

Moscow City Council



Regular Meeting ~Agenda~

Laurie M. Hopkins
City Clerk

www.ci.moscow.id.us

208.883.7015

Tuesday
April 6, 2021

7:00 PM

Council Chambers
206 E. Third St.

The Moscow Mayor, City Council and Staff welcome you to tonight's meeting. Due to the rise in COVID-19 cases in the area, the meeting is open to the public, but is subject to social distancing protocols and masks will be required of attendees. If you do not have a mask, a disposable mask will be provided. The number of attendees at any one time is limited to no more than 14 due to social distancing requirements in Stage 3 of the Idaho Rebounds Plan and the City of Moscow Public Health Emergency Order. We appreciate and encourage public participation. For regular agenda items, an opportunity for public comment is sometimes provided after the staff report. However, the formality of procedures varies with the purpose and subject of the agenda item; therefore, the Mayor may exercise discretion in deciding when to allow public comment during the course of the proceedings and limitations may be placed on the time allowed for comments. Citizens wishing to comment on business on the agenda are encouraged to communicate with the Mayor and City Council by phone or email (council@ci.moscow.id.us) in order to respect social distancing protocol. Please note that Moscow City Council meetings are televised, videotaped and/or recorded. Links to view the City Council meeting live can be found on the City website, YouTube, Facebook and Spectrum Cable 1301. Thank you for your interest in City government.

PLEDGE OF ALLEGIANCE

PROCLAMATION - FAIR HOUSING

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

- A. Approval of Moscow City Council March 1, 2021 Minutes - Laurie M. Hopkins**
- B. Latah County, Idaho, Multi-Jurisdictional Hazard Mitigation Plan Update 2020 - Alisa Anderson**

Latah County has been working with the University of Idaho (UI), Idaho Office of Emergency Management (IOEM), and Federal Emergency Management Agency (FEMA) Region 10 to update the 2011 Latah County All Hazard Mitigation Plan. Members of City staff from Police, Fire, and Grants participated in planning meetings during the development of the new plan which includes several other cities within the County to include Moscow. The updated plan is called the Multi-Jurisdictional Hazard Mitigation Plan (HMP). The HMP identifies both short and long-term policies and actions that help reduce risk and future losses from hazards. In early 2020, City staff received a request from Latah County to identify and prepare a list of hazard mitigation actions the City may pursue to reduce the risk and impact of hazards facing the community. Inclusion of the mitigation actions in the HMP will allow the City to continue to apply for and receive various grant funds for emergency response planning and equipment and will assist the City in pursuing additional grant funding for the identified projects in the future. This was reviewed by the Public Works/Finance Committee on March 22, 2021, and recommended for approval.

ACTION: Adopt the Latah County, Idaho, Multi-Jurisdictional Hazard Mitigation Plan Update 2020 by approval of the proposed Resolution.

C. Monitoring Well Siting Agreement with the Idaho Division of Water Resources - Tyler Palmer

The Idaho Division of Water Resources (IDWR) has funding available to drill monitoring wells in the Palouse Basin. These wells help monitor and track water levels, recharge, and other pertinent information to our basin. There is an interest in better understanding the Northeast edge of the basin. To this end, IDWR approached the City about installing a monitoring well at Mountain View Park. Staff from Engineering, Water, and Parks met with IDWR staff on-site and agreed on a suitable location. A draft agreement is in the review process for the well, and we anticipate agreement on terms that will protect both parties, and allow for the siting of the well on the Mountain View Park property. If approved, it is anticipated that the well will be drilled before the end of the summer. Staff has finalized an agreement with IDWR and it is included in the Council packet. This was reviewed by the Public Works/Finance Committee on March 22, 2021 and recommended for approval.

ACTION: Approve Monitoring Well Siting Agreement with the Idaho Division of Water Resources.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

3. Mayors Appointments (ACTION ITEM)

4. Public Comment and Mayor's Response Period (limit 15 minutes)

5. Citizen Commission Report - Fair and Affordable Housing Commission - Aimee Hennrich / Randy Baukol

6. Moscow Volunteer Fire Department Annual Report – Brian Nickerson

7. Adoption of Fair Housing Resolution (ACTION ITEM) - Alisa Anderson

As an Idaho Department of Commerce, Idaho Community Development Block Grant (CDBG) Grantee the City is required to follow practices and obligations to Affirmatively Further Fair Housing in Moscow. As a Grantee receiving CDBG funding, the City must certify they will take actions to Affirmatively Further Fair Housing. To comply with this certification, the City at a minimum must complete the following five steps: Step 1 - Designate a Fair Housing Resource Person which is currently Aimee Hennrich, from the Community Planning and Design Department, who is also the staff liaison to the City's Fair and Affordable Housing Commission. Step 2 – Approval and publication of a Fair Housing Resolution at least one year prior to the CDBG contract execution. Step 3 - Complete the Fair Housing Assessment Form answering questions regarding possible impediments to fair housing, identifying the impediments, and establishing an action plan to overcome or mitigate the impediment or its affects. The City prepares and updates an "Analysis of Impediments to Fair Housing and Fair Housing Acton Plan." Step 4 – Proclaim April as Fair Housing Month through a Fair Housing Proclamation, also on Council Agenda for this meeting. Step 5 – Display Fair Housing information to include an Equal Housing Opportunities Posters (both English and Spanish version) and Good Neighbors & Fair Housing = Strong Communities/ 211 Poster. The Resolution within the Council packet has been prepared by the City Attorney and follows the guidelines provided by the Idaho Department of Commerce. There have been no material changes made to the proposed Resolution from what City Council approved in 2020. The verbiage has remained the same other than the words "familial status" added within the text to standardize each paragraph.

PROPOSED ACTIONS: Adopt the proposed Fair Housing Resolution or take such other action deemed appropriate.

8. Community Events Applications & Permits Update (ACTION ITEM) - Amanda Argona

The Community Events Division is responsible for processing Community Event applications that take place in the public right-of-way (ROW). Such events include marches, demonstrations, block parties, fun runs, etc., and hosted by individuals, organizations, and other City departments and programs. On August 3, 2020, City Council suspended events in the City ROW due to COVID-19. The Community Events Division has begun to receive inquiries about hosting events, in addition to planning for the 2021 Moscow Farmers Market season. Per the State's guidelines, all events expecting more than 50 participants are required to develop a large-gathering plan and submit a required attestation to the Idaho North Central District Public Health office. In addition, last July, the City updated the current City of Moscow Community Event Application to include a specific Hold Harmless Agreement section as approved by the City's Legal Department to include language regarding State COVID-19 regulations. With these updates to State requirements and City process, City staff is looking for further guidance regarding the permitting of community events. This was reviewed by the Administrative Committee on March 22, 2021.

PROPOSED ACTIONS: Recommend the reinstatement of the community events application review process and require that events with fifty (50) or more individuals also include an approved Large Gathering Plan & Attestation from the Public Health Idaho North Central District, provide further direction, or take such other action deemed appropriate.

9. 2021 Moscow Farmers Market Operations Proposal (ACTION ITEM) - Amanda Argona

The 2021 Moscow Farmers Market is scheduled to begin on Saturday, May 1. During the 2020 Market season, staff implemented a gradual re-opening of the Moscow Farmers Market, but also limited the types of amenities offered. These included the cancellation of the following programs: Market Entertainment, POP Club!, youth and performance (aka buskers) vendors, City Commission tabling, and more. Due to the modifications made last year, which affected the atmosphere of the Market and the impact to Vendors and their sales, staff recommended and Council approved a reduction in Vendor fees. For the 2021 Market season, staff is proposing the return of several amenities, including the curbside, pick-up service of Motor-In Moscow Farmers Market. The potential return of a more lively Market atmosphere is beneficial to Vendors and their ability to make sales. Pending which amenities are approved to return, a temporary reduction in fees is recommended by staff. Specifically, if providing entertainment in a modified manner is deemed as not feasible, staff requests waiving registration fees for the 2021 season. In preparation for the start of Market, staff has submitted an attestation to the Idaho North Central Public Health District which was approved on Friday, March 12, 2021 but has not submitted a Community Events application for review. This was reviewed by the Administrative Committee on March 22, 2021.

PROPOSED ACTIONS: Recommend approval of hosting live Market Entertainment return on May 1 with no reduction in Vendor fees, or have live Market Entertainment return on July 3 with a waiver in Vendor registration fees, or take such other action deemed appropriate.

10. 2021 Hamilton Lowe Aquatic Center Proposal (ACTION ITEM) - Greg Morrison

After careful consideration, Moscow Parks and Recreation is confident in recommending the Hamilton-Lowe Aquatics Center (HLAC) open June 11, 2021, for the regularly scheduled 2021 nine-week season. This proposal is based on an extensive review of the Centers for Disease Control, State of Idaho Rebounds Plan and Related Business Protocols, Public Health – Idaho North Central District (PH-INCD) guidelines, and additional discussions with Carol Moehrle, RN, BSN, District Director for Public Health. This review also included what other pool facilities are planning for the coming season. As a result, with the implementation of appropriate health and safety measures, Parks and Recreation propose the HLAC open for the full season, June 11 through September 12.

PROPOSED ACTIONS: Approve staff's recommendation to open the Hamilton-Lowe Aquatics Center on June 11, 2021, for the regularly scheduled 2021 nine-week season with additional COVID protocols; provide staff further direction; or take such other action deemed appropriate.

11. Residential Street Standard Update Proposal (ACTION ITEM) - Bill Belknap

During the most recent update to the City Standard Construction Drawings containing the adopted street standards for the construction and development of new public and private streets within the City, the use of the 28-foot residential street standard was limited to cul-de-sacs and short unextendible streets. The Planning and Zoning Commission is currently working on the development of new subdivision standards which include clustered and traditional development options to provide greater flexibility and allowing compact and innovative developments that would likely benefit from the 28-foot street standard. Narrower streets reduce current and future maintenance and replacement costs, provide traffic calming in residential areas, and facilitate the development of more cohesive neighborhoods. The Transportation Commission reviewed the proposal and concurred with the Planning and Zoning Commission's request and recommended approval to the City Council. Staff has prepared and updated draft of the Standard Construction Drawings that includes the proposed revisions for the Council's review and consideration. This was reviewed by the Public Works/Finance Committee on March 8, 2021 and recommended for approval and presentation to the full City Council.

PROPOSED ACTIONS: Approve the proposed amended Standard Construction Drawings and associated Resolution; or take such other action deemed appropriate.

12. Set FY2022 Budget Hearing Date for August 2, 2021 (ACTION ITEM) - Gary J. Riedner

Per Idaho Code 63-802(A) the City is required to notify Latah County of the public hearing date for the City's annual budget no later than April 30th each year. Staff is requesting that the Council officially set the date so the Notification of Budget Hearing form can be completed and returned to the Latah County Auditor's Office by April 30th.

PROPOSED ACTIONS: Set August 2, 2021 as the public hearing date for the City of Moscow FY2022 budget, or take such other action deemed appropriate.

REPORTS

City Council

Mayor

Staff

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(F) - THE MEETING WILL NOT RECONVENE.

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.