

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair
mpc@ci.moscow.id.us

Regular Meeting
~Agenda~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday
March 9, 2021

5:00 PM

Mayor's Conference Room
206 E. 3rd St.

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

- 1. Approval of Pathways Commission February 9, 2021 Minutes (ACTION ITEM)**
Presentation of minutes for approval.
PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.
- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
- 3. Review of the 2021 Farmer's Market Tabling Assignments (ACTION ITEM) – Gradin / Schott**
The Pathways Commission will discuss dates for the Farmer's Market.
ACTION: Approve two dates with one alternate for the 2021 Farmer's Market or take other such actions deemed appropriate.
- 4. Consideration of the 2021 Pathways Commission Annual Report (ACTION ITEM) – Gradin**
Each year the Pathways Commission presents their Annual Report to City Council. This is May 3, 2021 at 7:00 pm this year. The Pathways Commission will discuss content of the Annual Report with the goal of having a final draft ready for consideration during the April 13, 2021 Pathways Commission meeting.
ACTION: Approve the content of the Annual Report or take other such action deemed appropriate.
- 5. Bike to Work Day Discussion – Gradin / Dibble**
May is National Bike Month. Bike to Work Week 2021 will take place May 17-23, 2021 with Bike to Work Day on Friday, May 21. The Pathways Commission will discuss these dates and the venue for Bike to Work Day.
ACTION: No action, discussion item.
- 6. Consideration of the 2021 Bike Month Proclamation (ACTION ITEM) – Schott**
Each year Mayor Lambert reads the Bike Month Proclamation during the first City Council meeting in May. The Pathways Commission will review the past proclamation and edit as necessary.
ACTION: Approve the content of the 2021 Bike Month Proclamation or take other such action deemed appropriate.

7. Consideration Farmer's Market (ACTION ITEM) – Schott

The Pathways Commission will discuss ideas for promotional materials for the Farmer's Market.

ACTION: Approve promotional materials for the 2021 Farmer's Market or take other such action deemed appropriate.

UPCOMING EVENTS / MEETINGS

Next meeting: April 13, 2021

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

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Regular Meeting
~ Draft Minutes ~

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Tuesday
February 9, 2021

5:00 PM

Mayor's Conference Room
206 E. 3rd St.

The meeting was called to order at 5:01 p.m.

WELCOME AND ATTENDANCE

PRESENT: Erin Bacon (Virtual); Judy Brown, Secretary (Virtual); Tanya Denison, Vice Chair; Margaret Dibble (Virtual); Jonathan Gradin, Chair.

STAFF: Donna Howard, Staff (Virtual); David Schott, Parks and Recreation Assistant Director.

ANNOUNCEMENTS

Dibble announced that the Latah Trail Foundation is recruiting volunteers to help fill potholes along the trail. Latah County Parks and Recreation Director Andrew Grant will provide patching asphalt for the project. Dibble thought a similar project could be organized by the City of Moscow for its trails.

REGULAR AGENDA

1. Approval of Pathways Commission January 12, 2021 Minutes (ACTION ITEM)

Presentation of minutes for approval.

PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

Dibble moved, Brown seconded to approve the minutes as presented. Roll Call Vote: Ayes: Unanimous. Motion carried.

2. Public Comment and Response to Previous Comments (limited to 10 minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission.

None offered.

3. Review of the 2020 Goals and Consideration of 2021 Goals (ACTION ITEM) – Gradin / Schott

The Pathways Commission will review their 2020 goals and discuss goals for 2021.

ACTION: Approve 2021 Moscow Pathways Commission goals or take other such actions deemed appropriate.

Schott shared goals for 2021 based on those from 2020. Denison mentioned that, since the January meeting, she was thinking of ways the MPC could improve inclusivity and accessibility along the City's trails. She asked about statistics on the number of trail users with disabilities. Schott answered that he was unaware of such data but the City's bi-annual questionnaire could be used to gather information. Also, Parks and Recreation worked with the Disability Action Center (DAC) in the past on evaluations of

accessibility in City parks. After discussing this, Gradin suggested adding an eleventh goal for the purpose of working to foster inclusivity through training and research for trail users of all abilities. Another idea was encouraging public engagement with feedback and training. Bacon suggested working with the Community Planning Association of Southwest Idaho (COMPASS) as they can assist with helping people understand using different transportation modalities. Bacon and Dibble participated in their moped training. Dibble added their trainings are not just for pathways but also for multimodal transportation on streets and sidewalks. Another idea would be to seek out virtual training to better serve all citizens and encourage people of all abilities to use the trail system. After considering the 2020 goals and further discussion, the following goals were proposed for 2021:

- 1) Promote and create ideas for improved safety at pathway and road intersections. (Status: Ongoing)
- 2) Develop a protocol to deliver input and recommendations for pathways under consideration throughout the City prior to design. (Status: Ongoing)
- 3) Cataloging and prioritizing usage of orphan paths throughout the city with the intention of making them more visible and accessible to the community. (Status: Ongoing)
- 4) Continue collaboration between Transportation Commission and the Pathways Commission. (Status: Ongoing)
- 5) Review goals and develop action items for each goal. (Status: Ongoing)
- 6) Present Annual Report to City Council in May.
- 7) Staff two Farmers Markets.
- 8) Plan, coordinate, and implement an inclusive Annual Pathways Tour and Bike to Work Day with others as appropriate.
- 9) Provide recommendations on the Highway 95 Underpass Project. (Status: Ongoing)
- 10) Plan, organize and implement a community volunteer clean-up project along the pathway system. (New)
- 11) Work to foster inclusivity through public engagement for people with disabilities. (New)
- 12) Explore options to beautify the Highway 8 underpass area. (New)

Dibble moved, Brown seconded to approve the twelve goals as discussed for 2021. Roll Call Vote: Ayes: Unanimous. Motion carried.

4. Consideration of the FY2022 Pathways Commission Budget Request (ACTION ITEM) – Schott / Gradin

Each year City staff submit budget requests. The staff deadline for budget submittals for the Pathways Commission occur in mid-February.

ACTION: Approve the FY 2022 budget request for inclusion in the upcoming budget or take other such action deemed appropriate.

The group looked at the FY 2021 budget and discussed if any of the items would need to be continued into FY 2022:

Brochure, map development and printing \$300

MPC Promotional events (total \$500):

Annual tour: \$150

Farmers Market promotional items: \$250

Bike to Work Day: \$100

Total for FY 2021: \$800

After considering the previous year's budget, the goals for the remainder of FY 2021 and the new goals for FY 2022, the request for the next budget cycle was proposed:

Brochure, map development and printing: \$150

MPC promotional events (total \$650)

Annual tour: \$150

Clean-up event: \$150
Farmers Market promotional items: \$250
Bike to Work Day: \$100
Total requested for FY 2022: \$800

Brown moved, Bacon seconded to submit the FY 2022 budget request as discussed. Roll Call Vote: Ayes: Unanimous. Motion carried.

OPEN DISCUSSION

Schott told the Commissioners about pending agenda items for the next meeting: the MPC's annual report to the City Council; the Mayor's Proclamation for May as Bike Month; planning for the Bike to Work event; purchasing items to give away at Farmers Market.

Brown brought up a recent article in the Moscow-Pullman Daily News about installing a new mountain bike track at Phillips Farm Park. Schott explained it is a collaboration between the Moscow Area Mountain Bike Association (MAMBA) and Latah County Parks and Recreation. It will be an approximately mile-long shared-use path going through the park. Brown asked if the Friends of Phillips Farm organization (FPF) was aware of this project, as they do nature counts, youth summer day camps and other projects and this bike trail might interfere with their programs. Schott has not been involved in this project and does not know if FPF was included in planning it. Dibble mentioned she tried riding her bike out to Phillips Farm and ended up carrying it quite a lot along the way. She would like to see a pathway to the location that minimized this.

Gradin saw a post on Facebook regarding the prohibition of motorized vehicles on the Latah Trail and asked Dibble if she was following that thread. Dibble, who is the chair of the Latah Trail Foundation, said this does not involve e-bikes as they are not considered motorized vehicles. Dibble has been contacted by numerous people requesting that they don't ban e-bikes on the Latah Trail and she doubts that will ever happen. They are more concerned with preventing the use of internal combustion engines on the trail and limiting users' speed for the safety of all trail users.

Bacon is taking a graduate class and will likely miss the MPC meetings until that is completed. She hoped this won't affect having a quorum for future meetings.

UPCOMING EVENTS / MEETINGS

Next meeting: March 9, 2021

ADJOURN

The meeting adjourned at 5:48 p.m.

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