other Ordinances, the City Attorney's legal opinion about not drawing distinctions with other utility providers, and only being able to regulate aesthetics and not health concerns, staff couldn't come up with any reason to prohibit installations in residential areas. The City of Pullman's draft ordinance mentions restrictions of installation in their City parks. Pullman is able to do so as long as they do not unreasonably restrict the access to the 5G companies. This proposed ordinance does not restrict City parks since a majority of telecommunications equipment is in the parks on water towers, which is usually the highest point in residential areas. Sullivan's top concern was parks and residential areas. She appreciated FCC willing to review and adapt if standards or rulings change, with a possibility of

local governments being able to regulate because of health concerns. Kelly commented P&Z has discussed this for a long time and came up with exactly what can be done with clarification from the City Attorney. The Committee forwarded the item to the full Council for public hearing on October 19th.

REPORTS

Construction Project Update - Bill Belknap

Belknap shared the status of current construction projects as well as 2021 scheduled design and construction projects.

Current Construction Projects

- The A Street project retaining walls, curb work and most of the paving is complete. There is still a fair amount of concrete work to do with about 40% of sidewalks complete. Final touchups, painting, street tree installation and paving are scheduled to be finished at the end of this month or first week of November.
- The Almon Street reconstruction from Third Street to A Street and Almon to Jackson has been completed and reopened for access. There is now 2-way traffic from A Street to First, then converts to 1-way from 1st to 3rd. Project was completed with the partnership and contribution of Moscow Urban Renewal Agency (MURA).
- C and Main Street beautification included public art installation, ADA compliant sidewalk and driveway improvements, curb replacements and inserted a new planter bed and tree elements. This location was completed as part of the 2015 Beautification Plan.
- The Water Administration building has completed structural repairs and is finishing up on the roofing which should be finished in 3-4 weeks and ready for re-occupancy.
- Well 10 Phase 2 has begun including the pump house, control systems, underground utilities, and connection to the City's water distribution system scheduled for completion by Spring of 2021.
- The new Police Services facility has completed all underground utility and subgrade work, working on getting exterior site improvements to be completed before winter months. Project is on schedule to be completed by end of June 2021.
- The Rotary Park playground structure pad has been completed as well as the Itani Park pathway from Crestview and Itani Drive.
- The City Sidewalk Program will include pathway installation on the east side of Kiwanis Park to connect the path to Hordemanns pond; sidewalk installation to connect to the sidewalk to the north; and ADA compliant pedestrian ramps on the pathway leading to Mountainview Park. Non-ADA compliant pedestrian ramps will be installed at Idaho Ave and Elm St, Moore and D St, and Rolling Hills Dr and Itani Dr. A few sidewalk panels on Washington Street that presented a tripping hazard will be replaced. The sidewalk along 6th St in front of the All Souls Church will be constructed.
- The Downtown Concrete Grinding Project has identified the hazards that exist throughout the downtown area that will begin the week of October 26 and should take about a week to complete.

2021 Capital Projects

- Street projects include the Surface Treatment Program (STP); Lilly & First Street reconstruction; Local Highway Safety Improvement Program (LHSIP) sidewalk replacement on Third Street from Jackson to Lieuallen and a similar corridor on Sixth Street which will include lighting

additions Sixth Street Bridge replacement; design for Public Avenue from Polk to Lincoln with construction in 2022; design for F Street from Public to Lincoln with construction in 2022; design for White Avenue pavement restoration from Troy Highway to Mountainview; right-of-way acquisition and final design for Mountainview from Joseph to Sixth.

Water system construction projects include Thorncreek advance utilities; Indian Hill Water Main; Booster Stations Phase II reconstruction at Indian Hills Drive and Ponderosa, and SE Reservoir Booster Automatic Transfer Switch (ATS). Water design projects include Well # 6 building reconstruction and generator, Taylor Booster Station Loop upgrade, Palouse Mall Water Main replacement, and the Pullman Highway Transmission project Phase I. All design projects are on schedule to be constructed in 2022.

- Sewer construction projects include Thorncreek advance utilities; manhole replacement and treatment program; sewer main replacement from Seventh to Sixth Streets as well on Morton and Adams. Sewer design projects include sewer main replacement design for Lincoln Street south of Public, and University Heights Project Feasibility Study.
- Parks construction projects include a Mountainview connector path; Ghormley pickleball courts construction; Good Samaritan pathway repair from Eisenhower to approximately the first turn of the pathway; Milton Arthur Park playground installation; and the Paradise Path Phase I lighting project from US 95 S Main to Berman Creekside Park. Design projects for 2021 include the Mountain View Park restroom ADA remodel as well as a few others depending on the approval of a block grant.

ADJOURN

The meeting adjourned at 4:00 p.m.

COMMITTEE STAFF REPORT

DATE: Monday, November 9, 2020



RESPONSIBLE STAFF

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Disbursement Report October 2020 (ACTION ITEM) - Sarah Banks

DESCRIPTION

Accounts Payable Report for the month ending October 31, 2020. A summary of the major expenditures has been approximated by category and represents 97% of the total expenditure of \$4,072,455.58.

Payroll	\$1,110,449.00
FY20 Professional Services	\$152,203.00
FY21 Professional Services	\$47,318.00
FY20 Sanitation	\$306,802.00
FY20 Capital Outlay	\$168,418.00
FY21 Capital Outlay	\$77,187.00
FY20 Capital Outlay - Improvements	\$285,555.00
FY21 Capital Outlay - Improvements	\$82,200.00
FY21 Capital Outlay - Vehicles	\$40,804.00
FY20 Capital Outlay -Buildings	\$801,910.00
Supplies	\$169,507.00
FY20 Utilities	\$82,538.00
Contractual Payments	\$452,328.00
ACH Wells Fargo	\$27,701.00
Insurance	\$135,027.00
Total	\$3,939,947.00

STAFF RECOMMENDATION

Sign the Disbursements Report for the month of October 2020.

PROPOSED ACTIONS

ACTION: Sign the Disbursements Report for the month of October 2020.

FISCAL IMPACT

PERSONNEL IMPACT

ATTACHMENTS

1. Disbursement Report October 2020
2. Cash & Investments OCT 2020
3. Revenue Report October 2020
4. Revenue Report September 2020 (adjusted)

DISBURSEMENTS REPORT FOR OCTOBER 2020															
DATE	FUND NAME	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE	ACCOUNTS PAYABLE ACH	VOID CHECKS	PAYROLL	PAYROLL	GRAND TOTALS
		FY2020	FY2020	FY2020	FY2020	FY2020	FY2020	FY2020	FY2020	FY2020					
		10/1/2020	10/8/2020	10/8/2020	10/15/2020	10/15/2020	10/22/2020	10/22/2020	10/29/2020	10/29/2020	10/12/2020	10/19/2020	10/9/2020	10/23/2020	
		BATCH #													
		00001.10.2020	00009.09.2020	00002.10.2020	00010.09.2020	00003.10.2020	00012.09.2020	00005.10.2020	00006.10.2020	00008.10.2020	10/12/2020 10/12/2020 10/26/2020	10/19/2020 10/20/2020 00002.10.2020 00003.10.2020	00100.10.2020	00200.10.2020	
											00011.09.2020 FY2020 00004.10.2020 FY2021 00007.10.2020 FY2021	96136			
CHECK #'s		96098	96099-96183	96184-96232	96233-96280	96281-96325	46326-46342	96343-96378	96379-96425	96426	Sept./Oct. CC ACH's	96174	21314-21322	21323-21331	
Fund #															
101	GENERAL		26,652.02	239,896.55	14,469.20	11,544.27	6,728.45	5,696.99	80,962.66	2,701.82	5,159.18	(59.37)	327,641.52	336,676.86	1,058,070.15
105	STREETS		29,194.35	28,064.08	20,175.57	367.50	821.98	612.50	1,999.38		210.15		26,674.98	26,320.67	134,441.16
120	RECREATION AND CULTURE		13,265.07	26,249.98	5,502.92	2,062.50	3,362.07	1,325.00	5,709.75		3,240.97	(85.00)	57,708.89	59,127.53	177,469.68
121	MSD COMM. PLAY FIELDS		4,231.64	3,946.94	3,813.80		1,227.22	550.00					2,743.12	2,516.74	19,029.46
123	1912 CENTER					7,916.67									7,916.67
128	TRANSIT CENTER		1,404.04		913.50	105.00									2,422.54
220	WATER		56,143.86	25,464.07	44,344.94	9,141.51	52.39	20,245.68	407.93		805.40	(89.00)	51,908.39	49,670.83	258,096.00
230	SEWER	20,378.88	68,881.36	20,989.72	49,626.00	2,030.63	18,471.58	53,138.49	2,053.67		3,307.60		47,595.86	46,092.89	332,566.68
240	SANITATION		105,360.85	1,230.99			183,819.16		64.13				5,516.95	5,615.20	301,607.28
290	FLEET		19,617.25	43,904.60		4,152.24	884.53		176.12				11,861.62	11,991.72	96,198.84
295	INFORMATION SYSTEMS		86,528.73	82,695.17	20,982.56	27,944.95		89,451.33	9,231.20		198.28		20,367.43	20,417.39	372,205.55
320	WATER CAPITAL PROJECTS		184,952.65		43,426.73		4,648.66		32,650.00		14,586.79				265,678.04
330	SEWER CAPITAL PROJECTS		6,370.99		81,241.05		640.97		62,571.00						150,824.01
340	SANITATION CAPITAL PROJ														0.00
350	CAPITAL PROJECTS		306,934.73		573,724.97		14,976.82		100.00		193.00				895,929.52
355	LID CONSTRUCTION														0.00
380	HAMILTON - PARKS & REC														0.00
590	BONDS & INTEREST														0.00
	TOTAL	20,378.88	909,537.54	472,442.10	861,633.72	65,265.27	235,633.83	171,019.99	195,925.84	2,701.82	27,701.37	(233.37)	552,018.76	558,429.83	4,072,455.58

WIRE Transfers:

Brandy Sullivan

Gina Taruscio

Sandra Kelly

Sarah L. Banks, Finance Director

City of Moscow
Cash and Investments
Balances as of 10/31/2020

Fund		Year to Date Balance
General Fund	\$	6,217,918.79
Street Fund	\$	2,036,983.56
Culture & Recreation	\$	1,386,869.06
MSDCPF	\$	163,550.92
1912 Fund	\$	53,045.53
Transit Center	\$	102,331.60
Water Fund	\$	7,454,989.43
Sewer / WRRF	\$	5,058,903.18
Sanitation Fund	\$	2,853,659.99
Fleet Fund	\$	3,980,659.48
Information Systems	\$	2,353,896.41
Water Capital	\$	3,224,180.04
Sewer Capital	\$	12,879,913.50
Capital Projects	\$	10,674,782.68
Sanitation Capital	\$	6,370,544.97
LID construction	\$	26,451.80
Hamilton	\$	2,067,254.48
Bond & Interest	\$	99,112.81
LID Funds	\$	11,228.65
Payroll Service	\$	995,181.46
Total Cash & Investments	\$	68,011,458.34

RECEIPTS REPORT FOR October 2020

	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
Fund #												
101	GENERAL	0.00	24,542.35	70,329.08	0.00	187,398.63	15,021.00	2,811.04	1,690.99	1,000.00	4,443.08	307,236.17
105	STREETS	0.00	0.00	0.00	0.00	24,467.86	0.00	919.82	382.18	0.00	0.00	25,769.86
120	RECREATION AND CULTURE	0.00	0.00	0.00	5,714.00	5,320.06	0.00	0.00	185.85	2.00	0.00	11,221.91
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,340.71	0.00	0.00	0.00	0.00	0.00	0.00	5,340.71
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	22,565.39	0.00	0.00	0.00	0.00	0.00	22,565.39
220	WATER	0.00	0.00	0.00	0.00	552,571.84	0.00	3,366.38	0.00	0.00	0.00	555,938.22
230	SEWER	0.00	0.00	0.00	0.00	918,782.77	0.00	2,284.40	0.00	0.00	0.00	921,067.17
240	SANITATION	0.00	0.00	0.00	0.00	406,502.76	0.00	1,288.60	0.00	0.00	0.00	407,791.36
290	FLEET	0.00	0.00	0.00	0.00	75,772.05	0.00	1,797.51	180.26	0.00	0.00	77,749.82
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	111,974.00	0.00	1,062.93	0.00	0.00	0.00	113,036.93
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	1,455.91	0.00	0.00	0.00	1,455.91
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	5,816.07	0.00	0.00	0.00	5,816.07
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	2,876.69	0.00	0.00	0.00	2,876.69
350	CAPITAL PROJECTS	0.00	0.00	0.00	-0.03	0.00	0.00	4,820.32	0.00	0.00	0.00	4,820.29
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	11.94	0.00	0.00	0.00	11.94
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590	BOND & INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.02	0.00	0.00	0.00	0.02
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL		0.00	24,542.35	70,329.08	11,054.68	2,305,355.36	15,021.00	28,511.63	2,439.28	1,002.00	4,443.08	2,462,698.46

RECEIPTS REPORT FOR September 2020

Fund #	FUND NAME	Taxes	Franchise Fees	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Penalties	Investment Income	Refunds & Reimbursements	Contributions & Donations	Other	Grand Total
101	GENERAL	16,618.98	164,863.08	62,390.28	527,757.61	135,388.80	16,868.46	61,089.58	41,562.79	0.00	5,420.26	1,031,959.84
105	STREETS	2,577.86	0.00	0.00	378,643.25	22,930.76	0.00	16,521.49	162.00	0.00	0.00	420,835.36
120	RECREATION AND CULTURE	0.00	0.00	0.00	0.00	12,779.96	0.00	0.00	4,721.59	20,000.00	-28.52	37,473.03
121	MSD COMMUNITY PLAY FIELDS	0.00	0.00	0.00	5,405.12	0.00	0.00	0.00	0.00	0.00	0.00	5,405.12
123	1912 CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
128	TRANSIT CENTER	0.00	0.00	0.00	0.00	1,438.71	0.00	629.78	0.00	0.00	154.88	2,223.37
220	WATER	0.00	0.00	0.00	0.00	740,681.51	0.00	32,743.19	-144,058.88	0.00	0.00	629,365.82
230	SEWER	0.00	0.00	0.00	0.00	637,176.50	0.00	44,428.85	905.58	0.00	0.00	682,510.93
240	SANITATION	0.00	0.00	0.00	0.00	548,037.75	0.00	24,516.64	4,000.00	0.00	0.00	576,554.39
290	FLEET	0.00	0.00	0.00	0.00	100,222.61	0.00	31,472.29	-110.00	0.00	0.00	131,584.90
295	INFORMATION SYSTEMS	0.00	0.00	0.00	0.00	117,298.00	0.00	20,133.27	2,973.34	0.00	0.00	140,404.61
320	WATER CAPITAL PROJECTS	0.00	0.00	0.00	236,954.45	0.00	0.00	60,301.79	0.00	0.00	0.00	297,256.24
330	SEWER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	110,712.05	0.00	0.00	0.00	110,712.05
340	SANITATION CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	54,798.55	0.00	0.00	0.00	54,798.55
350	CAPITAL PROJECTS	0.00	0.00	0.00	876,930.38	0.00	0.00	10,904.53	-1,264,000.00	0.00	1,160.48	-375,004.61
355	LID CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	25.75	0.00	0.00	-106.12	-80.37
380	HAMILTON P&R	0.00	0.00	0.00	0.00	0.00	0.00	2,363.73	0.00	0.00	0.00	2,363.73
590	BOND & INTEREST	2,677.99	0.00	0.00	0.00	0.00	0.00	206.29	0.00	0.00	0.00	2,884.28
595	LID FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL	21,874.83	164,863.08	62,390.28	2,025,690.81	2,315,954.60	16,868.46	470,847.78	-1,353,843.58	20,000.00	6,600.98	3,751,247.24

COMMITTEE STAFF REPORT

DATE: Monday, November 9, 2020



RESPONSIBLE STAFF

Bill Belknap, Deputy City Supervisor, Community Planning and Design

ADDITIONAL PRESENTER(S)

OTHER RESOURCES

AGENDA ITEM TITLE

Idaho Transportation Department Cooperative Lighting Agreement - Bill Belknap

DESCRIPTION

As part of the upcoming U.S. 95 realignment project, the Idaho Transportation Department (ITD) is proposing to install 9 new street luminaires that will extend from the existing bridge crossing of the South Fork of the Palouse River to the future intersection of the new U.S. 95 and old U.S. 95 intersection just south of the CHS Primeland's grain silos. As is common for ITD projects, ITD installs the light fixtures and the City assumes the responsibility for the future electrical and maintenance costs for the luminaires. ITD is requesting that the City enter into the proposed Cooperative Lighting Agreement that documents each parties' responsibilities with regard to the roadway lighting system. Staff is recommending that the Council approve the proposed agreement.

STAFF RECOMMENDATION

Recommend approval of the Cooperative Lighting Agreement.

PROPOSED ACTIONS

PROPOSED ACTIONS: Recommend approval of the proposed Cooperative Lighting Agreement; or provide staff further direction.

FISCAL IMPACT

On-going electrical and maintenance expenses for the nine proposed luminaires.

PERSONNEL IMPACT

ATTACHMENTS

1. Resolution 2020- ;Accepting US95 Construction Obligations_final
2. 9294 Moscow Cooperative Lighting Agreement

RESOLUTION NO. 2020 –

A RESOLUTION OF THE CITY OF MOSCOW, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, ACCEPTING THE OBLIGATIONS FOR THE ELECTRICITY AND MAINTENANCE OF THE LIGHTING AFTER THE CONSTRUCTION OF US95 AS STATED IN THE ATTACHED AGREEMENT WITH THE IDAHO TRANSPORTATION DEPARTMENT, TO BE EFFECTIVE UPON ITS PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Idaho Transportation Department, hereafter called the STATE, has submitted an Agreement stating obligations of the STATE and the City of Moscow, hereafter called the CITY, for construction of US95, Thorncreek Road to Moscow, hereafter called the Agreement and attached as Attachment ‘A’; and

WHEREAS, the STATE is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the STATE involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, the STATE can only pay for work associated with the State Highway system; and

WHEREAS the CITY is fully responsible for its share of project costs;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Moscow as follows:

1. That the Cooperative Agreement for Federal Aid Highway Project DHP-NH-4110(156), attached as Attachment A, is hereby approved.
2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.
3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

SEVERABILITY. Provisions of this Resolution and said Agreement shall be deemed severable and the invalidity of any provision of this Resolution shall not affect the validity of the remaining provisions.

EFFECTIVE DATE. This Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED by the Mayor and City Council of the City of Moscow, Idaho, this _____ day of _____, 2020.

Bill Lambert, Mayor

CERTIFICATION. I hereby certify that the above is a true copy of a Resolution passed at a regular meeting of the City Council, City of Moscow, held on _____, _____.

ATTEST:

Laurie M. Hopkins, City Clerk

(Seal)

Attachment A

**COOPERATIVE AGREEMENT
PROJECT NO. DHP-NH-4110(156)
US95, THORNCREEK ROAD TO MOSCOW
LATAH COUNTY
KEY NO. 09294**

PARTIES

This Agreement is made and entered into this _____ day of _____, by and between the Idaho Transportation Department, hereafter called the State, and the City of Moscow, hereafter called the City.

PURPOSE

The State has programmed a project to reconstruct US95 on a new alignment from Thomcreek Rd to Moscow. The purpose of this agreement is to set out the responsibilities of the parties to that end.

Authority for this Agreement is established by Section 40-317, Idaho Code.

The Parties agree as follows:

I. THE STATE WILL:

- 1) Construct lighting and provide the electric hookup to lighting at the Old US-95 Connection location shown on Exhibit A.

II. THE CITY WILL:

- 1) After construction of the project, be responsible for electricity and maintenance of the lighting at the Old US-95 Connection location shown on Exhibit A.

III. GENERAL:

- 1) Sufficient Appropriation. It is understood and agreed that the State and the Sponsor are governmental agencies, and this Agreement shall in no way be construed so as to bind or obligate the State or the Sponsor beyond the term of any particular appropriation of funds by the Federal Government or the State Legislature as may exist from time to time. The State and the Sponsor reserve the right to terminate this Agreement if, in its sole judgment, the Federal Government or the legislature of the State of Idaho fails, neglects or refuses to appropriate sufficient funds as may be required for the State to continue payments. Any such termination shall take effect immediately upon notice and be otherwise effective as provided in this Agreement.

*Cooperative Agreement
US95, Thomcreek Road to Moscow
Key No. 09294
Page 1*

- 2) This Agreement shall become effective on the first date mentioned above, and shall remain in full force and effect until amended or replaced upon the mutual consent of the State and the City.

EXECUTION

This Agreement is executed for the State by its District Engineer, and executed for the City by the Mayor, attested to by the City Clerk, with the corporate seal of the City of Moscow.

IDAHO TRANSPORTATION DEPARTMENT

District Engineer

ATTEST:

CITY OF MOSCOW

City Clerk

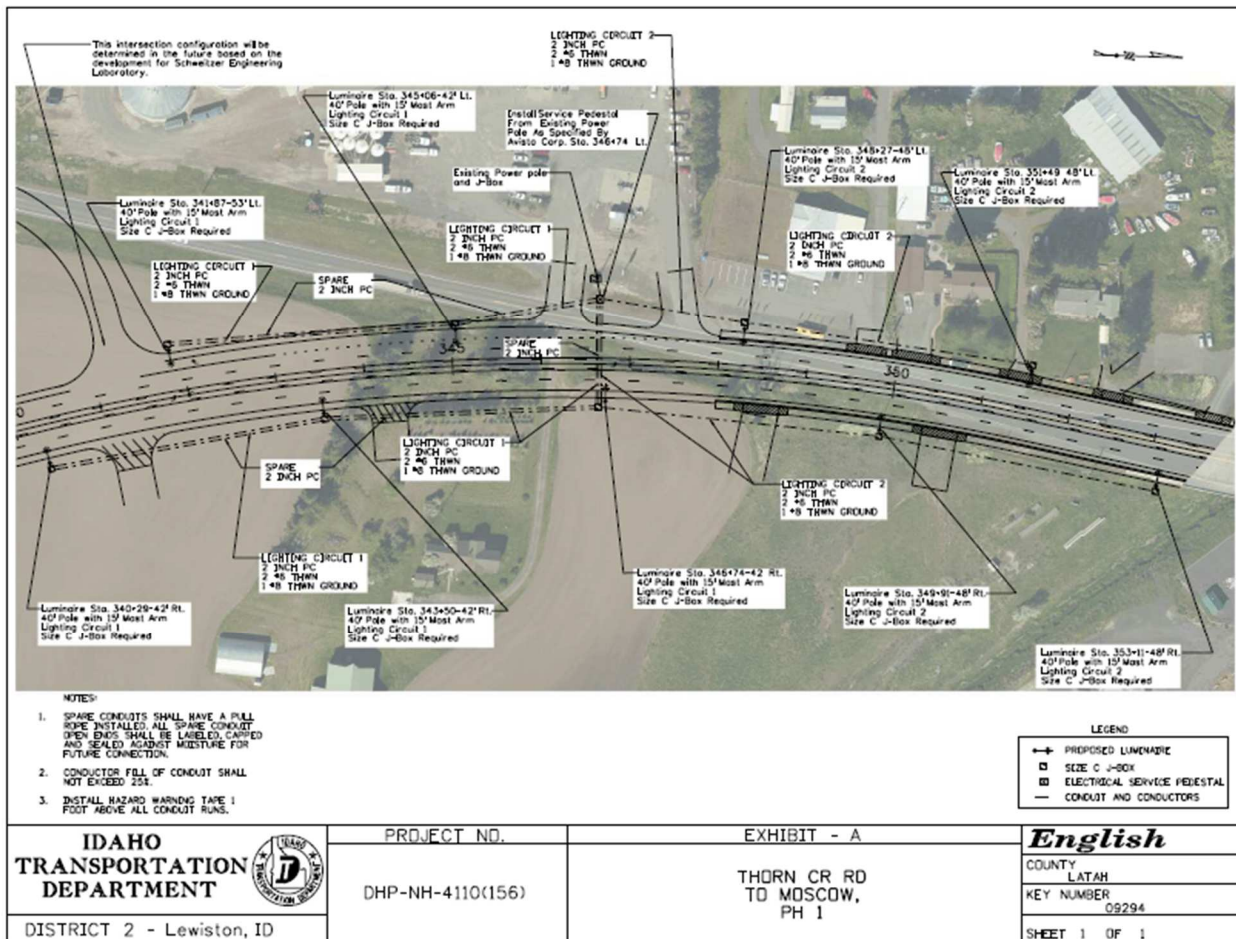
Mayor

(Seal)

By regular/special meeting
On _____

hm:9294 Moscow Coop.docx

*Cooperative Agreement
US95, Thorncreek Road to Moscow
Key No. 09294
Page 2*



**COOPERATIVE AGREEMENT
PROJECT NO. DHP-NH-4110(156)
US95, THORNCREEK ROAD TO MOSCOW
LATAH COUNTY
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IDAHO TRANSPORTATION DEPARTMENT

District Engineer

ATTEST:

CITY OF MOSCOW

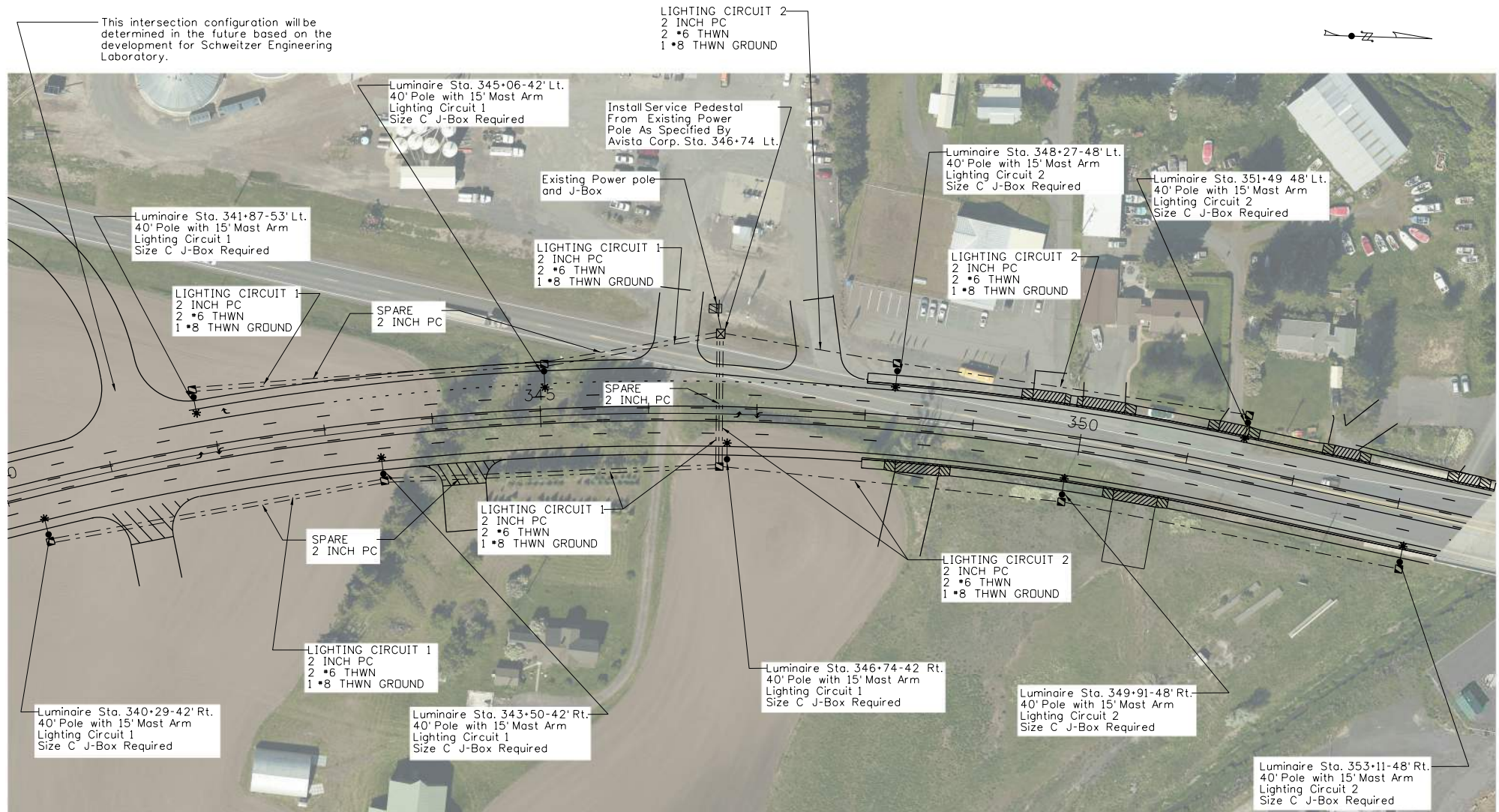
City Clerk

Mayor

(Seal)

By regular/special meeting
On _____

This intersection configuration will be determined in the future based on the development for Schweitzer Engineering Laboratory.



NOTES:

1. SPARE CONDUITS SHALL HAVE A PULL ROPE INSTALLED. ALL SPARE CONDUIT OPEN ENDS SHALL BE LABELED, CAPPED AND SEALED AGAINST MOISTURE FOR FUTURE CONNECTION.
2. CONDUCTOR FILL OF CONDUIT SHALL NOT EXCEED 25%.
3. INSTALL HAZARD WARNING TAPE 1 FOOT ABOVE ALL CONDUIT RUNS.

LEGEND

- * PROPOSED LUMINAIRE
- SIZE C J-BOX
- ⊠ ELECTRICAL SERVICE PEDESTAL
- CONDUIT AND CONDUCTORS



PROJECT NO.

DHP-NH-4110(156)

EXHIBIT - A

THORN CR RD
TO MOSCOW,
PH 1

English

COUNTY
LATAH

KEY NUMBER
09294

DISTRICT 2 - Lewiston, ID

SHEET 1 OF 1