

PARKS & RECREATION COMMISSION



Robby Cooper

Regular Meeting

Dwight Curtis

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday

Hamilton Indoor Rec
Center

5:15 PM

May 24, 2018

1724 E F Street

Call to Order

1. Approval Of Minutes From April 26, 2018 - Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Documents:

[DRAFT PR MINUTES 4-26-18.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. The Chair may include responses to previous comments/questions from the public. State your name and address for the record.

3. Staff Reports

- a. Parks and Facilities General – Dave Schott
- b. Pathways Commission – Dave Schott
- c. Tree Commission – Dave Schott
- d. Recreation Programs – Dwight Curtis

4. Service To Commissions Award – Robby Cooper

ACTION: No action required; congratulatory remarks to Nancy Tribble.

5. Exercise Station Proposal For Paradise Path – Dwight Curtis

ACTION: Discuss proposal for exercise station on Paradise Path (donation) and determine next step.

6. Itani Park Playground Equipment Selection – Dave Schott

ACTION: Review public input on playground designs and make recommendation to City Council.

7. Playground Pesticide-Free Zone – Dwight Curtis

ACTION: Discussion on pesticide-free zone pilot project at Otness Park. No action needed.

8. Nonprofits Table At Farmer's Market - Dwight

ACTION: Set date for a Parks and Recreation Commission information table at the Farmer's Market this summer.

9. Progress Report On Parks And Recreation Master Plan Update, 2019 – Dwight Curtis

ACTION: Discussion item/information update.

10. Open Discussions - All

11. Next Meeting Date: June 28, 2018.

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~
April 26, 2018

Dwight Curtis
Staff Liaison

208.883.7084

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

The meeting was called to order at 5:19 PM

MEMBERS PRESENT: Robby Cooper, Mark Heinlein, Ted Kisha, Justin Minden, Susan Petersen, Susan Steele, Nancy Tribble, Sara Zaske

MEMBERS ABSENT: Damon Burton

ALSO IN ATTENDANCE: Art Bettge, Council Liaison; Kristin Graham, Staff; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from March 22, 2018 – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED BY ACCLAMATION VOTE
MOVER:	Kisha
SECONDER:	Tribble
AYES:	Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	Burton

2. Public Comment Period – Robby Cooper

Niels Dammon (1122 East 6th Street, Moscow), representing the Lena Whitmore Elementary School Parent Advisory Team (PAT), invited the Parks and Recreation commissioners to attend an upcoming fundraising event where the PAT will be discussing plans to replace the 15-year-old wooden play structure on the school playground. The event will be held May 11, 2018, at the 1912 Center, and is one of several fundraisers are currently underway to try to raise the estimated \$160,000-\$200,000 needed to install a new play structure. Curtis noted that while the entire property, including the section designated as Lena Whitmore Park, belongs to the Moscow School District, there is a longstanding joint use agreement in place which includes a stipulation that the City will maintain the playgrounds. He also noted that the other play structure on the property, which is sufficient for public use needs, was purchased and installed by the City.

3. Staff Reports – Parks and Recreation Department Staff

a) Parks and Facilities – Davis Schott

In addition to their regular maintenance tasks, the Facilities staff are working to get the Hamilton-Lowe Aquatics Center ready for the season opening on June 8th. With the increase in usage that

the warmer weather and spring sports brings, the Parks staff have been busy keeping the parks and fields prepped and well-maintained.

b) **Pathways Commission** – Dwight Curtis

The section of Paradise Path which runs from Highway 95 to Blaine Street has been temporarily closed in order to allow heavy equipment to access the Identity complex construction site. The Highway 8 underpass project will begin this summer, which will include a pedestrian underpass near Tesoro and a pathway continuing to the Latah County Fairgrounds; in addition, the feasibility of an underpass near the south couplet is being investigated. The Blackbird Station project is nearing completion; the department's fiscal year 2019 budget request includes the funds needed to complete the project.

c) **Tree Commissions** – Dwight Curtis

The annual Arbor Day celebration will be held at Lena Whitmore Park beginning at 1:15 pm on Friday, April 27th, with all Lena Whitmore Elementary School students planning to attend. The City of Moscow has again been honored as a Tree City USA city, and has also received the Tree City USA Growth award as well.

d) **Recreation Programs** – Dwight Curtis

Spring sports are all either underway or about to begin. Interviews for the Hamilton-Lowe Aquatics Center and the Summer Kids' Kamp staff are in currently taking place. A Community Volunteer Day at the HLAC is planned for May 19th, where participants can receive free day passes to the HLAC in exchange for three hours' work helping to prep the pool for opening day.

ACTION: No action needed.

4. Annual Parks and Facilities Tour – Dwight Curtis

ACTION: Set date for annual parks and facilities tour

After some discussion, July 26th was chosen as the date for the 2018 Parks and Facilities tour; suggestions for specific places anyone would like included on the tour should be forwarded to Curtis.

5. Service to Commissions Award Nominations – Public Avenue – Dwight Curtis

Curtis advised the commissioners of changes to nomination process for the Service to Commissions award; instead of the commission choosing one person to nominate, each commissioner is invited to submit their own nominations. Nominations may be done online.

ACTION: No action needed.

6. Progress Report on Parks and Recreation Master Plan Update 2019 – Dwight Curtis

A rough draft of the survey questions has been sent to commissioners Burton and Cooper for review, and Aubrey Shaw from the University of Idaho's Center for Ethics has been asked for input regarding questions pertaining to inclusiveness and accessibility; once responses have been received from Burton, cooper, and Shaw, Curtis will email the proposed questions to all commissioners for their review and

input. They are still on track to meet the goal of presenting to City Council for approval and implementation by October 1.

ACTION: No action needed.

7. Open Discussion – All

Petersen said she found the sessions she attended at the recent IRPA conference to be very worthwhile and enjoyable. Curtis said the City of Moscow received the IRPA's Outstanding Facility award for the downtown restroom project; in addition, the Moscow Chamber of Commerce recently honored the Parks and Recreation Department with its STAR award for bringing the conference to the city.

Tribble said she was approached by a citizen asking if a dog play area could be incorporated into the proposed design for Lola Clyde Park. Curtis said the idea was discussed during the design process for the park but ultimately the focus group decided against including a dog play area, though the plan does include a small area with a fake hydrant and waste bag dispenser.

Curtis reminded the commissioners of the upcoming commission training; Cooper added that he attended last year and found it to be informative and useful.

The meeting was adjourned at 6:22 p.m. The next meeting is scheduled for May 24, 2018.

Robby Cooper, Chair(or stamped by Deputy City Clerk)

2018 Commission Goals

- Goal #1: Investigate partnerships toward the creation of a Parks and Recreation Foundation
- Goal #2: Maintain a full commission
- Goal #3: Review the Master Plan annually
- Goal #4: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
- Goal #5: Investigate a location for a second community garden
- Goal #6: Examine the options for incorporating innovative recreation facilities for all children in future parks

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