

MOSCOW TREE COMMISSION



Ellis Eifert
Commission Chair

Agenda

David Schott
Staff Liaison

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**Tuesday
January 5, 2021**

5:00 PM

**Mayors Conference Room
206 E 3rd Street**

Call to order

1. Announcements

2. Approval of Minutes from December 1, 2020 (ACTION ITEM) - Eifert

ACTION: Approve minutes as presented; approve minutes with amendments; or take other such actions deemed appropriate.

3. Public Comment Period

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

4. Review of the Tree Commission Goals (ACTION ITEM) – Schott

In 2019, the Tree Commission established goals for years to come. The Commission will review, discuss, and revise if needed these goals on an annual basis.

ACTION: Approve the Moscow Tree Commission goals; or take such actions deemed appropriate.

5. Consideration of the FY2022 Annual Tree Commission Budget (ACTION ITEM) – Schott

Each year the Tree Commission discusses and approves their annual budget for inclusion in the City budget. The Tree Commission will review the FY2021 budget and discuss the FY2022 budget request.

ACTION: Approve the 2022 budget request or take other such action deemed appropriate.

6. Consideration of the Spring / Summer Parks and Recreation Brochure Classes (ACTION ITEM) – Schott

Submittals for tree classes and workshops are due mid-February for the spring / summer Parks and Recreation Brochure. This brochure will cover April 1, 2021 through July 31, 2021.

ACTION: Discuss and approve classes and workshops for inclusion in the upcoming spring and summer brochure or take other such action deemed appropriate.

7. Discussion: Pruning Education – Rauk / Schott

The Tree Commission will discuss and develop a do's and don'ts of pruning for inclusion in the City utility newsletter. The utility billing newsletter has a deadline of March 19th for inclusion in the April mailing.

ACTION: No action, discussion item.

8. Discussion: Farmer's Market Display Banners - Schott

In the FY2020 budget, the Tree Commission has money available for the development and purchase of display banners for the Farmer's Market and other Tree Commission events. The Tree Commission will discuss the general content to be included on the banners. Once the content is established, City staff will bring the proof of the banners back to the Tree Commission for final discussion and approval prior to fabrication.

ACTION: No action, discussion item.

Open Discussion:

Adjourn

Next meeting: February 2, 2021

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