PARKS & RECREATION COMMISSION

Robby Cooper	**Regular Meeting**	Dwight Curtis
Commission Chair	**~Agenda~**	Staff Liaison

http://www.ci.moscow.id.us/455/Parks-Recreation-Commission

Thursday		**Hamilton Indoor Rec Center**
	5:15 PM	
December 6, 2018		**1724 E F Street**

Call to Order

1. **Approval Of Minutes From October 25, 2018 (ACTION ITEM) – Robby Cooper**
   ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

   Documents:

   DRAFT PR MINUTES 10-25-18.PDF

2. **Public Comment Period – Robby Cooper**
   Only for items not listed on the agenda, including responses to previous comments/questions from the public.

3. **Staff Reports**
   a. Parks and Facilities General – Dave Schott
   • Project Updates
   b. Pathways Commission – Dave Schott
   c. Tree Commission – Dave Schott
   d. Recreation Programs – Dwight Curtis

4. **Election Of 2019 Chair & Vice-Chair (ACTION ITEM) – Robby Cooper**
   ACTION: Commission to receive nominations, then vote for Chair & Vice Chair positions for 2019.

5. **2019 Commission Goals (ACTION ITEM) – Dwight Curtis**
   ACTION: Commission to review 2018 goals and decide on 2019 Goals

6. **Master Plan Update – Dwight Curtis**
   ACTION: Commission will decide new meeting date/s for public workshop.

7. **Open Discussion – All**

Next Meeting Date: January 24, 2019

Adjourn

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PARKS & RECREATION COMMISSION

Robby Cooper
Commission Chair

~Meeting Minutes~
October 25, 2018

Dwight Curtis
Staff Liaison

208.883.7084

http://www.ci.moscow.id.us/455/Parks-Recreation-Commission

The meeting was called to order at 5:18 PM

MEMBERS PRESENT: Damon Burton, Robby Cooper, Mark Heinlein, Ted Kisha, Justin Minden, Susan Petersen, Susan Steele, Nancy Tribble, Sara Zaske

MEMBERS ABSENT: None

ALSO IN ATTENDANCE: Kristin Graham, Staff; Parks and Recreation Assistant Director David Schott; Parks and Recreation Director Dwight Curtis, Staff Liaison

1. Approval of minutes from August 23, 2018 (ACTION ITEM) – Robby Cooper

ACTION: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

RESULT:	**APPROVED BY ACCLAMATION VOTE (UNANIMOUS)**
MOVER:	Tribble
SECONDER:	Zaske
AYES:	Burton, Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	None

2. Public Comment Period – Robby Cooper

Only for items not listed on the agenda, including responses to previous comments/questions from the public; there were no public comments.

3. Staff Reports – Parks and Recreation Department Staff

a) **Parks and Facilities** – Davis Schott

The playground equipment for Itani Park has arrived, but the installation is on hold until 2019 to wait for weather that is more conducive for concrete work. The celebration for the recently-installed iSwing at East City Park was well attended, and the grand opening for newly-finished Morgan's Orchard Park will be held next Tuesday, October 30, 2018. Work on Blackbird Station is on track to be completed this fall, with the grand opening celebration scheduled for November 17, 2018. The 1912 Center roofing project is now completed as is the concrete work at the Intermodal Transit Center. The downtown bench replacement project is underway, with seventeen new benches already installed and more coming soon. The department has received many donations this year, including those for benches, trees, and a children's picnic table. Interviews for the new full-time parks maintenance position have been completed; applications are still being accepted for the new full-time Facilities position.

b) **Pathways and Tree Commissions** – David Schott

The Pathways Commission's annual bike tour was well attended, and they are anticipating the completion of the Hwy 8 pedestrian underpass; the City is considering a similar underpass near the south couplet at the Hwy 95/Hwy 8 junction. At their next meeting the Tree Commission will be reviewing the list of edible forest park name suggestions and will be forwarding their choice to the Parks and Recreation Commission for consideration at their next meeting.

Zaske asked why the City chose to go with underpasses rather than overpasses for pedestrian crossings. Schott said cost may have been a factor; Minden added that underpasses are subject to fewer regulations than overpasses, and accessibility needs are easier to accommodate with an underpass.

4. Petition Letter on Splash Pads (ACTION ITEM) – Mark Heinlein

ACTION: Commission to receive letter containing signatures, desiring splash pad amenities in city parks. Letter will be presented at the meeting. Commission to recommend general direction, if any, on contents of the letter.

Curtis presented a petition from citizens requesting that the commissioners consider including splash pads in future park development plans. Curtis reminded the commissioners that the designs for some of the upcoming park projects, including Lola Clyde Park, do include splash pads and that staff are already looking into the feasibility of adding a splash pad to the Hamilton-Lowe Aquatics Center which, if approved by City Council, could be included in the Fiscal Year 2020 budget. Comments from the commissioners regarding the installation of splash pads in City parks included concerns about the liability of having a water feature in an unsupervised space and the potential effect on the area's aquifer (though using splash pads that recirculate the water could minimize water usage). Cooper asked if any action was required at this meeting; Curtis said they did not need to take any action at this time other than to accept the petition and consider the request as they work on the Parks and Recreation Master Plan update.

5. Rename Request for East Gate Park (ACTION ITEM) – Dwight Curtis

ACTION: Citizen solicitation on renaming East Gate Park to Triangle Park is now complete. Commission will review responses and make initial recommendation. This recommendation will go out for public review for 60 days, then back to Commission for final recommendation to City Council.

Curtis reported that 86 responses were received in response to the proposal to change the name of East Gate Park to Triangle Park; of those, 83 were in favor, 2 were ambivalent, and 1 was opposed. If the commissioners support the name change proposal, it will be presented for public comment for 60 days, after which it will come back to the Parks and Recreation commission for their final recommendation; if the commissioners approve the proposed name change, it will be forwarded to City Council for final approval.

The person who proposed the name change, 9 year old Ginny Saunders, was present at the meeting; the commissioners commended her on her suggestion.

RESULT:	**APPROVED BY ACCLAMATION VOTE (UNANIMOUS)**
MOVER:	Kisha
SECONDER:	Tribble
AYES:	Burton, Cooper, Heinlein, Kisha, Minden, Petersen, Steele, Tribble, Zaske
ABSENT:	None

6. Master Plan Update: Survey Summary (ACTION ITEM) – Dwight Curtis

ACTION: Commission will receive summary report on Master Plan Update survey. Includes discussion and setting date for special meeting for public input/feedback.

Curtis provided a brief overview of the Master Plan Update survey results, which had a total of 518 respondents; he advised the commissioners they would have the opportunity to review the result in greater depth at the upcoming workshop. Curtis said there were a number of surprises among the results, including greater than expected interest in Frisbee golf and the lower than expected interest in pickleball. There was also a lot of interest in using xeriscaping in City parks. The next step is to set a date for a public workshop to go over the results in detail; based on the feedback received at this workshop, the Master Plan will be revised and a draft prepared for the commissioners to review at a future Parks and Recreation Commission meeting. The commissioners could then either recommend forwarding the document to City Council for final approval or request further revisions before reviewing it again at a later meeting. After some discussion, November 28, 2018 was selected as a tentative date for the public workshop.

7. Open Discussion – All

Tribble wondered when the commission’s goals for 2019 should be considered. Curtis said the goals could be decided at the December 6 meeting, or it can wait until the January meeting. Election of officers must occur at the December 6 meeting.

The meeting was adjourned at 6:33 p.m. The next meeting is scheduled for December 6, 2018.

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Robby Cooper, Chair*(or stamped by Deputy City Clerk)*

2018 Commission Goals

Goal #1: Investigate partnerships toward the creation of a Parks and Recreation Foundation
Goal #2: Maintain a full commission
Goal #3: Review the Master Plan annually
Goal #4: Encourage attendance at other commissions’ meetings, review other commissions’ agendas for topics impacting Parks and Recreation, and extend invitations to the members of other commissions to attend Parks and Recreation meetings
Goal #5: Investigate a location for a second community garden
Goal #6: Examine the options for incorporating innovative recreation facilities for all children in future parks

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