

TRANSPORTATION COMMISSION



Philip Cook
Commission Chair
tc@ci.moscow.id.us

Regular Meeting
~Agenda~

Bill Belknap
Staff Liaison
208.883.7011

<https://www.ci.moscow.id.us/581/Agendas-and-Minutes>

Thursday
November 12th, 2020

4:00 PM

Council Chambers
206 E. 3rd St.

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. Approval of Minutes from October 8, 2020 (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. Public Comment

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.

3. Commission Communications

4. Continued Discussion Regarding E-bike and E-Scooter Policy Development (ACTION ITEM) – Bill Belknap

Last winter, the Commission conducted a review of the relevant State of Idaho and City statutes and regulations pertaining to electric assist bicycle and electric scooters in light of the recent increase in use of these devices within the community. Staff was provided general direction to explore the development of amendments to City Code to address the appropriate use of these mobility devices within the City. Given the length of time that has passed as well as new membership on the Commission, Staff will provide a summary of the prior discussion and draft amendments for initial review and Commission consideration.

PROPOSED ACTION: Receive report and provide recommendations as deemed appropriate.

5. Proposed Streets Chapter Discussion (ACTION ITEM) – Bill Belknap

Currently, City Code requirements and standards pertaining to public roadways are scattered within a number of different sections of the City Code. Additionally, the City currently does not have codified standards for a number of items such as street access, street naming, property addressing, or encroachments within the public right-of-way. Finally, the City is also in the process of updating the City's subdivision code, which will include a new definition of subdivision which will exclude individual lot development and which the City has historically relied upon to address the requirement to make street improvements were necessary in individual lot developments. Staff is proposing to create a new streets chapter within the City Code to incorporate these elements. Staff will provide an overview of the proposed chapter.

PROPOSED ACTION: Receive report and provide recommendations as deemed appropriate.

UPCOMING EVENTS/MEETINGS

The next scheduled meeting is December 10, 2020.

ADJOURN

NOTICE: Moscow City Council Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

TRANSPORTATION COMMISSION



Phil Cook
Commission Chair

~Meeting Minutes~
October 8, 2020

Bill Belknap
Staff Liaison

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208.883.7011

<https://www.ci.moscow.id.us/556/Transportation-Commission>

Cook called the meeting to order at 4:00 PM

MEMBERS PRESENT: Phil Cook (virtual), Chair; Erin Bacon (virtual), Randy Baukol (virtual), Mary DuPree (virtual), Mike McGahan, Joel Hamilton (virtual), Bob Sanders (virtual)

MEMBERS ABSENT: Ben Calabretta, Brian Johnson

EX-OFFICIO MEMBERS: Ben Aiman (virtual)

STAFF IN ATTENDANCE: Bill Belknap, Jennifer Fleischman, Brandy Sullivan (virtual)

1. Approval of Minutes from September 10, 2020

Hamilton moved for approval of the minutes as proposed, seconded by Baukol. Vote by Acclamation: Ayes: Five (5). Nays: None. Abstentions: Two (DuPree and McGahan). Motion carried.

2. Public Comment

None.

3. Commission Communications

McGahan asked Staff about the progress with the left-turn signal on D St and Jackson. The materials list is being reviewed but almost ready to purchase the needed supplies and will be sharing the costs with ITD. Late fall or early winter will be the earliest that it can be installed.

There were introductions made by Baukol and Bacon to the members that were absent at the last meeting and vice versa.

Belknap reported on the A Street project updates, informing the Board that paving has begun and is to be completed by the current week. Sidewalks and other clean up tasks will be finished by the end of October.

4. Election of Officers

Following the resignation of the Chair and Vice Chair, the Commission will need to elect members to those positions for the remainder of the 2020 calendar year.

Michael Kyte and Don Meyer, prior Chair and Vice Chair respectively, both resigned earlier in the year and the Commission needed to elect new Officers. Cook asked for nominations to Chair and Vice Chair the remaining 2020 meetings.

Hamilton nominated Phil Cook as Chair, seconded by Bacon. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

Cook nominated Mary Dupree as Vice Chair, seconded by Hamilton. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

5. Review of the Draft Transportation Commission Code Amendment

At the Commission's March 12, 2020 meeting, the Commission discussed possible modifications to Moscow City Code pertaining to Commission membership and ex-officio representatives. Staff has prepared a proposed code amendment that incorporates the recommended changes for the Commission's review and discussion.

Belknap reviewed the item as written above, focusing on the Organization, Member Obligation and Responsibilities, and Ex-Officio Membership sections. Commissioners agreed that the draft looked acceptable and were supportive of making the proposed changes. Bacon wanted to be sure more of an effort was made to notify all ex-officio members that they are on the Commission. Belknap reminded the Board that the ITD ex-officio member has been historically present, as well as the Local Transit Provider ex-officio member. DuPree moved to advance the Moscow City Code Title 3 Chapter 11 proposed changes to City Council, with the recommendation for adoption, with Hamilton seconding. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

6. Street Standard Review

During the most recent update to the City Standard Construction Drawings containing the adopted street standards for the construction and development of new public and private streets within the City, the use of a 28-foot residential street standard was limited to use in cul-de-sacs and one- to two-block unextendable streets. The Planning and Zoning Commission is currently working on the development of new subdivision standards which include clustered and traditional development options to provide greater flexibility, allowing compact and innovative developments that would likely benefit from the 28-foot street standard. Narrower streets reduce current and future maintenance and replacement costs, provide traffic calming in residential areas, and facilitate the development of more cohesive neighborhoods. The Commission reviewed this item on March 12th and wished to continue the discussion to a future meeting.

Belknap the Street Standards as presented above and mentioned that Planning & Zoning is working on the development of new standards in regards to subdivisions. It has been requested that the Transportation Commission consider the wider allowance of the 28 foot street standard currently present within the adopted standards. He displayed several images outlining the difference between a 28ft street standard versus a 36ft street standard. The savings to the City budget would be approx. \$500,000 per mile of roadway over the next 50 years. Some of the benefits of the narrower standard include traffic calming, expedited snow removal operations, and an increase in housing affordability because of the decrease in roadway expenditures.

Hamilton agrees with this proposed standard, but is concerned about the future of some streets that may become major thoroughfares and how that would affect parking. Belknap responded that this standard would only be used for local residential streets and not collector or arterial roadways.

Sullivan asked if the 28ft standard has the ability to accommodate a bike lane as well as wondering if parking will become an issue down the road with new developments. Belknap said that local residential streets do not require bike lanes. Bike lanes are generally reserved for collector or arterial roadways where roadway volumes exceed 3,000 cars per day and have higher speed limits. He also let the Commission know that on-street parking is there for extra parking for guests and not intended as primary parking for the street residents.

Bacon motioned to approve the recommendations as written for the new Streets Standards, and Dupree seconded. Vote by Acclamation: Ayes: Seven (7). Nays: None. Abstentions: None. Motion carried.

7. Reports

Belknap gave a Development Report:

- New Target store plans, location, and building site drawings
- Gateway Project building site plans and location
- SEL property acquisition
- ITD Hwy 95-S updates
- EMSI timeline discussion
- South Couplet expansion plan

Upcoming Meetings

The next scheduled meeting is November 12, 2020.

The meeting adjourned at 5:20 PM

Phil Cook, Chair