

PARKS & RECREATION COMMISSION



Robby Cooper

Regular Meeting

Dwight Curtis

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

Thursday

5:15 PM

Hamilton Indoor Rec
Center

August 23, 2018

1724 E F Street

Call to Order

1. Approval Of Minutes From June 28, 2018 – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction. Note: there are no minutes from the July meeting since it was the parks and facilities tour.

Documents:

[DRAFT MINPRC20180628.PDF](#)

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public.

3. Staff Reports

- a. Parks and Facilities General – Dave Schott
 - Project Updates
 - Pesticide Use
- b. Pathways Commission – Dave Schott
- c. Tree Commission – Dave Schott
- d. Recreation Programs – Dwight Curtis

4. Review From Nonprofits Table At Farmer's Market – Robby Cooper

ACTION: General feedback from those that worked the nonprofits table at the August 11th Farmer's Market

5. Citizen Request To Rename East Gate Park – Dwight Curtis

ACTION: There is a request by a citizen to rename East Gate Park to "Triangle Park," since this is what the park is most commonly referred to as. Review request and determine next step.

Documents:

[REQUEST TO RENAME EAST GATE PARK 7-20-18.PDF](#)

6. Nov/Dec Combined Commission Meeting - Robby

ACTION: Each year the PR Commission meeting dates for November and December fall during the holidays. It has been the practice of the Commission to combine the Nov/Dec meetings and hold them on the first Thursday of December. The Commission will decide: 1) the 2018 meeting schedule (Dec 6th) and; 2) Whether or not to make this their standard schedule for the future.

7. Open Discussion – All

8. Next Meeting Date: September 27, 2018.

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

PARKS & RECREATION COMMISSION



Robby Cooper
Commission Chair

~Meeting Minutes~
June 28, 2018

Dwight Curtis
Staff Liaison

208.883.7084

<http://www.ci.moscow.id.us/455/Parks-Recreation-Commission>

The meeting was called to order at 5:18 PM

MEMBERS PRESENT: Damon Burton, Robby Cooper, Mark Heinlein, Ted Kisha, Justin Minden, Susan Petersen, Nancy Tribble

MEMBERS ABSENT: Susan Steele, Sara Zaske

ALSO IN ATTENDANCE: Art Bettge, Council Liaison; Kristin Graham, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from April 26, 2018 – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	APPROVED (UNANIMOUS)
MOVER:	Heinlein
SECONDER:	Burton
AYES:	Burton, Cooper, Heinlein, Kisha, Minden, Petersen, Tribble
ABSENT:	Steele, Zaske

Approved by acclamation vote.

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Staff Reports – Parks and Recreation Department Staff

a) Parks and Facilities – Davis Schott

The parks staff has worked hard to get the parks and grounds looking good and are now in maintenance mode to keep them in shape through the busy summer season. The iSwing has cleared customs and is currently in Portland. July will be a busy month with concrete work planned for several projects including the installation of the iSwing and an ADA-accessible path in East City Park, the pad for the Morgan's Orchard Park playground equipment, and some work at the Intermodal Transit Center; the bid for concrete for a new ADA-accessible route at the Moscow School District Community Playfields will be going before City Council July 16, with installation tentatively scheduled for August. The safety tiles for the Itani Park playground have been ordered, and the materials for the 1912 Building roofing project are scheduled to arrive July 1st. In addition, the new art installation at the Moscow Public Library has been completed.

b) Pathways Commission – David Schott

The Pathways Commission's annual bike tour will be held this September; this will be in lieu of their regular meeting.

c) Tree Commissions – David Schott

The Tree Commission has nothing to report at this time.

Cooper asked for a status report on the Blackbird Station project. Schott said work will continue when funding becomes available, either through donations or from the City; funds for the project have been requested in the FY 2019 budget.

d) Recreation Programs – Dwight Curtis

Enrollment in Kids' Kamp has been at or near maximum almost every day. Other programs, including art camp and coding classes, are also doing well. The Hamilton-Lowe Aquatics Center has been open almost every day, with no incidences requiring evacuation or closure of the pools reported so far this summer and only a few complaints about the new rules regarding swim diaper use and enforced breaks.

Sports are transitioning from spring to summer activities. Dwight also added that the new ADA-accessible pathway being installed at the Moscow School District Community Playfields, which Schott had mentioned earlier, will connect the MSDCP's northwest ballfield to the main facility.

ACTION: No action needed.

4. Non-Profits Table at the Farmers Market – Robby Cooper

ACTION: Set date for a Parks and Recreation Commission information table at the Farmer's Market this summer.

August 11th was selected as the date the Parks and Recreation Commission will staff the non-profits table at the Farmers Market.

5. Eagle Scout Project Proposal for Anderson/Frontier Park – Sam Greig

Sam Greig (1812 Appaloosa Road, Moscow), a member of Boy Scout Troop #344, presented a proposal for the installation of an interpretive sign at Anderson/Frontier Park; Greig said the project would help fulfill the requirements for him to earn the rank of Eagle Scout as well as enhancing people's enjoyment of the park. The proposed sign would include information about some of the species of birds commonly found in the park as well as some of the park's history. Greig has identified several suitable locations for the sign where it would be accessible by all park visitors; he anticipates the design will have minimal maintenance needs and a low environmental impact. He is hoping to secure a sponsorship with a local building supply company to obtain materials in exchange for the company's name being displayed on the sign. His goal is to have the sign completed and installed by the end of August.

Questions regarding whether there are similar signs in other locations, if any potential safety hazards would be created by the installation of the sign, and if the sign would be reviewed and approved by staff prior to installation, were asked by commissioners; Curtis said there are signs like the one being

proposed by Greig in some of the other parks and pathways, and that Schott would work with Greig to ensure the design and location of the sign will be safe and appropriate.

ACTION: Receive project proposal, discuss and provide feedback, and provide staff consensus on project.

RESULT:	RECOMMEND MOVING FORWARD (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Burton
AYES:	Burton, Cooper, Heinlein, Kisha, Minden, Petersen, Tribble
ABSENT:	Steele, Zaske

Approved by acclamation vote.

6. Department's Use of Pesticides – Dwight Curtis

ACTION: Receive the report, discuss participating in planning subcommittee with Sustainable Environment Commission for a reduced pesticide Otness Park, and general discussion

Curtis shared an updated version of the presentation he gave at the Sustainable Environment Commission's last regular meeting. The presentation included an explanation of the department's philosophy of using the least amount of pesticides (including insecticides and herbicides) necessary to balance the community's threshold or tolerance level for pests with the need for an effective integrated pest management program. It also detailed key components of the department's pesticide use policy include using minimal applications of pesticides with spot treatments as necessary, ongoing staff education and training, regular review of the products used, and communication with the public on what is being used and where it is being applied. In addition, the list of products the department uses is also reviewed each year by the Sustainable Environment Commission each year. The department also employs a variety of non-chemical methods to reduce pests in City properties; some new methods being investigated and/or tested include the use of sensor-gauged watering systems in the parks and fields and installing rubber tree mats which will inhibit the growth of weeds at the bases of trees while still allowing water to permeate to the roots.

Curtis reminded the commissioners that currently one area of Lillian Woodworth Otness Park is being used as a pesticide-free 'test area'. At the Sustainable Environment Commission meeting he recently attended, the idea of using the entire Otness Park property as the test area in 2019 was discussed. The goal of the project would be to reduce the use of pesticides at Otness Park as much as is both effectively possible and economically feasible, and then consider using these methods in other parks within the City; however, in order to do this a subcommittee will need to be formed that will research and recommend potential methods to the commission and City Council, oversee the implementation of approved methods, and then report on the results of the chosen methods. Members of the subcommittee could consist of Parks and Recreation staff, Water Department staff, and members of both the Parks and Recreation and Sustainable Environment Commissions. The goal would be to have a plan developed, approved, and ready for implementation by February 2019.

After some discussion, Cooper asked whether any of the commissioners would be willing to serve on the proposed subcommittee; Heinlein and Tribble agreed to serve.

7. Progress Report on Parks and Recreation Master Plan Update, 2019 – Dwight Curtis

ACTION: Review draft citizen survey questions and recommend any edits before dissemination to public

Referencing the draft questions presented previously to the commissioners, Curtis asked whether anyone had any comments, edits, or modifications they would like to suggest before the survey is made available to the public. Other than possibly providing respondents the option (where appropriate) to elaborate on their answers, the commissioners indicated approval of the draft questions as presented. Curtis said his goal is to have the questions published and the results compiled in time to be presented to the commissioners at the August meeting. Based on these results, the commissioners can make and then present their recommendations to City Council. Petersen asked what methods would be used to get the survey out to the public; Curtis said the surveys will be available online via SurveyMonkey as well as available in hard copy format at the Hamilton Indoor Recreation Center, and notification to the public will be through the Moscow-Pullman Daily News and social media sites.

8. Chain Saw Carving at East City Park – David Schott

Cooper announced that a ‘good faith’ addition to the agenda had been requested by David Schott; the item pertains to a potential chainsaw carving art project at East City Park. Kisha motioned to approve adding the item to the agenda. Tribble seconded; motion was approved unanimously.

ACTION: Discuss and make a recommendation whether or not to move forward with proposed chainsaw art project at East City Park.

Schott reported that an opportunity for new public art had recently presented itself when staff removed a linden tree near the restroom building at East City Park, leaving a 6-7 foot tall stump with the idea that it could be used as the basis for a chainsaw-carved art piece. If the commission is supportive, the opportunity will be presented to the Arts Department. Several commissioners expressed concern regarding safety and the potential for vandalism; Curtis said if the Arts Department is interested in the possibility of using the stump for a public art piece, they would thoroughly investigate these issues prior to moving forward with the project.

RESULT:	RECOMMEND MOVING FORWARD (UNANIMOUS)
MOVER:	Tribble
SECONDER:	Petersen
AYES:	Burton, Cooper, Heinlein, Kisha, Minden, Petersen, Tribble
ABSENT:	Steele, Zaske

Approved by acclamation vote.

9. Open Discussion – All

There were no additional discussion items.

The meeting was adjourned at 6:37 p.m. The next meeting is scheduled for July 26, 2018.

Robby Cooper, Chair(or stamped by Deputy City Clerk)

2018 Commission Goals

- Goal #1: Investigate partnerships toward the creation of a Parks and Recreation Foundation
- Goal #2: Maintain a full commission
- Goal #3: Review the Master Plan annually

- Goal #4: Encourage attendance at other commissions' meetings, review other commissions' agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
- Goal #5: Investigate a location for a second community garden
- Goal #6: Examine the options for incorporating innovative recreation facilities for all children in future parks

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28 June 2018

From: Sam Greig, Boy Scout Troop 344, Moscow, Idaho
To: Moscow Parks and Recreation Commission
Via: Dr. Dwight Curtis, Director

Subj: Eagle Scout Project in Anderson Frontier Park

1. Purpose: As part of my Eagle Scout rank requirements, I request permission to construct an interpretive sign at Anderson Frontier Park that will focus on describing and illustrating various birds living in and around the park.

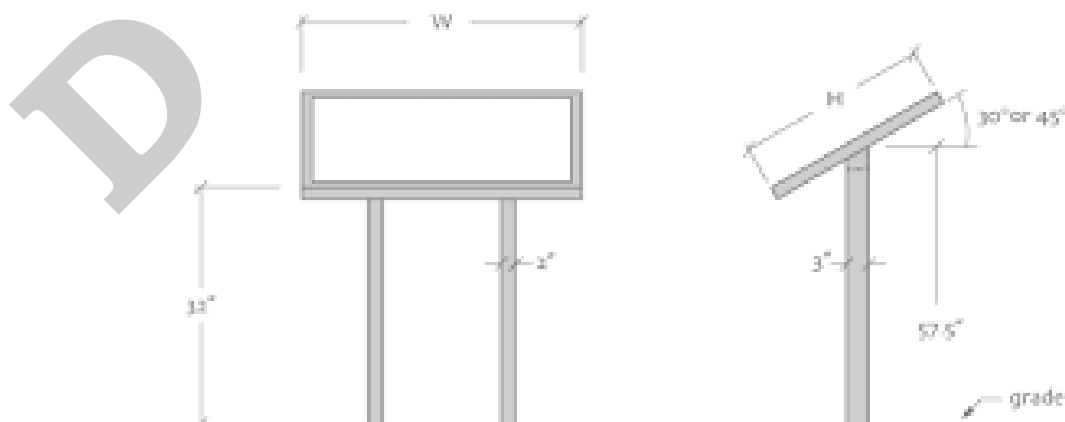
2. Community Benefits: The benefits of this interpretive sign will be as follows:

- A short history of the park, as well as detailed illustrations will allow viewers of all ages to identify and learn more about birds in the park.
- The height and angle of the sign will be designed as to allow younger and wheelchair-bound viewers to read it.
- The wording of the sign will be simple enough for younger readers to comprehend, but informative and descriptive as well.

3. Logistics: Costs for labor should be minimal, as construction solely falls upon Boy Scout Troop 344 and its adult leaders. Building supplies will be obtained through donations from merchants in the local area.

4. Design: The sign will be constructed as follows:

Double Pedestal Model



Note: The addition of a non-ferrous roof, which would shield the sign from sun and water damage, would be optional and suggested.

5. Consultation: I intend to work with the following individuals during this project:

- Alex Greig, BSA Troop 344 Scoutmaster, 208-892-9492
- Bob Glaser, Eagle Project Coach, 208-301-2829
- Steven Daley-Laursen, Troop Committee Chair, 208-301-4451
- Dr. J. Michael Scott, Ornithologist
- Ms. Samantha Salazar, Artist

6. Timeline: I intend to complete this project no later than August 28th, 2018 (start of fall school semester).

7. Execution: If approved, I will work with Commission Staff Liaison Mr. David Schott to determine the specific location for the sign and to ensure all suitability and accessibility needs for public interpretive signs are met.

8. I appreciate your consideration. Please contact me if you have any concerns with this request by email at hrothgar831@gmail.com or by phone at 208-874-8053.

Thank you for your support of my Eagle Project!

Sincerely,

Sam Greig

July 20, 2018

City of Moscow:

Hi, my name is Ginny. I am 9 years old and I live on Kamiaken street. I live across the street from East Gate Park. Well, you probably don't know what park that is because everyone calls it the Triangle Park. When I tell people where I live I say East Gate park because that is the parks real name. They always respond with huh? Or What? Then I say Triangle park. Now they know what I'm talking about. Even in magazines like, Latah Realty's PARADE of HOMES it say the Triangle Park! How could we change the name to Triangle Park on the sign?

Thank you,

Ginny Saunders

Ginny Saunders