

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
Commission Chair
mpc@ci.moscow.id.us

Regular Meeting ~Agenda~

David Schott
Staff Liaison
208-883-7098

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

**Tuesday
April 13, 2021**

5:00 PM

**Mayor's Conference Room
206 E. 3rd St.**

WELCOME AND ATTENDANCE

ANNOUNCEMENTS

REGULAR AGENDA

- 1. Approval of Pathways Commission March 9, 2021 Minutes (ACTION ITEM)**
Presentation of minutes for approval.
PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.
- 2. Public Comment and Response to Previous Comments (limited to 10 minutes)**
Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. Please state your name and city of residence for the record and limit your remarks to three (3) minutes.
- 3. Consideration of the 2021 Pathways Commission Annual Report (ACTION ITEM) – Gradin**
Each year the Pathways Commission presents their Annual Report to City Council. This is May 3, 2021 at 7:00 pm this year. The Pathways Commission will review the draft Annual Report prior to the presentation at City Council.
ACTION: Approve the Annual Report; or take other such action deemed appropriate.
- 4. Bike to Work Day Time, Date, and Venue (ACTION ITEM) – Gradin / Dibble**
May is National Bike Month. Bike to Work Week 2021 will take place May 17-23, 2021 with Bike to Work Day on Friday, May 21. The Pathways Commission will discuss these dates and the venue for Bike to Work Day.
ACTION: Approve time, date and venue for Bike to Work Day; or take other such action deemed appropriate.
- 5. Consideration Farmer's Market Promotional Materials (ACTION ITEM) – Schott**
The Pathways Commission will discuss ideas for promotional materials for the Farmer's Market.
ACTION: Approve promotional materials for the 2021 Farmer's Market; or take other such action deemed appropriate.
- 6. Consideration of the Parkland Dedication for the Edington Subdivision (ACTION ITEM) – Schott**
The developer for the Edington Subdivision has submitted the preliminary plat for phase 1 of the proposed subdivision. To satisfy the parkland dedication requirements, the developer has proposed pathways and green space for park in a later phase of the total development of the subdivision. The proposed subdivision is located south of the City owned West Palouse River Drive Property.

ACTION: Recommend approval of the pathways and green space for a park concept; or take other such action deemed appropriate.

UPCOMING EVENTS / MEETINGS

Next meeting: May 11, 2021

ADJOURN

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

MOSCOW PATHWAYS COMMISSION



Jonathan Gradin
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Regular Meeting
~DRAFT Minutes~

David Schott
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208-883-7098

<https://www.ci.moscow.id.us/454/Moscow-Pathways-Commission>

Tuesday
March 9, 2021

5:00 PM

Mayor's Conference Room
206 E. 3rd St.

The meeting was called to order at 5:00 p.m.

WELCOME AND ATTENDANCE

PRESENT: Judy Brown, Secretary (Virtual); Becky Chastain (Virtual); Tanya Denison, Vice Chair; Margaret Dibble (Virtual – joined at 5:02 PM); Jonathan Gradin, Chair; Robert Heckendorn (Virtual – joined at 5:02 PM.)

STAFF: Donna Howard, Staff (Virtual); Sandra Kelly, City Council Liaison (Virtual); David Schott, Parks and Recreation Assistant Director.

REGULAR AGENDA

1. Approval of Pathways Commission February 9, 2021 Minutes (ACTION ITEM)

Presentation of minutes for approval.

ACTION: Approve minutes as presented.

Brown moved to approve the minutes as presented. Denison seconded. Roll Call Vote: Ayes: Four (4). Nays: None. Abstentions: One (Chastain). Motion carried.

Dibble and Heckendorn joined at 5:02 PM
Brown left at 5:03 PM.

2. Public Comment and Response to Previous Comments

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Commission. None offered.

3. Review of the 2021 Farmer's Market Tabling Assignments (ACTION ITEM) – Gradin / Schott

The Pathways Commission will discuss dates for the Farmer's Market.

ACTION: Approve two dates with one alternate for the 2021 Farmer's Market or take other such actions deemed appropriate.

The commissioners discussed which of the available dates would be preferred and who was available for staffing. Gradin will be unavailable after August 1, 2021 as he is moving from Moscow and will resign his position on the MPC. Denison asked how this year's Farmers Market would be impacted by the pandemic; Kelly said the organizers are working to make it as normal as possible, but she expects not as many people attending as pre-COVID.

Dibble moved to sign up for May 22, September 18 and an alternate day of August 28. Heckendorn seconded. Roll Call Vote: Ayes: Unanimous. Motion carried.

4. Consideration of the 2021 Pathways Commission Annual Report (ACTION ITEM) – Gradin

Each year the Pathways Commission presents their Annual Report to City Council. This is May 3, 2021 at 7:00 pm this year. The Pathways Commission will discuss content of the Annual Report with the goal of having a final draft ready for consideration during the April 13, 2021 Pathways Commission meeting.

ACTION: Approve the content of the Annual Report or take other such action deemed appropriate.

Gradin will have an annual report draft ready for consideration at the April meeting. He will include items going back to 2019 since the MPC didn't present a report last year. He asked Schott for photos from last year's bike tour and if anyone had any other items or photos they would like to be considered in the content. Gradin will share everything from his past presentations, etc. before he leaves the area and the Commission. Gradin will set up a Dropbox account for sharing large files.

No action; to be discussed at the April meeting.

5. Bike to Work Day Discussion – Gradin / Dibble

May is National Bike Month. Bike to Work Week 2021 will take place May 17-23, 2021 with Bike to Work Day on Friday, May 21. The Pathways Commission will discuss these dates and the venue for Bike to Work Day.

ACTION: No action, discussion item.

Dibble asked if the Transportation Commission was interested in participating in this year's event. Schott has not heard back from Bacon who is also on that commission. Dibble suggested holding the local event on May 21, National Bike to Work Day. In past years Dibble and the other volunteers set up refreshments on the corner adjacent to Maialina restaurant. Gradin wondered if the opposite corner would be better as it was on the route to the University of Idaho. Dibble didn't want to block access to One World Café, especially as they donate coffee to the event. Dibble asked if the City was able to contribute to the event; Schott answered the MPC budgeted \$100 for refreshments and supplies. Gradin suggested finalizing the details in future meetings.

6. Consideration of the 2021 Bike Month Proclamation (ACTION ITEM) – Schott

Each year Mayor Lambert reads the Bike Month Proclamation during the first City Council meeting in May. The Pathways Commission will review the past proclamation and edit as necessary.

ACTION: Approve the content of the 2021 Bike Month Proclamation or take other such action deemed appropriate.

Schott shared the previous years' proclamation and will email it to everyone. He asked the commissioners to email him their ideas for updates and consideration at the next month's meeting.

No action; to be discussed at the April meeting.

7. Consideration Farmer's Market (ACTION ITEM) – Schott

The Pathways Commission will discuss ideas for promotional materials for the Farmer's Market.

ACTION: Approve promotional materials for the 2021 Farmer's Market or take other such action deemed appropriate.

Gradin opened the discussion on what could be purchased for giveaways. Administrative Specialist Donna Howard researched some ideas and found a solar bike light combination that

could be used as a prize drawing. Dibble like the idea of a raffle as it would allow to gather some contact information for area bikers. Gradin would like to have a trifold brochure and map to hand out at Farmers Market. Schott offered to print those and Gradin will send him the proof. Dibble suggested doing reflective stickers similar to the ones from the Safe Routes to School Program.

Dibble moved to have one premium item for a raffle and reflective stickers for giveaways. Chastain seconded. Roll Call Vote: Ayes: Unanimous. Motion carried.

OPEN DISCUSSION

Dibble mentioned there was an article in the Daily News about extending the Hello Walk into downtown Moscow and she would like the MPC to be involved with this. Schott talked to University officials about it a long time ago. He explained that, besides the Walk extending diagonally through the 6th & Jackson property, it is mostly on private and University property and is intended to connect the campus to downtown Moscow. Dibble was concerned about the overall lack of accessibility; there are numerous barriers to persons with limited mobility such as stairs and narrow pathways. Denison agreed and added it would help to have better transitions along the Walk. Heckendorn and Gradin also would like to MPC to be involved in this program.

Chastain offered to take pictures of the City's orphan paths to catalog their condition. She will not be able to attend the April meeting but could email the photos to Gradin to include the topic on the meeting's agenda. Gradin may also use this in his annual presentation.

UPCOMING EVENTS / MEETINGS

Next meeting: April 13, 2021

ADJOURN

The meeting adjourned at 5:50 p.m.