

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~
May 24, 2018

Dwight Curtis
Staff Liaison

208.883.7084

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

The meeting was called to order at 5:18 PM

MEMBERS PRESENT: Robby Cooper, Chair; Mark Heinlein; Ted Kisha; Justin Minden; Susan Petersen; Susan Steele; Nancy Tribble; Sara Zaske

MEMBERS ABSENT: Damon Burton

ALSO IN ATTENDANCE: Art Bettge, Council Liaison; Kristin Graham, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from April 26, 2018 – Robby Cooper

Minutes were corrected to show Dwight Curtis had presented the facilities report, not David Schott as recorded.

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED AS AMENDED (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Zaske
AYES:	Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton

Approved by acclamation vote.

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Staff Reports – Parks and Recreation Department Staff

a) Parks and Facilities – Davis Schott

The iSwing for East City Park has been shipped and is expected to arrive in Moscow June 8th. The playground equipment for Morgan's Orchard Park has been delivered and installation will begin once the concrete for the pad is ready.

The facilities staff has been focusing on preparing the HLAC for the June 8th opening day. In addition, the roofing material for the 1912 Building roof replacement project is scheduled to be delivered June 11th.

b) Pathways Commission – David Schott

The Pathways Commission gave their annual report to City Council on May 7th. They were also presented with a Bike Month proclamation at that meeting.

c) Tree Commissions – David Schott

On April 27th, the Tree Commission hosted the annual Arbor Day celebration at Lena Whitmore Elementary School, with most of the school's students in attendance. In addition, the newly-revised edition of the Tree Guide has been completed.

d) Recreation Programs – Dwight Curtis

Spring sports have gone well with very few rain-outs, and summer sports will be starting soon; Summer Break Kids' Kamp at the Eggen Youth Center is filling up as well.

ACTION: No action needed.

4. Service to Commissions Award – Dwight Curtis

Curtis announced that Parks and Recreation Commissioner Nancy Tribble was recently honored with the annual Service to Commissions Award.

ACTION: No action needed.

5. Exercise Station Proposal for Paradise Path – Dwight Curtis

On behalf of Northwest River Supply, company owner Bill Parks has offered to pay for a system of exercise stations along Paradise Path. Because such an installation would be considered a permanent structure, the offer was being presented to the commissioners for review prior to any action being taken by the Parks and Recreation staff; the commissioners are not being asked to accept or decline the offer, only whether they support the idea and wish staff to research it further. Concern was expressed about whether the region's climate would result in the equipment being unused for most of the year, and about the cost of ongoing maintenance; after some discussion, the commissioners all indicated their support of staff investigating the concept.

ACTION: No action needed.

6. Itani Park Playground Equipment Selection – Dwight Curtis

The department received nine proposals for the Itani Park playground equipment, all of which were presented to the public for voting; the overwhelming winner was design #7, submitted by Buell Recreation. If the commissioners approve of this design it will go before City Council for final approval. Bettge asked whether Hamilton funds were being used to purchase the equipment; Curtis said they were. Curtis added that an unexpected increase in the price of the concrete needed for the pad has caused the estimated cost of the project to be higher than initially projected. Petersen asked whether the commissioners were required to accept the design chosen by the public; Cooper said the commissioners

can decline to choose the design selected by the public if for some reason they determine that the design is unacceptable.

ACTION: Review public input on playground designs and make recommendation to City Council

RESULT:	RECOMMEND FORWARDING THE PUBLIC'S DESIGN CHOICE TO CITY COUNCIL
MOVER:	Tribble
SECONDER:	Minden
AYES:	Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton

Approved by acclamation vote.

7. Playground Pesticide-Free Zone – Dwight Curtis

The parks crew has been using a 20-foot wide strip at Lillian Woodworth Otness Park as test area for different pesticide-free maintenance techniques; so far they have not found a method that is as effective as the chemicals they typically use to control weeds. Curtis said he will be attending the Sustainability Commission's June meeting to request recommendations for effective pesticide-free weed control methods to try.

ACTION: No action needed.

8. Nonprofits Table at Farmer's Market – Dwight Curtis

ACTION: Set date for a Parks and Recreation Commission information table at the Farmer's Market this summer.

Curtis provided the commissioners with a list of available dates for the Farmers Market Nonprofits table; Cooper said he would send a poll to the commissioners to determine which date/dates the Parks and Recreation commissioners would staff the table.

9. Progress Report on Parks and Recreation Master Plan *Update* 2019 – Dwight Curtis

ACTION: Discussion item/information update.

The draft questionnaire should be ready to send to the commissioners next week for their review; all comments are welcome. The final draft of the questionnaire should be ready to present to the commissioners at the June meeting. If approved, it will be then be made available to the public via an online survey website.

10. Open Discussion Market – All

The commissioners discussed an article about incorporating adventurous features in playgrounds that Zaske had shared with them earlier via email.

Petersen shared some comments she had recently received regarding the need for more programming for the young adult (25-35 year old) age group. Curtis said that the department is always willing to offer new programs providing there is interest and a willing instructor, and anyone with suggestions or ideas for new program ideas should contact Parks and Recreation.

Kisha expressed interest in seeing an e-bike program started in the city; Curtis said the City of Moscow is in the process of investigating that possibility.

The meeting was adjourned at 6:33 p.m. The next meeting is scheduled for June 28, 2018.

Minutes Approved On

Robby Cooper, Chair *(or stamped by Deputy City Clerk)*


Clerk/Deputy Signature

2018 Commission Goals

- Goal #1: Investigate partnerships toward the creation of a Parks and Recreation Foundation
- Goal #2: Maintain a full commission
- Goal #3: Review the Master Plan annually
- Goal #4: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
- Goal #5: Investigate a location for a second community garden
- Goal #6: Examine the options for incorporating innovative recreation facilities for all children in future parks

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