HISTORIC PRESERVATION COMMISSION

Nels Reese
Commission Chair
hpc@ci.moscow.id.us

Regular Meeting
~Agenda~

Mike Ray
Staff Liaison
208.883.7008

http://www.ci.moscow.id.us/431/Historic-Preservation-Commission

Thursday **April 22, 2021**	**4:30 PM**	**Mayor's Conference Room** **206 E Third Street**

WELCOME AND ATTENDANCE

REGULAR AGENDA

1. **Approval of March 25, 2021 Minutes (ACTION ITEM)**
   PROPOSED ACTIONS: Approve minutes as presented; approve minutes with amendments; or provide staff further direction.

2. **Final Discussion on Library Interpretive Sign Location (ACTION ITEM)**
   The Commission conducted a site visit on April 7, 2021 to discuss the location of the Library interpretive sign. The Commission needs to discuss the location with the Library Director, Facilities Staff, and report to City Council on the proposed location.
   PROPOSED ACTION: Final review prior to a sample from the sign company being created.

3. **Discussion of Potential National Register Nomination for the Water Department Building (ACTION ITEM)**
   The City made structural improvements including a new roof on the Water Department Building at 201 N Main Street. The Commission would like to discuss the potential of a National Register Nomination for the building.
   PROPOSED ACTION: Discuss and provide staff with feedback and further direction if necessary.

4. **Update on Fort Russell Street Signs (ACTION ITEM)**
   In 2019 and 2020 the Commission had developed a street sign design for the Fort Russell Historic District. The Streets Departments opinion based upon the Manual on Uniform Traffic Control Devices (MUTCD) that the City should use a white background with black letters vs. the white letters on black background that is used on the downtown signs. The downtown signs are all well illuminated by the numerous street lights. The residential lighting of the Fort Russell District is not sufficient to effectively illuminate the signs without appropriate retro-reflectivity.
   PROPOSED ACTION: Discuss and provide staff with feedback and further direction if necessary.

5. **Future Interpretive Signs Locations and Content (ACTION ITEM)**
   Discuss the possibilities for interpretive signage in Friendship Square or other locations.
   PROPOSED ACTION: Discuss and provide staff with feedback and further direction if necessary.

6. **Historic District Brochures (ACTION ITEM)**
   Discuss possible brochures for the historic districts in Moscow.
   PROPOSED ACTION: Discuss and provide staff with feedback and further direction if necessary.

NOTICE: Moscow City Council and Commission meetings can be televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

7. 2021 Orchid Awards (ACTION ITEM)
Discuss possible Orchid Award recipients for 2021 and the Orchid Awards event.
PROPOSED ACTION: Discuss and provide staff with feedback and further direction if necessary.

REPORTS

UPCOMING EVENTS / MEETINGS

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HISTORIC PRESERVATION COMMISSION

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Regular Meeting
~Minutes~

http://www.ci.moscow.id.us/431/Historic-Preservation-Commission

Thursday
March 25, 2021

4:30 PM

Mayor's Conference Room
206 E Third Street

The meeting was called to order at 4:34 PM

MEMBERS PRESENT:	Nels Reese (virtual), Chair; Cynthia King (virtual), Laurabeth Landis (virtual), Renee Magee (virtual), Jack Porter (virtual), Steve Taylor (virtual), Ali Tong
MEMBERS ABSENT:	Jared Norman
OTHERS:	Anne Zabala (virtual)
STAFF:	Mike Ray

REGULAR AGENDA

1. Approval of February 25, 2021 Minutes (ACTION ITEM)
Taylor moved for approval of the minutes as corrected, seconded by Porter. Vote by Acclamation: Ayes: Unanimous (7). Nays: None. Abstentions: None. Motion carried.

2. Update on Library Interpretive Sign (ACTION ITEM)
The Moscow Arts Commission reviewed the proposed location of the library interpretive sign on January 12, 2021 and made some proposed recommendations for the Commission's consideration. The Commission will review the proposed sign one last time prior to a sample being produced.
Reese proposed the Commission walk to the Latah County Public Library and Friendship Square to consider potential placements for the interpretive signs. The Commission will meet outside the Library at 3:00 PM on Wednesday, April 7th. Staff will schedule it as a Special Meeting and will work with the sign makers to see if a sample of the Library Sign could be ready by then.

3. Future Interpretive Signs Locations and Content (ACTION ITEM)
Discuss the possibilities for interpretive signage in Friendship Square, Fort Russell, or other locations.
Reese recommended using five (5) photos for the Friendship Square Interpretive Sign, which was presented to the Commission. King proposed two (2) more possibilities as well. Reese requested the Commissioners provide examples of historic district signs for the Fort Russell District signs along east Third Street. The Fort Russell District signs were originally in the 2017 City Budget but were not purchased. They can be added to the upcoming budget year. Ray displayed a sample street sign design.

4. Historic District Brochures (ACTION ITEM)
Discuss possible brochures for the historic districts in Moscow.
Ray presented a downtown walking tour brochure that was completed several years ago by the Latah County Historical Society. Reese proposed the Commissioners to find examples of other brochures to look at next meeting.

5. 2021 Orchid Awards (ACTION ITEM)
Discuss possible Orchid Award recipients for 2021 and the Orchid Awards event.
Porter and Reese, with Ray's assistance, reviewed eight (8) potential award candidates for the Commission to consider for the 2021 Orchid Awards. The Commission is encouraged to also continue looking for more

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potential candidates. The Committee will meet again on Thursday, June 3rd for the preliminary review of awardees at King's private residence.

REPORTS
None.

ANNOUNCEMENTS
Reese requested that each Commissioner provide a 200-word bio about their particular interests, abilities, how they want to serve, and what they want to accomplish for and on this Commission.

UPCOMING EVENTS / MEETINGS
Next regularly scheduled meeting is set for April 22nd, 2021.

The meeting adjourned at 5:52 PM

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Nels Reese, Chair

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