

Public Works / Finance Committee



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

**Monday
December 14, 2020**

3:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to today's meeting. Due to the rise in COVID-19 cases in the area, the meeting is open to the public, but is subject to social distancing protocols and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. Per the modified Stage 2 of the Idaho Rebounds Plan, the number of attendees at any one time is limited to no more than 10. We appreciate and encourage public participation. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Thank you for your interest in City government.

REGULAR AGENDA

1. Approval of November 23, 2020 Public Works/Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

Minutes presented for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or take such other action deemed appropriate.

2. Disbursement Report November 2020 (ACTION ITEM) - Sarah Banks

Presentation of the Accounts Payable Report for the month ending November 2020. An updated September report with final FY2020 revenue figures is also attached.

ACTION: Sign the Disbursements Report for the month of November 2020.

3. Lot Line Adjustment: 1212 and 1226 W Pullman Road (ACTION ITEM) - Aimee Hennrich

The applicant, the Connelly family, is requesting a lot line adjustment between two properties located at 1212 and 1226 Pullman Road. The proposed lot line adjustment would increase the lot addressed as 1212 Pullman Road from 25,564 sf to 28,079 sf in size and reduce the lot addressed as 1226 Pullman Road from 29,926 sf to 27,411 sf in size. The applicant is requesting the lot line adjustment after a recent survey revealed that the building on the north lot (1212 Pullman Road) is encroaching onto the southern lot (1226 Pullman Road). The southern lot currently contains Zips Restaurant and the northern lot contains a portion of the Hope Center Thrift Store. The subject properties are located within the Motor Business (MB) Zoning District where there is no minimum lot size or lot width requirements. As a result of the proposed lot line adjustment, the Hope Center will no longer be encroaching upon the common property line and will meet all setback requirements of the MB Zone.

PROPOSED ACTIONS: Recommend approval of the lot line adjustment request with no conditions; or recommend approval of the lot line adjustment request with conditions; or recommend denial of the lot line adjustment request; or provide staff further direction.

4. Master Agreement Extension for Professional Services with Aspect Consulting (ACTION ITEM) - Kyle Steele

In May of 2016, the firm of Cardno-GS (now Aspect Consulting) of Yakima, Washington was selected by a Statement of Qualifications rating committee to assist the City of Moscow in the structuring and eventual implementation of a Stormwater Utility. In September of 2016, the City executed a Master Agreement for Professional Services with Aspect and completed a Comprehensive Stormwater User Fee Study in anticipation of the National Pollutant Discharge Elimination System (NPDES) Phase II MS4 Permit that was issued by the United States Environmental Protection Agency and became effective October 1, 2019.

The Master Agreement with Aspect expired September 30, 2020. Staff anticipates executing an additional task order for Professional Services this winter to assist with the MS4 Permit requirements.

PROPOSED ACTIONS: Recommend approval of the Master Agreement Contract Extension for Professional Services with Aspect Consulting, or provide staff further direction.

REPORTS

CARES Act Reimbursement Update – Gary J. Riedner / Alisa Anderson

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.