

Moscow City Council



Regular Meeting ~Minutes~

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Laurie M. Hopkins
City Clerk

208.883.7015

Monday, March 15, 2021

7:00 PM

**Council Chambers
206 E. Third St.**

The meeting was called to order at 7:00 p.m.

PRESENT: Mayor Bill Lambert, Art Bettge, Sandra Kelly, Maureen Laflin, Gina Taruscio, Anne Zabala (Virtual)

ABSENT: Brandy Sullivan

STAFF: Gary J. Riedner, Laurie M. Hopkins, Jen Pfiffner, Renee Tack (Virtual), Tyler Palmer (Virtual)

PLEDGE OF ALLEGIANCE

Councilmember Taruscio led the Pledge of Allegiance.

CONSENT AGENDA

1. All Consent Items (ACTION ITEM)

A. Approval of Moscow City Council March 1, 2021 Minutes - Laurie M. Hopkins

B. Disbursement Report February 2021 - Sarah Banks

Staff presented the February 2021 Accounts Payable Report to Public Works / Finance Committee on March 8, 2021. The Committee received the report and approved the disbursements as presented.

ACTION: Receive the Disbursements Report for the month of February 2021.

C. Fourth Quarter Financial Report July 1, 2020 to September 30, 2020 for FY2020 - Sarah Banks

The financial report for the fourth quarter of Fiscal Year 2020 (July 1, 2020 to September 30, 2020) was presented to the Public Works / Finance Committee on March 8, 2021 and recommended for approval.

ACTION: Approve the FY2020 Fourth Quarter Report.

D. 1912 Center Auditorium & Staircase Naming Request - Jen Pfiffner / Jenny Kostroff

Heart of the Arts, Inc. (HAI) is proposing naming the newly remodeled 1912 Center auditorium, "Lecompte Auditorium" honoring Janet Lecompte who donated the initial funds to purchase and begin restoration of the 1912 Center (please see attached proposal). HAI is also proposing naming the newly remodeled 1912 west staircase, "Mark Ford Anderson Staircase" honoring Mark Ford Anderson whose family made significant financial contribution to the renovation of the staircase to the second and third floors of the 1912 Center (please see attached proposal). This was reviewed by the Administrative Committee on March 8, 2021 and recommended for approval.

ACTION: Approve proposed names for newly remodeled 1912 Center auditorium, "Lecompte Auditorium" and west staircase, "Mark Ford Anderson Staircase."

E. Indian Hills Water Line Improvements Bid Results and Contract Award - Scott Bontrager

The Indian Hills Water Line Improvements project includes the replacement and upsizing of an existing 6-inch water line with a new 8-inch water line extending south from the Indian Hills Drive and Northwood Drive intersection south and east along Indian Hills Drive to the intersection with Atsirk Street. The replacement will also continue north on Atsirk Street and extend from the Nylarol Street

and Pine Cone Road intersection north approximately 300-feet. New water laterals will be installed to service new fire hydrants and the existing water meters servicing the residential properties.

Additionally, a new water line will be installed from Indian Hills Drive down to the future booster station on the north side of Southview Avenue and The Grove Apartments. The City published an advertisement for bids on February 6, 2021 and the Engineer's estimate for construction was \$998,403.

Bids were opened on Tuesday, March 2, 2021. Two responsive bids and one late bid were received, with bids ranging from \$899,560 to \$1,298,500.00. Of those, the lowest responsive bid was submitted by Germer Construction with a bid of \$899,560. A complete Bid Tabulation is attached. This was reviewed by the Public Works/Finance Committee on March 8, 2021 and recommended for approval.

ACTION: Accept the low bid from Germer Construction, award the contract for the bid amount of \$899,560.00, and authorize staff approval of construction change orders in an amount not to exceed 10% of the contract amount.

Bettge moved to approve the consent agenda as presented. Seconded by Laflin. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

REGULAR AGENDA

2. Staff Recognition Report - Gary J. Riedner

None offered.

3. Mayors Appointments (ACTION ITEM)

Mayor Lambert presented the proposed appointment of Sam Martinet to the Farmers Market Commission.

Bettge moved and Taruscio seconded approval of the appointment. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

4. Public Comment and Mayor's Response Period (limit 15 minutes)

None offered.

5. Comprehensive Annual Financial Report Presentation (ACTION ITEM) - Renee Tack / Mitch Marx

Presnell Gage PLLC, the City's auditors, will be presenting the City's FY2020 Comprehensive Annual Financial Report (CAFR), which includes any significant changes regarding the annual audit and outlining comparative changes from the FY2019 CAFR. The City has received the Certificate of Achievement for Excellence in Financial Reporting for the CAFR for 17 consecutive years. After approval, staff will submit the FY2020 CAFR for consideration for the award. The accompanying final draft of the FY2020 CAFR is submitted for City Council review.

PROPOSED ACTIONS: Accept the City of Moscow audited Comprehensive Annual Financial Report for FY2020 as presented; or take such other action deemed appropriate.

Tack introduced Mitch Marx. Marx explained the responsibility of the auditor as well as the City. The statement of net position for assets includes total cash and investments of \$36,668,947 and capital assets net of accumulated depreciation of \$89,120,688. Liabilities include bonds for police station, water revenue and sewer revenue. Marx went through specifics in the general fund and internal service funds. Taruscio moved, Kelly seconded to approve the audit. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

6. City of Moscow Restroom Facility Family-Friendly/Gender-Neutral Conversion Plan Proposal (ACTION ITEM) - Jen Pfiffner

City staff was directed to develop a plan for conversion of its public restrooms to family-friendly/gender-neutral facilities for multiple users. This plan includes restroom facilities in parks and all City-owned buildings. The goal is to have a multi-user restroom in every building and park. An inventory reveals most City-owned buildings and parks already provide multi-user restrooms, or with minor modifications, can

become multi-user. Modifications for conversion range from simple signage, to change of locking systems. The Downtown and Mountain View Park facilities present the most significant conversion challenges. However, the potential for updating the Mountain View Park Restroom given other construction happening in FY21 has been reviewed and determined to be feasible. Additional review for the Downtown facility has also begun and additional considerations will also be considered with the pending downtown revitalization project. This matter was reviewed by Administrative Committee on March 8 and recommended to move forward for City Council consideration.

PROPOSED ACTIONS: Approve City of Moscow Restroom Facility Family Friendly/Gender-Neutral Conversion Plan, or take such other action deemed appropriate.

Pfiffner introduced the item as written above and included a background on the facility inventory of properties. Several items were considered in the discussion including public access, fixtures, safety and user groups. Quite a few of the parks already include a family friendly restroom. Other parks have single user stalls which means signage can be switched out. Mountainview park has an upcoming ADA update and has the potential for remodel to meet multi-user capacity. Many City owned facilities will not need any change. Updating locks and signage is scheduled for FY2021 with an estimated cost of \$3,000. Mountainview Park restroom was built prior to ADA requirements but a remodel from two fixtures in each side to four separate stalls with locks should be feasible. Additional discussion was had. Staff will develop a resolution for city council consideration to address future planning for facilities. Laflin moved to approve the City of Moscow Restroom Facility Family Friendly/Gender-Neutral Conversion Plan. Kelly seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

7. Consideration of Resolution Allowing Temporary Business Extension into Main Street Right-of-Way (ACTION ITEM) - Gary J. Riedner

In 2020, in response to COVID-19 pandemic, the Mayor and City Council directed City staff to research and develop temporary program changes designed to provide some opportunities to eating and drinking establishments and merchants which were being directly impacted by social/physical distancing requirements. As a result, City Council approved Resolution 2020-11 and 2020-23, which suspended certain sections of Moscow City Code Title 9, Chapter 12, Sidewalk Cafe regulations, through December 1, 2020. At the present time, social/physical distancing continues to be required by City Council Resolution 2020-27, which extended the Mayor's Amended Public Health Emergency Order 20-03, and Governor Little's Idaho Rebounds recommendations. Staff recommends that City Council adopt the accompanying Resolution which would authorize the suspension of those same sidewalk cafe regulations as in 2020. These include allowing temporary expanded use of the public rights-of-way for Sidewalk Cafés, which are regulated by Moscow City Code (MCC) Title 9, Chapter 12, as well as expediting the process for expansion of the boundaries of licensed serving areas for duly licensed alcoholic beverage service and consumption. A memo from the City Supervisor and additional reference materials are included in the Council packet to provide a background of the process proposed to be implemented for 2021.

PROPOSED ACTIONS: Review the Memo and other information provided and approve the proposed Resolution, or take such further action deemed appropriate.

Riedner introduced the item as written above and provided pictures of some of the expansions from last year. Options for expansion last year included moving the pedestrian walkway out, expanding the café area out with a pedestrian walkway dividing the two areas, and expanding in front of another business with permission. Staff reached out to Idaho State Police Alcohol Beverage Control for clarification on alcohol use regarding expansions and is awaiting a return phone call. With COVID still in the community, it is most likely people will still want to socially distance. The proposed resolution extends through December 1 unless weather constitutes terminating early. Taruscio moved to approve the proposed resolution. Zabala seconded. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

8. COVID-19 Report - Gary J. Riedner

Riedner went through Resolution 2020-27 adopting metrics for early termination of the public health emergency order. Average cases per week is trending down and days for test results remain at four or less. The Governor has not moved the state from Stage 3 and no institutional partners have suggested removing the health order.

REPORTS

City Council

Moscow Pathways Commission – Kelly reported the Commission was getting ready for their annual report and scheduling the table at Farmers Market.

Fair and Affordable Housing Commission – Taruscio reported the Commission is working on the analysis of impediments and survey questions; tabling at the Farmers Market.

Transportation Commission – Zabala said the Commission received a report from the SEC Climate Action Group and also discussing the ongoing delays in the scooter program.

Planning and Zoning Commission – Laflin said the Commission is working on an amendment to the outdoor lighting ordinance in regards to public art.

Human Rights Commission – Laflin reported the Commission is working on their social justice forum scheduled for April 8.

Mayor

Mayor Lambert said he attended a few more Association of Idaho Cities legislative updates and the biggest issue being passed back and forth is the tax bill. The legislature will be in recess until May and will discuss CARES monies.

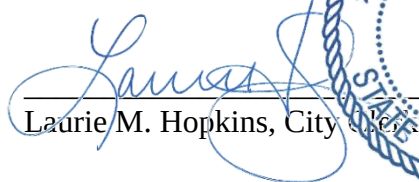
Staff

Riedner said the Rescue America plan is starting to roll out. It is different than the CARES act and seems to include assistance for business, cities and counties. Staff is looking at national associations for guidance.

ADJOURN TO EXECUTIVE SESSION PER IDAHO CODE 74-206 (1)(B), (C) AND (F) - THE MEETING WILL NOT RECONVENE.

Kelly moved, Taruscio seconded to adjourn to executive session at 8:10 p.m. Roll Call Vote: Ayes: Unanimous. Nays: None. Abstentions: None. Motion carried.

ATTEST:


Laurie M. Hopkins, City Clerk




Bill Lambert, Mayor

**CITY OF MOSCOW
MINUTES OF CITY COUNCIL EXECUTIVE SESSION
March 15, 2021**

Present: Mayor Lambert, Art Bettge, Sandra Kelly, Maureen Laflin, Brandy Sullivan (virtual), Gina Taruscio, Anne Zabala (virtual)

Also Present: Gary J. Riedner, City Supervisor; Jen Pfiffner, Assistant City Supervisor

The executive session was called to order at 8:15 p.m.

Item discussed pursuant to I.C. 74-206(1)(B), (C), (F)

The executive session was adjourned at 9:05 p.m.