

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Monday, March 15, 2021

7:00 PM

**Council Chambers
206 E. Third St.**

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the rise in COVID-19 cases in the area, the meeting is open to the public, but is subject to social distancing protocols and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. The number of attendees at any one time is limited to no more than 14 due to social distancing requirements in Stage 3 of the Idaho Rebounds Plan and the City of Moscow Public Health Emergency Order. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council March 1, 2021 Minutes - Laurie M. Hopkins

B. Disbursement Report February 2021 - Sarah Banks

Staff presented the February 2021 Accounts Payable Report to Public Works / Finance Committee on March 8, 2021. The Committee received the report and approved the disbursements as presented.

ACTION: Receive the Disbursements Report for the month of February 2021.

C. Fourth Quarter Financial Report July 1, 2020 to September 30, 2020 for FY2020 - Sarah Banks

The financial report for the fourth quarter of Fiscal Year 2020 (July 1, 2020 to September 30, 2020) was presented to the Public Works / Finance Committee on March 8, 2021 and recommended for approval.

ACTION: Approve the FY2020 Fourth Quarter Report.

D. 1912 Center Auditorium & Staircase Naming Request - Jen Pfiffner / Jenny Kostroff

Heart of the Arts, Inc. (HAI) is proposing naming the newly remodeled 1912 Center auditorium, "Lecompte Auditorium" honoring Janet Lecompte who donated the initial funds to purchase and begin restoration of the 1912 Center (please see attached proposal). HAI is also proposing naming the newly remodeled 1912 west staircase, "Mark Ford Anderson

Staircase” honoring Mark Ford Anderson whose family made significant financial contribution to the renovation of the staircase to the second and third floors of the 1912 Center (please see attached proposal). This was reviewed by the Administrative Committee on March 8, 2021 and recommended for approval.

ACTION: Approve proposed names for newly remodeled 1912 Center auditorium, “Lecompte Auditorium” and west staircase, “Mark Ford Anderson Staircase.”

E. Indian Hills Water Line Improvements Bid Results and Contract Award - Scott Bontrager

The Indian Hills Water Line Improvements project includes the replacement and upsizing of an existing 6-inch water line with a new 8-inch water line extending south from the Indian Hills Drive and Northwood Drive intersection south and east along Indian Hills Drive to the intersection with Atsirk Street. The replacement will also continue north on Atsirk Street and extend from the Nyrolar Street and Pine Cone Road intersection north approximately 300-feet. New water laterals will be installed to service new fire hydrants and the existing water meters servicing the residential properties. Additionally, a new water line will be installed from Indian Hills Drive down to the future booster station on the north side of Southview Avenue and The Grove Apartments. The City published an advertisement for bids on February 6, 2021 and the Engineer’s estimate for construction was \$998,403.

Bids were opened on Tuesday, March 2, 2021. Two responsive bids and one late bid were received, with bids ranging from \$899,560 to \$1,298,500.00. Of those, the lowest responsive bid was submitted by Germer Construction with a bid of \$899,560. A complete Bid Tabulation is attached. This was reviewed by the Public Works/Finance Committee on March 8, 2021 and recommended for approval.

ACTION: Accept the low bid from Germer Construction, award the contract for the bid amount of \$899,560.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Comprehensive Annual Financial Report Presentation (ACTION ITEM) - Renee Tack / Mitch Marx

Presnell Gage PLLC, the City’s auditors, will be presenting the City’s FY2020 Comprehensive Annual Financial Report (CAFR), which includes any significant changes regarding the annual audit and outlining comparative changes from the FY2019 CAFR. The City has received the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for 17 consecutive years. After approval, staff will submit the FY2020 CAFR for consideration for the award. The accompanying final draft of the FY2020 CAFR is submitted for City Council review.

PROPOSED ACTIONS: Accept the City of Moscow audited Comprehensive Annual Financial Report for FY2020 as presented; or take such other action deemed appropriate.

6. City of Moscow Restroom Facility Family-Friendly/Gender-Neutral Conversion Plan Proposal (ACTION ITEM) - Jen Pfiffner

City staff was directed to develop a plan for conversion of its public restrooms to family-friendly/gender-neutral facilities for multiple users. This plan includes restroom facilities in

parks and all City-owned buildings. The goal is to have a multi-user restroom in every building and park. An inventory reveals most City-owned buildings and parks already provide multi-user restrooms, or with minor modifications, can become multi-user. Modifications for conversion range from simple signage, to change of locking systems. The Downtown and Mountain View Park facilities present the most significant conversion challenges. However, the potential for updating the Mountain View Park Restroom given other construction happening in FY21 has been reviewed and determined to be feasible. Additional review for the Downtown facility has also begun and additional considerations will also be considered with the pending downtown revitalization project. This matter was reviewed by Administrative Committee on March 8 and recommended to move forward for City Council consideration.

PROPOSED ACTIONS: Approve City of Moscow Restroom Facility Family Friendly/Gender-Neutral Conversion Plan, or take such other action deemed appropriate.

7. Consideration of Resolution Allowing Temporary Business Extension into Main Street Right-of-Way (ACTION ITEM) - Gary J. Riedner

In 2020, in response to COVID-19 pandemic, the Mayor and City Council directed City staff to research and develop temporary program changes designed to provide some opportunities to eating and drinking establishments and merchants which were being directly impacted by social/physical distancing requirements. As a result, City Council approved Resolution 2020-11 and 2020-23, which suspended certain sections of Moscow City Code Title 9, Chapter 12, Sidewalk Cafe regulations, through December 1, 2020. At the present time, social/physical distancing continues to be required by City Council Resolution 2020-27, which extended the Mayor's Amended Public Health Emergency Order 20-03, and Governor Little's Idaho Rebounds recommendations. Staff recommends that City Council adopt the accompanying Resolution which would authorize the suspension of those same sidewalk cafe regulations as in 2020. These include allowing temporary expanded use of the public rights-of-way for Sidewalk Cafés, which are regulated by Moscow City Code (MCC) Title 9, Chapter 12, as well as expediting the process for expansion of the boundaries of licensed serving areas for duly licensed alcoholic beverage service and consumption. A memo from the City Supervisor and additional reference materials are included in the Council packet to provide a background of the process proposed to be implemented for 2021.

PROPOSED ACTIONS: Review the Memo and other information provided and approve the proposed Resolution, or take such further action deemed appropriate.

8. COVID-19 Report - Gary J. Riedner

REPORTS

City Council

Mayor

Staff

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(B), (C) AND (F) - THE MEETING WILL NOT RECONVENE.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.