

Public Works / Finance Committee



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 8, 2021

3:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 3:00 p.m.

PRESENT: Maureen Laflin, Art Bettge, Anne Zabala (Virtual),

OTHERS: Mayor Bill Lambert, Council Member Gina Taruscio, Council Member Sandra Kelly, Council Member Brandy Sullivan (Virtual)

STAFF: Gary Riedner, Bill Belknap, Tyler Palmer, Chief James Fry, Sarah Banks (Virtual), Scott Bontrager (Virtual), Mia Bautista (Virtual), Laurie Hopkins (Virtual), Taylor Riedner (Virtual)

REGULAR AGENDA

1. Approval of February 22, 2021 Public Works/Finance Committee Minutes (ACTION ITEM) - Taylor Riedner

The minutes were approved as presented.

2. Disbursement Report February 2021 (ACTION ITEM) - Sarah Banks

Staff will present the Accounts Payable Report for the month ending February 2021.

PROPOSED ACTIONS: Sign the Disbursements Report for the month of February 2021.

Banks introduced the report by highlighting the major expenses for the previous month including a BS&A payment for new software implementation, police facility construction payment, Whitcom services quarterly payment, and Well #10 Phase 2 payment. The Committee approved the report, gave verbal authorization for use of their digital signatures, and recommended it be placed on the Council consent agenda.

3. Fourth Quarter Financial Report July 1, 2020 to September 30, 2020 for FY2020 (ACTION ITEM) - Sarah Banks

Staff will present the financial report for the fourth quarter of Fiscal Year 2020 (July 1, 2020 to September 30, 2020).

PROPOSED ACTIONS: Approve the FY2020 Fourth Quarter Report, or provide staff further direction

Banks reviewed the Quarterly Financial Report from the packet and recalled the budget cutback for FY2020 due to COVID-19 and explained the fourth quarter revenue ended at 67% of budget and expenses ended at 62% of budget. Needing no further discussion, the Committee approved the report, gave verbal authorization for use of their digital signatures, recommended it be placed on the Council consent agenda.

4. Indian Hills Water Line Improvements Bid Results and Contract Award (ACTION ITEM) - Scott Bontrager

The Indian Hills Water Line Improvements project includes the replacement and upsizing of an existing 6-inch water line with a new 8-inch water line extending south from the Indian Hills Drive and Northwood Drive intersection south and east along Indian Hills Drive to the intersection with Atsirk Street. The replacement will also continue north on Atsirk Street and extend from the Nyrolar Street and Pine Cone Road intersection north approximately 300-feet. New water laterals will be

installed to service new fire hydrants and the existing water meters servicing the residential properties. Additionally, a new water line will be installed from Indian Hills Drive down to the future booster station on the north side of Southview Avenue and The Grove Apartments. The City published an advertisement for bids on February 6, 2021 and the Engineer's estimate for construction was \$998,403. Bids were opened on Tuesday, March 2, 2021. Two responsive bids and one late bid were received, with bids ranging from \$899,560 to \$1,298,500.00. Of those, the lowest responsive bid was submitted by Germer Construction with a bid of \$899,560. A complete Bid Tabulation is attached.

PROPOSED ACTIONS: Recommend acceptance of the low bid from Germer Construction, award the contract for the bid amount of \$899,560.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount, or provide staff further direction.

Bontrager introduced the item as written above and explained that this project was approved in the FY2020 budget as part of the overall booster station project. Needing no further discussion, the Committee recommended approval and that it be placed on the Council consent agenda.

5. Residential Street Standard Update Proposal (ACTION ITEM) - Bill Belknap

During the most recent update to the City Standard Construction Drawings containing the adopted street standards for the construction and development of new public and private streets within the City, the use of the 28-foot residential street standard was limited to cul-de-sacs and short unextendable streets. The Planning and Zoning Commission is currently working on the development of new subdivision standards which include clustered and traditional development options to provide greater flexibility and allowing compact and innovative developments that would likely benefit from the 28-foot street standard. Narrower streets reduce current and future maintenance and replacement costs, provide traffic calming in residential areas, and facilitate the development of more cohesive neighborhoods. The Transportation Commission reviewed the proposal and concurred with the Planning and Zoning Commission's request and recommended approval to the City Council. Staff has prepared and updated draft of the Standard Construction Drawings that includes the proposed revisions for the Council's review and consideration.

PROPOSED ACTIONS: Recommend approval of the proposed amended Standard Construction Drawings and associated Resolution; or provide staff further direction.

Belknap introduced the item as written above and explained that the 28-foot roadway could save nearly \$500,000 per mile in expenditures over the life of the roadway and an estimated \$14,000 in snow removal savings. A narrower roadway would reduce neighborhood traffic speeds, stormwater runoff, construction impacts, and public right-of-way land use, and would improve the heat island affect and housing affordability concerns. The 28-foot standard would be promoted for all forms of roadways and residences will have to utilize garage spaces and driveways for parking rather than on the street. Traditionally there are no on-street ADA parking availability unless there is a unique request by an individual which will be reviewed on a case by case basis. All new subdivisions and street designs will be reviewed by Council before approval, and are able to make suggestions or requirements at that time. The 28-foot roadways are not a new design as many roads are already as such, however, it will now become the suggested standard. The Committee recommended approval and that it be placed on the Council regular agenda.

ADJOURN

The meeting adjourned at 3:28 p.m.

