

Administrative Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, November 9, 2020

4:30 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 4:30 p.m.

PRESENT: Art Bettge, Anne Zabala (Virtual), Maureen Laflin (Virtual)

OTHER: Mayor Bill Lambert, Sandra Kelly

STAFF: Mia Bautista (Virtual), Brian Nickerson (Virtual), Bill Belknap (Virtual), Tyler Palmer (Virtual), Laurie Hopkins (Virtual), Taylor Riedner (Virtual)

REGULAR AGENDA

1. Approval of October 26, 2020 Administrative Committee Minutes (ACTION ITEM) - Taylor Riedner

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take such other action deemed appropriate.

The minutes were approved as presented.

2. Transportation Commission Proposed Amendment to Chapter 11, Title 3 of Moscow City Code (ACTION ITEM) - Bill Belknap

Recently, the Transportation Commission has conducted a review of the Chapter 11 of Title 3 of Moscow City Code which addresses the membership and charge of the Transportation Commission. The Commission is recommending amendments to the organization, ex-officio membership, and staff liaison to the Transportation Commission for the Council's consideration.

PROPOSED ACTIONS: Recommend approval of the proposed Ordinance amending Chapter 11 of Title 3 of Moscow City Code; or provide staff further direction.

Belknap introduced the item by reviewing the proposed amendments. The Commission recommends changing the University of Idaho representative from the President to a designee. The staff liaison positions are proposed to be removed due to the reorganization of the City Management structure. The Commission would also like to remove the ex-officio, non-voting, positions that no longer exist or have not participated in the Commission for many years. With concerns of removing the Disability Action Center's position, it is noted that representatives may still attend the open meetings to voice any concerns or interests. The Committee agrees to forward to the regular agenda with the recommendation of adding the term "public" to the local transit provider's representing seat.

3. Mutual Aid Agreement with Idaho Department of Lands (ACTION ITEM) – Brian Nickerson

The Mutual Assistance Agreement with the Idaho Department of Lands (IDL) allows cooperation among local agencies, including IDL, should a need arise for mutual aid throughout the Ponderosa

District and the State of Idaho. This agreement will provide the opportunity for the City to collect reimbursements for apparatus and personnel being deployed in a mutual aid situation. This will also place the Moscow Fire Department along with the Moscow Volunteers as a resource for the state if outside resources are determined to be needed. Deployment to such incidents is not required, however if a request is made and if the apparatus and personnel are available, then the resource is deployed. The option to fill the request is at the discretion of the fire chief or his/her designee. An example was the request for resources for the wildland fires in Orofino this past September.

PROPOSED ACTIONS: Recommend approval of the Mutual Assistance Agreement with the Idaho Department of Lands (IDL), or provide staff further direction.

Chief Nickerson presented the item as written above and explained how reimbursements are not automatic but instead will be paid out by a specified schedule and will primarily go towards maintenance of equipment used on such deployments. A pay scale may be established in order to reimburse the volunteers and time spent on a deployment. Volunteer firefighters and EMS personnel will receive additional training opportunities to prepare for potential deployments in the future. The Committee recommended approval and that it be placed on the Council consent agenda.

ADJOURN

The meeting adjourned at 4:50 p.m.

Minutes Approved On
December 14, 2020
Taylor Priedner
(Clerk Signature)