

Moscow City Council



Regular Meeting ~Agenda~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 1, 2021

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the rise in COVID-19 cases in the area, the meeting is open to the public, but is subject to social distancing protocols and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. The number of attendees at any one time is limited to no more than 14 due to social distancing requirements in Stage 3 of the Idaho Rebounds Plan and the City of Moscow Public Health Emergency Order. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Meetings are streamed on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION - TEXT

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council February 15, 2021 Minutes - Laurie M. Hopkins

Minutes presented for approval.

ACTION: Approve minutes as presented.

B. Police - Annual Small Grant Requests - Alisa Anderson / James Fry / Eric Warner

The City of Moscow Police Department (MPD) applies for several small grants on an annual basis which assist the department with the purchase of equipment to include bullet proof vests, child passenger safety seats, and to host various traffic enforcement mobilizations and other prevention and safety activities. The grants awarded to MPD provide funding and resources to protect our youngest citizens, operational and personal safety equipment, and program support to implement and host multiple safety program. These resources assist MPD in their mission of community-oriented policing to improve the quality of life for Moscow residents through community partnerships and problem-solving approaches while also making sure the officers are outfitted and equipped with everything they need to safely do their jobs. Grant funding programs include the Bulletproof Vest Partnership, Traffic Enforcement Emphasis, Child Passenger Safety Seats, Partnership for Success Law Enforcement Drug and Alcohol Patrol and Education, and Shop with a Cop. This was reviewed by the Public Works/Finance Committee on February 22, 2021 and recommended for approval.

ACTION: Approval and/or ratification of the funding requests and awards for small grants applied for by the Moscow Police Department not to exceed a combined total of \$50,000 the FY2021 fiscal year.

C. Police - Selective Traffic Enforcement Program (STEP) Grant Request - Alisa Anderson / James Fry / Eric Warner

The Moscow Police Department (MPD) has identified a funding opportunity to apply for a grant which is a nationwide program called Selective Traffic Enforcement Program (STEP). The Idaho Transportation Department (ITD), Office of Highway Safety (OHS) is sponsoring this program to address specific behaviors related to traffic safety priority areas and safety deficiencies within local law enforcement jurisdictions. The STEP is focused on combatting traffic crashes resulting in fatal and serious injuries. Using problem identification, the agencies focus on traffic safety issues within their jurisdiction. The Idaho STEP is a yearlong grant and awards are granted annually. STEP grants reimburse law enforcement departments for time dedicated to traffic enforcement. Police Officer(s) that participate in the STEP grant and must track all performance to include problem identification, a project plan including objectives, performance measures and targets, and budget expenses. The MPD is requesting to apply for the program maximum of 2,080 regular time traffic officer enforcement hours plus 200 hours of overtime with the allowable benefit percentages. The estimated amount of reimbursement is anticipated not to exceed \$100,900.00 for the upcoming program period beginning October 1, 2021 through September 30, 2022 which matches the City's FY2022 budget cycle. This was reviewed by the Public Works/Finance Committee on February 22, 2021 and recommended for approval.

ACTION: Ratify approval for the Moscow Police Department to apply for the STEP grant in an amount not to exceed \$100,900 for the FY2022 budget period.

REGULAR AGENDA

- 2. Staff Recognition Report - Gary J. Riedner**
- 3. Mayors Appointments (ACTION ITEM)**
- 4. Public Comment and Mayor's Response Period (limit 15 minutes)**
- 5. Citizen Commission Report - Planning and Zoning Commission - Mike Ray / Robb Parish**
- 6. Latah County/MAMBA Proposal for Mountain Bike Path Development in Virgil Phillips Farm Park (ACTION ITEM) - Dwight Curtis**

Latah County Parks and Recreation and the Moscow Area Mountain Bike Association (MAMBA) are requesting approval to construct a mountain bike pathway through a section of Phillips Farm Park (please see attached map of path location). This project would be at no cost to the City. The new path will provide an easily accessible, non-motorized, multiuse trail suitable for beginner mountain bikers to gain skill and confidence riding while learning about trail etiquette and responsible trail use, among other valuable benefits. The proposal was reviewed by the Parks and Recreation Commission at their January 28, 2021 Commission meeting and recommended City Council approval of the MAMBA/County proposal. Parks and Recreation staff have also reviewed the proposal and recommend City Council approval. This was reviewed by the Administrative Committee on February 8, 2021 and recommended for approval.

PROPOSED ACTIONS: Approve Latah County to construct a mountain bike path as per their submitted plan, in Virgil Phillips Farm Park, or take such other action deemed appropriate.

7. 2021 Moscow Farmers Market Handbook (ACTION ITEM) - Amanda Argona

In 2018, the Moscow Farmers Market implemented the first iteration of the Moscow Farmers Market Vendor Handbook. The Handbook is an expanded policy document meant to provide clarity and serve as a resource for current and future Market Vendors. At the end of each season, the policies that make up the Handbook are considered in depth by staff and the Farmers Market Commission. The Commission reviewed the updated document on January 5, 2021, and moved unanimously to forward the Handbook on to the Council with a recommendation for approval and adoption for the 2021 Market Season. This was reviewed by the Public Works/Finance Committee on February 22, 2021, and recommended for approval.

PROPOSED ACTIONS: Approve the resolution adopting the Moscow Farmers Market 2021 Handbook, or take such other action deemed appropriate.

8. Haddock Building Remodel Project Bid Award (ACTION ITEM) - Bill Belknap

The City recently purchased the Haddock Building, located at 504 S. Washington Street, to address the overcrowding currently present in the Mann Building. Prior to the purchase of the Mann Building the City had intended to remodel the existing Police Station for that purpose but it was determined that acquisition and remodel of the Haddock Building would be a more cost-effective option. The project is an interior remodel which includes the demolition and reconfiguration of interior walls, construction of a new permits service counter, new floor coverings, new LED lighting and ceiling system, demolition and reconstruction of a non-compliant interior staircase, replacement of an outdated electrical panel and other electrical system reconfiguration, and interior painting.

The project was advertised for bid on January 2nd and 16th with a bid opening on February 11th. Three bids were received. K&G Construction from Lewiston, Idaho was the lowest bidder with a base bid of \$311,000 and bid Alternate #1 (replacement of the non-compliant interior staircase) of \$48,000 for a total bid amount of \$359,000. Staff recommends accepting the base bid from K&G Construction in the amount of \$311,000. The City programed \$475,700 for the project within the City's Capital Improvement Plan and the City's FY2021 Capital Projects budget. This was reviewed by the Public Works/Finance Committee on February 22, 2021 and recommended for approval.

PROPOSED ACTIONS: Accept the low bid from K&G Construction, Inc., award the contract for the bid amount of \$311,000, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount; or take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN

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