

PARKS & RECREATION COMMISSION



Robby Cooper

Regular Meeting

Dwight Curtis

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday

5:15 PM

Hamilton Indoor Rec
Center

January 24, 2019

1724 E F Street

Call to Order

1. Approval Of Minutes From December 6, 2018 (ACTION ITEM) – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Documents:

[DRAFT PR MINUTES 12-6-18.PDF](#)

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

3. Staff Reports

- a. Parks and Facilities General – Dave Schott
 - Project Updates
- b. Pathways Commission – Dave Schott
- c. Tree Commission – Dave Schott
- d. Recreation Programs – Dwight Curtis

ACTION: No Action

4. Edible Forest Park: Final Presentation Date (ACTION ITEM) – Dave Schott

ACTION: Commission will determine date for final conceptual plan presentation by Bernardo-Wills Architects.

5. Master Plan Update (ACTION ITEM)– Dwight Curtis

ACTION: Commission will decide new meeting date/s for public workshop.

6. Open Discussion – All

Adjourn

Next Meeting Date: February 28, 2019

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~
December 6, 2018

Dwight Curtis
Staff Liaison

208.883.7084

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

The meeting was called to order at 5:22 PM

MEMBERS PRESENT: Robby Cooper, Mark Heinlein, Ted Kisha, Susan Petersen, Susan Steele, Nancy Tribble, Sara Zaske

MEMBERS ABSENT: Damon Burton, Justin Minden

ALSO IN ATTENDANCE: Art Bettge, Council Liaison; Kristin Graham, Staff; Greg Morrison, Staff; Kellisa Owens, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

Curtis requested a 'good faith' addition to the agenda for a time-critical item pertaining to the annual Father-Daughter Dance.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Petersen
SECONDER:	Tribble
AYES:	Cooper, Heinlein, Kisha, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton, Minden

1. Approval of minutes from October 25, 2018 (ACTION ITEM) – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Zaske
AYES:	Cooper, Heinlein, Kisha, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton, Minden

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Staff Reports – Parks and Recreation Department Staff

a) Parks and Facilities – Davis Schott

After a well-attended grand opening, Blackbird Station is now officially open. A pre-bid meeting was held recently for the Hamilton Indoor Recreation Center exterior painting project, scheduled to take place July 2019. The Fire Station 2 roof replacement project will go out for bids in February.

b) Pathways and Tree Commissions – David Schott

The University of Idaho and the City of Moscow are again considering allowing a bicycle rental company to set up kiosks around the City and on campus; the Pathways Commissioners have been discussing the possible effect this may have on the City's pathways, particularly as the company being considered provides both standard and electric-assist bicycles and scooters. Concerns have been expressed regarding the weight of the electric-assist bikes and scooters as well as the speeds they can attain. Curtis advised the commissioners that City code currently does not allow motorized vehicles on the pathways, though City Council could decide to change this rule.

In addition to updating their goals for 2019, the Tree Commission has been working on the plans for the new Edible Forest. The next step will be scheduling the public design workshops; Schott requested feedback from the Parks and Recreation commissioners on whether they preferred the first meeting to be held on December 12 or 19. After some discussion December 19, 2018 was selected.

c) Recreation Programs – Greg Morrison/Kellisa Owens

Morrison reported that the HIRC will be closed on Christmas Day and New Year's Day and will close at 6:00 pm on Christmas Eve and New Year's Eve. Most of the current programs wrap up in December, with new programs starting up in January. Owens reported that the Winter Carnival and Light Up the Night Parade had an estimated 3,000-4,000 attendees; the parade itself had 38 entries, with the Cub Scouts winning the prize for Best Youth, PACT-EMS winning for Best General, Moscow Building Supply for Best Business, and Play Soccer for Best Use of Lights. Upcoming events include Breakfast with Santa, the Super Bowl Bash, and the Snow Ball as well as a new game night.

ACTION: No Action

4. Election of 2019 Chair and Vice-chair – Robby Cooper

ACTION: Commission to receive nominations, then vote for Chair & Vice Chair positions for 2019.

Tribble nominated Robby Cooper for Chair and Ted Kisha for Vice-chair; no other nominations were put forward. Cooper and Kisha both indicated their willingness to serve.

RESULT:	APPROVED BY ACCLAMATION VOTE (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Steele
AYES:	Cooper, Heinlein, Kisha, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton, Minden

5. 2019 Commission Goals – Dwight Curtis

It was decided that four of the current goals – maintain a full commission; review the Master Plan annually; encourage attendance at other commissions’ meetings, review other commissions’ agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings; and investigate a location for a second community garden – would be retained for 2019. The goal ‘investigate partnerships toward the creation of a Parks and Recreation Foundation’ was eliminated for 2019 as it was decided the goal is currently unachievable; it will be revisited as a possible goal in the future. The goal ‘examine the options for incorporating innovative recreation facilities for all children in future parks’ was kept but reworded; it will now read “examine the options for incorporating innovative recreation facilities for families and children of all ages”. All were in favor of the changes; the goals for 2019 will be:

Goal #1: Maintain a full commission

Goal #2: Review the Master Plan annually

Goal #3: Encourage attendance at other commissions’ meetings, review other commissions’ agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings

Goal #4: Investigate a location for a second community garden

Goal #5: Examine the options for incorporating innovative recreation facilities for all children in future parks

6. Father-Daughter Dance – Dwight Curtis

Curtis reported that a recent Facebook posting about the upcoming father-daughter dance generated a number of comments from the public expressing concern that the event did not appear to be inclusive and could leave some people feeling that they would not be welcome to participate; these comments were subsequently brought to the attention of the Human Rights Commission by one of the commenters. Curtis said that in response to the concerns raised by the public, parks and recreation staff are in the process of reviewing the descriptions for future programs and activities to ensure they articulate the inclusiveness of all Parks and Recreation programs, but would like the Parks and Recreation commissioners to provide some direction on how to proceed with programs currently being advertised such as the father-daughter dance and the new mother-son game night. After some discussion, it was determined that staff should continue to be proactive and move forward with reviewing and revising both current and future programs descriptions to more accurately convey inclusiveness. It was also suggested that a Parks and Recreation commissioner attend the next Human Rights Commission meeting in order to participate in any discussion they may have on the subject; Cooper said he would attend their December 18, 2018 meeting.

7. Master Plan Update – Dwight Curtis

ACTION: Commission will decide new meeting date/s for public workshop.

There has been no change since the last report; this is partly due to waiting for the results of the City's community survey which included questions regarding the public's opinion on the use of tobacco in the City's parks as this information may affect the Parks and Recreation's Master Plan. He asked the commissioners to set a date for a public workshop; the commissioners selected January 30, 2019 as the date for the workshop, which will be held in the HIRC multipurpose room beginning at 6:00 pm.

8. Open Discussion – All

None

The meeting was adjourned at 6:39 p.m. The next meeting is scheduled for January 24, 2019.

Robby Cooper, Chair(or stamped by Deputy City Clerk)

2018 Commission Goals

- Goal #1: Investigate partnerships toward the creation of a Parks and Recreation Foundation
- Goal #2: Maintain a full commission
- Goal #3: Review the Master Plan annually
- Goal #4: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
- Goal #5: Investigate a location for a second community garden
- Goal #6: Examine the options for incorporating innovative recreation facilities for all children in future parks

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