

PLANNING & ZONING COMMISSION



Robb Parish
Commission Chair
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Regular Meeting ~Minutes~

Mike Ray
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<https://www.ci.moscow.id.us/457/Planning-Zoning-Commission>

**Wednesday
January 13, 2021**

7:00 PM

**Council Chambers
206 E Third Street**

The meeting was called to order at 7:03 PM

MEMBERS PRESENT: Wendy McClure (virtual), Chair; Rich Beebe (virtual), Scott Gropp, Joel Hamilton (virtual), Michael Nelsen (virtual), Robb Parish (virtual), Victoria Seever (virtual), Dennis Wilson

MEMBERS ABSENT: Nels Reese

OTHERS: Maureen Laflin (virtual)

STAFF: Jennifer Fleischman, Mike Ray

REGULAR AGENDA

1. Approval of December 9, 2020 Minutes (ACTION ITEM)

Wilson moved for approval of the minutes as presented, seconded by Parish. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

2. Public Comment

Time limit 15 minutes. Members of the Public may speak to the Commission regarding matters NOT on the Agenda nor currently pending before the Planning and Zoning Commission. Please state your name and resident city for the record and limit your remarks to three minutes.

None.

3. Election of Officers (ACTION ITEM)

Nominate and elect a Chair, Vice Chair, and Second Vice Chair for 2021.

McClure nominated Parish for Chair, who accepted. Hamilton seconded the motion to elect Robb Parish as Chair for the Planning & Zoning Commission. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Parish nominated Wilson for Vice Chair, who accepted. Beebe seconded the motion to elect Dennis Wilson as the Vice Chair for the Planning & Zoning Commission. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Gropp and Hamilton nominated Seever for Second Vice Chair, who declined. McClure nominated Nelsen as Second Vice Chair, who accepted. Parish seconded the motion to elect Michael Nelsen as Second Vice Chair for the Planning & Zoning Commission. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

4. Approval of Reasoned Statement of Relevant Criteria and Standards (ACTION ITEM)

Proposal for Rezone and Preliminary Plat for Property Generally Located East of the City Limits Boundary and South of Robinson Park Road in the Area of City Impact - LUP2020-0027 and LUP2020-0028:

- 1. Proposed rezone of an 8.62-acre area of land generally located east of the City Limits boundary and south of Robinson Park Road within the Area of City Impact from the Agriculture/Forestry (AF) Zone to the Suburban Residential (SR) Zone.*
- 2. Proposed preliminary subdivision plat of an 8.62-acre area of land generally located east of the City Limits boundary and south of Robinson Park Road within the Area of City Impact to create four (4) lots ranging from 1.71 acres to 2.75 acres in size, referred to as the Cappybara Short Plat.*

Ray reviewed the applications for the preliminary subdivision plat and rezone from the Thompson Family LLC, as well as the discussion that occurred at the hearing during the last Planning & Zoning meeting in December.

Parish moved to recommend approval of the Reasoned Statement of Relevant Criteria and Standards for the Rezone request to Latah County with no conditions as recommended by Staff, seconded by Hamilton. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

Hamilton moved to recommend approval of the Reasoned Statement of Relevant Criteria and Standards for the Preliminary Plat request to Latah County with two conditions as recommended by Staff, seconded by Nelsen. Vote by Acclamation: Ayes: Unanimous (8). Nays: None. Abstentions: None. Motion carried.

5. Public Art Lighting Discussion (ACTION ITEM)

With the installation of the recent public art project, there has been some discussion amongst Staff regarding the lighting of public art in the City. Currently the majority of lighting is required to be full cut-off with up-lighting only permitted in certain circumstances. The Art Department has requested that the Commission review the current lighting ordinance to see if there's a possibility of providing an exemption from the full cut-off requirement for public art. The Commission conducted a special meeting on January 11, 2021 and reviewed different lighting options at the Helioterra public art installation.

Ray presented photos taken during the Planning & Zoning special meeting for public art lighting on Monday, January 11th to the Commissioners. There were three (3) fixtures that were demonstrated during the special meeting, with varying levels of lumens used.

Ray compared the lumen range displayed with the current residential and commercial codes for flagpole up-lighting. The first fixture in the demonstration projected around 6500 lumens, the second 3500, and the third fixture 200 lumens. The Commissioners discussed using multiple fixtures of less luminosity per art display at the Special Meeting. The final lights chosen would have a different spread pattern and would be strategically placed to maximize the art display. Each public artwork display would require a different number of lights and specific installation points. Seever suggested selecting the least lumen fixture to maximize potential and versatility. Gropp recommended using light recesses for the final installation, which would have the lights flush with the ground and could be internally angled to direct light. Current code requires that the source of illumination must be shielded or blocked. There was discussion about how the different watts used changed the appearance of the artwork on display.

An amendment to the Outdoor Lighting Code would create an additional exemption for government owned public art and would be inserted after the flagpole lighting exemption. The Commissioners discussed what the maximum lumen count should be, and were generally agreeable that using the current flagpole lighting requirements as a template would be the simplest. Because the City would be installing the lights, it would be a case by case situation for how many lumens and the quantity of fixtures to be used for different art pieces. Some artists might include in their art proposal's a recommended lighting plan, and the Arts Commission could also have a recommendation.

The Commission directed Staff to draft a code for the Public Art Lighting ordinance that would include a maximum number of lumens similar to the flagpole requirements, as well as requiring the source of lighting to be hidden.

REPORTS

1. Transportation Commission Meeting Report

Transportation Commission scheduled to meet on Thursday, January 14th, 2021 to elect officers and discuss neighborhood traffic calming methods.

ANNOUNCEMENTS

January 27, 2021 regularly scheduled meeting is cancelled.

UPCOMING EVENTS/MEETINGS

Next regular meeting scheduled for February 10, 2021.

The meeting adjourned at 7:45 PM



Robb Parish, Chair